



## Job Posting: Municipal Councillor

The Township of McNab/Braeside is seeking an engaged and dedicated individual to fill the position of Municipal Councillor. This position is for the remainder of the 2022-2026 term, with an opportunity to contribute to the decision-making process of the municipality. The Municipal Councillor will work alongside other elected officials to represent the interests of the community, help shape local policies and make decisions that impact the future of McNab/Braeside.

### **Key Responsibilities:**

- Attend **two evening Council meetings per month** and **one daytime Committee of the Whole meeting per month**.
- Participate in **special meetings** as needed.
- Represent the interests of the community at Council meetings and through constituent outreach.
- Collaborate with fellow councillors to review and approve policies, budgets, and development projects.
- Actively engage in local government programs and initiatives that benefit residents.

### **Compensation & Benefits:**

- Councillor pay: Council \$16,699.28 per annum plus Planning \$6,080.55 per annum.
- Eligible to enroll in the Municipal Group Benefits Plan.
- Opportunities for professional development (e.g., training, networking with other councils).

### **Qualifications:**

- Strong commitment to public service and community engagement.
- Excellent communication skills and the ability to collaborate respectfully with fellow councillors and municipal staff.
- A clear understanding of local government operations and municipal issues.
- Knowledge of the Township's needs, interests, and challenges.
- Prior experience in community involvement or public service is an asset (but not required).

- Availability to attend meetings as outlined above, there is no virtual option, you must attend meetings in person.

### **Selection Process**

Interview stage (may include a presentation to Council). Verification of eligibility to be a councillor for McNab/Braeside Township.

### **Application Deadline:**

All applications must be submitted by **March 31, 2025, at 4:00 p.m.**

Please submit your application, including a cover letter and resume, to:

Lindsey Lee, Chief Administrative Officer-Clerk

[llee@mcnabbraeside.com](mailto:llee@mcnabbraeside.com)

For more information, please contact the Municipal Office.

We encourage applicants of all backgrounds and experiences to apply.

*We thank all candidates in advance, however, only those selected for an interview will be contacted. Personal information collected is collected pursuant to the Municipal Act, 2001 and will be retained under the Municipal Freedom of Information and Protection of Privacy Act, and shall only be used for candidate selection purposes and determining illegibility for employment.*