



MINUTES

**Township Building Committee
Tuesday, January 30, 2024
Council Chambers 10:00 a.m.**

PRESENT:

Councillor Brum, Chair
Deputy Mayor Hoddinott
Lindsey Lee, CAO/Clerk
Ryan Frew, Director of Public Works
Jeff Crawford, Interim Fire Chief
Suzanne Bouchard, Treasurer
Austin Hisko, Building Inspector
Mandy Cannon, Recording Secretary

1. Call to Order and Roll Call

We acknowledge that we are on the unceded territory of the Algonquin Anishinaabe Peoples.

2. Disclosure of Pecuniary Interest and the General Nature Thereof

There were no disclosures of pecuniary interest declared at this time.

3. Adoption of the Agenda

3.1 Dated January 30, 2024

RECOMMENDATION-1-2024

Moved by Ryan Frew, Director of Public Works and Property Manager,
seconded by Deputy Mayor Lori Hoddinott

THAT the Agenda dated January 30, 2024 be adopted as submitted and circulated.

CARRIED.

4. Delegations and Presentations

Nil.

5. Adoption of Committee Minutes

5.1 September 26, 2023 - Draft Minutes

RECOMMENDATION-2-2024

Moved by Austin Hisko, Building Inspector, seconded by Deputy Mayor Lori Hoddinott

***THAT** the September 26, 2023 Meeting Minutes be adopted as submitted and circulated.*

CARRIED.

6. Matters Arising From Previous Meeting Minutes

7. Requests Submitted by Members of the Public

Nil.

8. Reports

8.1 PW-2023-05 McNab Centre Park Building - Tender

RECOMMENDATION-3-2024

Moved by Lindsey Lee, CAO/Clerk, seconded by Deputy Mayor Lori Hoddinott
***THAT** the Township Building Committee recommends that Council award tender PW-2023-05 McNab Centre Park Building to Thomas Cavanagh Construction Ltd. in the amount of \$398,800 plus HST; **AND FURTHER THAT** the Public Works Department be authorized to obtain quotations for the demolition of the existing building and replacement of the existing septic tank.*

CARRIED.

9. Information Items

Nil.

10. Unfinished Business

10.1 Fire Hall/Public Works Building - Fire Master Plan

Chief Crawford provided an updated with the status of the Community Risk Assessment and Fire Master Plan, and advised that the Community Risk Assessment is the main focus currently as it is to be completed by the July 1, 2024 deadline.

Councillor Brum advised that he has been having discussions with the OPP and they are interested in the Township building them space for a satellite office at Station 1.

RECOMMENDATION-4-2024

Moved by Deputy Mayor Lori Hoddinott, seconded by Ryan Frew, Director of Public Works and Property Manager

***THAT** this verbal information be accepted as information.*

CARRIED.

Ms. Lee will follow up with Inspector Ferguson to obtain information regarding the potential satellite office.

11. New Business

11.1 Sustainable Subdivision

The Committee received a verbal report from Councillor Brum regarding a potential sustainable subdivision, when further information is available, a written report will be brought forward.

RECOMMENDATION-5-2024

Moved by Austin Hisko, Building Inspector, seconded by Ryan Frew, Director of Public Works and Property Manager

***THAT** this verbal report be accepted as information.*

CARRIED.

12. Draft By-Laws

Nil.

13. Public Questions/Comments

Nil.

14. Committee Questions/Comments

Nil.

15. Notice of Upcoming Meeting Dates

TBD

16. Adjournment

The Building Committee Meeting adjourned at 10:55 a.m.

MEETING CHAIR