



**MINUTES**  
**Township Building Committee**  
**Tuesday, May 21, 2024**  
**Council Chambers 2:00 p.m.**

**PRESENT:** Councillor Brum, Chair  
Deputy Mayor Hoddinott  
Lindsey Lee, CAO/Clerk  
Ryan Frew, Director of Public Works  
Dave Hartwick, Fire Chief  
Austin Hisko, Building Inspector  
Mandy Cannon, Recording Secretary

**ABSENT:** Suzanne Bouchard, Treasurer (with regrets)

**1. Call to Order and Roll Call**

We acknowledge that we are on the unceded territory of the Algonquin Anishinaabe Peoples.

**2. Disclosure of Pecuniary Interest and the General Nature Thereof**

There were no disclosures of pecuniary interest declared at this time.

**3. Adoption of the Agenda**

3.1 Dated May 21, 2024

**RECOMMENDATION-6-2024**

Moved by Deputy Mayor Lori Hoddinott, seconded by Dave Hartwick, Fire Chief

***THAT the Agenda dated May 21, 2024 be adopted as submitted and circulated.***

**CARRIED.**

**4. Delegations and Presentations**

Nil.

**5. Adoption of Committee Minutes**

5.1 January 30, 2024

**RECOMMENDATION-7-2024**

Moved by Austin Hisko, Building Inspector, seconded by Deputy Mayor Lori Hoddinott

***THAT** the Building Committee Meeting minutes dates January 30, 2024 be adopted as submitted and circulated.*

**CARRIED.**

**6. Matters Arising From Previous Meeting Minutes**

Nil.

**7. Requests Submitted by Members of the Public**

Nil.

**8. Reports**

Nil.

**9. Information Items**

Nil.

**10. Unfinished Business**

10.1 Fire Hall/Public Works Building - Fire Master Plan

Chief Hartwick provided an update on the status of the Fire Master Plan and Community Risk Assessment. At this time the Community Risk Assessment is the main focus and is expected to be completed in June, at which time focus will shift to the Fire Master Plan.

**RECOMMENDATION-8-2024**

Moved by Deputy Mayor Lori Hoddinott, seconded by Ryan Frew, Director of Public Works and Property Manager

***THAT** the Building Committee accept the verbal report about the Fire Hall/Public Works Building - Fire Master Plan as information as submitted and circulated.*

**CARRIED.**

10.2 McNab Centre Park Building

Mr. Frew advised that the tender for this project was awarded to Thomas Cavanagh Construction. The Committee reviewed the documents and Mr. Frew asked if there were any additional comments. Mr. Frew advised that the Recreation Department is arranging for portable toilets to be in place at MCP when the building is no longer available for use. Mr. Frew also advised that he will look into having a conduit for internet added to the new building, it not already included.

**RECOMMENDATION-9-2024**

Moved by Ryan Frew, Director of Public Works and Property Manager, seconded by Deputy Mayor Lori Hoddinott

***THAT** the Building Committee accept the McNab Centre Park Building correspondence as information as submitted and circulated.*

**CARRIED.**

**11. New Business**

## 11.1 Bell Canada - All-fibre broadband (Municipal Buildings)

Mr. Frew advised that Bell Canada will be working in the Township to provide fibre internet to 1300 properties. Bell reached out to the Township to ask if there were any Township properties that we'd like to run a line to. The costs for this have not yet been provided, however, Mr. Frew will provide Bell Canada with the following list of properties and more information will be brought forward once it is provided by Bell.

**RECOMMENDATION-10-2024**

Moved by Ryan Frew, Director of Public Works and Property Manager,  
seconded by Dave Hartwick, Fire Chief

*THAT the Building Committee accept the verbal report regarding Bell Canada - All-fibre broadband (Municipal Buildings) as information as submitted and circulated.*

**CARRIED.**

Mr. Frew will provide Bell Canada with the following property list for potential fiber internet connections:

Fire Hall #1 (Glasgow), the landfill, Dochart Soccer Park, Waba Cottage Museum, White Lake Park and any other properties the Department Heads determine should be added to this list.

**12. Draft By-Laws**

Nil.

**13. Closed Meeting Session**

13.1 Under Section 239(2)(g) for the purpose of discussing a matter in respect of which a council, board, committee or other body may hold a closed meeting under another Act (Police Services Act - Non-Disclosure Agreement).

**RECOMMENDATION-11-2024**

Moved by Dave Hartwick, Fire Chief, seconded by Austin Hisko, Building Inspector

*THAT this meeting become closed under Section 239(2)(g) for the purpose of discussing a matter in respect of which a council, board, committee or other body may hold a closed meeting under another Act (Police Services Act - Non-Disclosure Agreement) at 2:31 p.m.*

**CARRIED.**

**RECOMMENDATION-12-2024**

Moved by Dave Hartwick, Fire Chief, seconded by Ryan Frew, Director of Public Works and Property Manager

*THAT the Building Committee resume the open session at 3:08 p.m.*

**CARRIED.**

Councillor Brum will obtain more information from Inspector Ferguson and bring this information back to the Committee.

**14. Public Questions**

Nil.

**15. Committee Questions**

Nil.

**16. Notice of Upcoming Meeting Dates**

TBD

**17. Adjournment**

The Building Committee Meeting adjourned at 3:12 p.m.

---

MEETING CHAIR

DRAFT