



**Township of McNab/Braeside
Seasonal Employment, Parks and Recreation Department**

Posting Date: November 12, 2024

Job Type: Outdoor Rink Attendant / Seasonal

Work Location: John A. Gilles Recreation Centre, 138 Sarah St. E. Braeside

Hours: Approx. 30 hours per week start date and duration TBD based on weather

Wage: \$500 per week

Reporting directly to the Recreation Director, the primary responsibilities for the Outdoor Rink Attendant position include (but not limited to) the following:

- Build, flood and maintain ice surface.
- Ensure that the ice surface is acceptable for public skating, rentals and special events.
- The Rink Attendant is responsible for opening and closing the building to accommodate access to the changerooms and washrooms for Public Skating.
 - Mon - Fri > close the building at 9 pm (staff will open)
 - Sat, Sun & holidays > open the building at 9 am and close at 9 pm
- Assist with light housekeeping duties; stock/tidy washrooms, mop skate hallway, dispose of garbage in washrooms, skate hallway and around the rink.
- Shovel the entrance of the building and path to the rink as required during the noted times to ensure that access is clear and safe.
 - Mon – Fri after 3:30 pm
 - Sat, Sun + holidays for 9 am opening and as required
- Conduct safety checks on ice making equipment and report any concerns.

The successful candidate will have the following qualifications:

- Ability to adhere to flexible hours including evenings, weekends, and holidays.
- Experience safely operating a tractor (Case 385).
- Demonstrated ability to work independently.
- Excellent safety record.
- Exercises care with equipment, rink boards and property.
- Ability to meet the physical labour demands of the position.
- Possess a Valid driver's license.

As an independent contractor the Rink Attendant:

- Is responsible for providing their own snowblower to perform duties.
- The contractor must maintain a Commercial General Liability policy with a minimum of \$2,000,000 in coverage. The contractor must provide the township with a Certificate of Insurance, naming the township as an additional insured. This coverage must remain in place for the entire term of the contract.
- Must provide WSIB coverage

Interested candidates are invited to submit a cover letter and resume to Andrea Lamontagne by December 2, 2024.

E-mail: andrea@mcnabbraeside.com

We thank all applicants, however, only those considered for an interview will be contacted.

Personal information and any supporting material will be administered in accordance with the Municipal Freedom of Information and Protection of Privacy Act.

Mail: Township of McNab/Braeside Att: Andrea Lamontagne
2473 Russett Drive,
Arnprior, ON
K7S 3G8

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