



**MINUTES**  
**Public Works Committee**  
**Thursday, December 5, 2024**  
**Council Chambers 6:00 p.m.**

**PRESENT:** Councillor Kevin Rosien (Chair), Councillor Robert Campbell, Darrell Carson, Rod Cameron

**ABSENT:** Fraser Campbell (regrets)

**STAFF PRESENT:** Ryan Frew, Director of Public Works, Recording Secretary

**MEDIA PRESENT:** Nil.

**1. Call to Order and Roll Call**

We acknowledge that we are on the unceded territory of the Algonquin Anishinaabe Peoples.

**2. Disclosure of Pecuniary Interest and the General Nature Thereof**

**3. Adoption of the Agenda**

3.1 December 5, 2024

**RECOMMENDATION-50-2024**

Moved by Councillor Robert Campbell, seconded by Darrell Carson  
*THAT the agenda dated December 5, 2024 be adopted.*

**CARRIED.**

**4. Delegations and Presentations**

Nil.

**5. Adoption of Committee Minutes**

5.1 October 22, 2024

**RECOMMENDATION-51-2024**

Moved by Darrell Carson, seconded by Councillor Robert Campbell  
*THAT the minutes of October 22, 2024 Public Works Committee be adopted*

**CARRIED.**

**6. Matters Arising From Previous Meeting Minutes**

**7. Requests Submitted by Members of the Public**

**8. Reports**

## 8.1 Supply of Earth Borrow Tender (McNab/Braeside Waste Disposal Site)

**RECOMMENDATION-52-2024**

Moved by Rod Cameron, seconded by Darrell Carson

*That the Public Works Committee recommends that Council directs staff to issue a tender for the supply of earth borrow to the McNab/Braeside Waste Disposal Site for sand cover AND THAT the supply contract will extend from May 1, 2025 to April 30, 2028 AND FURTHER THAT the contract will include a provision to extend the contract for an additional 2 years.*

**CARRIED.**

## 8.2 Kippen Road - Public Information Session and Design

**RECOMMENDATION-53-2024**

Moved by Darrell Carson, seconded by Rod Cameron

*THAT the Public Works Committee recommends that Council directs staff to proceed with Option 2B as part of the Kippen Road design AND THAT the design be finalized and made ready for tender.*

**CARRIED.**

**9. Information Items**

## 9.1 County of Renfrew Road Rationalization Assessment Memorandum

**RECOMMENDATION-54-2024**

Moved by Darrell Carson, seconded by Councillor Robert Campbell

*THAT the Public Works Committee receive the County of Renfrew Road Rationalization Assessment Memorandum as information as submitted and circulated.*

**CARRIED.**

## 9.2 Operations Activities - October 2024

**RECOMMENDATION-55-2024**

Moved by Councillor Robert Campbell, seconded by Rod Cameron

*THAT the Public Works Committee receive the Operations Activity report for October 2024 as information as submitted and circulated.*

**CARRIED.**

## 9.3 Operations Activities - November 2024

**RECOMMENDATION-56-2024**

Moved by Rod Cameron, seconded by Councillor Robert Campbell

*THAT the Public Works Committee receive the Operations Activity report for November 2024 as information as submitted and circulated.*

**CARRIED.**

**10. Unfinished Business**

Nil

**11. New Business**

Nil

**12. Draft By-Laws**

Nil

**13. Public Questions**

Nil

**14. Committee Questions**

Committee Member Rod Cameron noted that earlier this year he saw a resident along Bayview Lodge Road limbing trees on the Township ROW after the Township had completed roadside mulching/brushing. He noted the resident didn't have any personal protective equipment on. The resident expressed to him that the Township provided him authorization to limb the trees in front of his property. Mr. Cameron noted that this could cause liability issues. The Director of Public Works noted that he was not aware of this specific case however did note that the Township typically advise any resident that calls and asked to cut dead trees off the ROW that they are not permitted for liability reasons. The Director will discuss with staff this concern so that in the future staff will not provide direct approval to residents to complete tree clearing or limbing on the ROW.

Committee Member Darrell Carson inquired about the Waste Diversion sub-committee and when it will commence. The Director advised that he would have to consult with the CAO/Clerk with regards to when the sub-committee will have their inaugural meeting.

**15. Notice of Upcoming Meeting Dates**

January 15, 2025 at 6:00 p.m.

**16. Adjournment**

This Public Works Committee meeting adjourned at 7:32 p.m.

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MAYOR

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CAO/CLERK