

TERMS OF REFERENCE FOR
OPERATIONS COMMITTEE

Composition:

The Operations Committee shall be comprised of Members of Council. The appointments of Chair and Vice-Chair shall be determined annually by Council.

General Scope of Responsibility:

1) Consider and make recommendations to Council on the designation of Township roads and on all policy matters relating to the impacts, improvements, maintenance or funding of the municipal roads and related infrastructure, signage, trails, and applicable 9-1-1 services.

2) The Committee shall also be responsible for overseeing the participation of the staff of the Public Works Department in joint initiatives with other Departments or with external boards, agencies, local municipalities or government ministries.

3) Review, consider and make recommendations to Council on any matters pertaining to policy of any nature which has effect upon the Operations Committee. Receive from other Committees and/or staff such reports as the Operations Committee may require for formulating recommendations to Council.

4) Report in a timely fashion on all matters connected with the responsibilities under the purview of the Committee and recommend to Council such actions, including all by-laws as the Committee may deem necessary.

5) The Department Head shall submit reports and recommendations pertaining to matters within the Operations Committee's jurisdiction and Committee shall make recommendations to Council on such matters.

Note: The Chair shall have authority to add functional responsibility to the Committee in the event of special projects or service shifts.