

**Minutes
Renfrew and Area OPP Detachment Board**

**August 21, 2024, 10:00 am
O.P.P. Detachment Office – 450 O’Brien Road, Renfrew
Boardroom**

Members Present	Scott Brum, Municipal Representative (Vice Chair) Glen Campbell, Municipal Representative Jason Legris, Municipal Representative Steve Parker, Community Representative Connie Tabbert, Municipal Representative Robert Trip, Municipal Representative (Chair)
Non-Members Present	Carolynn Errett – Recording Secretary Steve Bosa – Staff Sergeant, O.P.P.
Members Absent	Angela Field, Municipal Representative Lisa McGee, Municipal Representative John Proctor, Community Representative

1. Call to Order
The regular meeting of the Renfrew and Area O.P.P. Detachment Board was called to order at 10:00 a.m. by Chair Tripp.
2. Land Acknowledgement
3. Disclosure of Pecuniary Interest and General Nature Thereof
None were noted.
4. Approval of the Agenda

**Moved by Jason Legris
Seconded by Connie Tabbert**

That the Renfrew and Area OPP Detachment approve the agenda of the Regular Meeting of the Renfrew and Area OPP Detachment Board dated August 21, 2024 as distributed.

Carried.

5. Approval of the Minutes

**Moved by Jason Legris
Seconded by Scott Brum**

That the Renfrew and Area OPP Detachment approve the minutes of the Regular Meeting of the Renfrew and Area OPP Detachment Board dated June 20, 2024.

Carried.

6. Chairs Report

Chair Tripp provided a verbal update on the following items:

- a. Insurance update
- b. Sol Gen funding programs
- c. Interim reporting to Municipalities

Upon discussion, the board was in favour of proceeding with the OAPSB group insurance. Chair Tripp will follow up on the policy details and timeframe for coverage.

**Moved by Scott Brum
Seconded by Jason Legris**

That the Renfrew and Area OPP Detachment Board reach out to the Ontario Association of Police Service Boards (OAPSB) to move forward with an application for insurance under their provisions, and if needed move forward with interim funding while awaiting coverage for group insurance.

Carried.

7. Report of the Finance Committee

- a. Draft Budget items for discussion

Jason Legris, Chair of the Finance Committee presented a draft budget for discussion.

The benefit of an annual flat rate honorarium with milage for board meetings was discussed. It was believed that a flat rate including milage was preferred.

Direction: Finance Committee to amend the draft budget to increase the annual honorarium from \$1500.00 to \$2000.00 to include a flat rate for milage, excluding zone meetings and conferences.

It was clarified that the budget would come into effect January 1, 2025, based on final approval from all seven municipalities. Discussed amendments will be reflected and brought back to the board for further discussion.

8. O.P.P. Report
a. Detachment Commanders Report

Staff Sergeant Bosa provided the board with an overview of trends, noting staffing, clearance rates, mental health, and overdoses. It was stated that the year-to-date calls for service are approximately 10,000.

Long weekend traffic initiatives will focus on aggressive driving, speeding and impaired driving.

It was noted that the detachment is awaiting a response on further grant funding to support the Connection Centre. Response is expected at the end of September.

9. Correspondence
a. OAPSB Zone 2 Meeting: September 19 - 20, 2024 in Pembroke

Scott Brum provided details on the upcoming meeting and encouraged attendance.

10. Date of Next Meeting

A Special Budget Meeting date was called for September 4th at 10:00. The meeting will be held in the Council Chambers at the Renfrew Town Hall.

11. Motion to Adjourn

The Regular Meeting of the Renfrew and Area OPP Detachment Board adjourned at 11:35 a.m.

A communication went out to boards on Friday August 2nd.outlining options for your Detachment Boards to acquire insurance. The OAPSB is exploring a group policy option and two providers have contacted us with options for individual boards. Information on all options available are below:

OAPSB Group Insurance policy option.

****Boards must be members of the OAPSB to be eligible for the group insurance plan****

For reference: The 2025 membership fees are going to be at \$0.21 per property for each board.

No need for each OPP Detachment Board to complete an application to acquire insurance.

The OAPSB will complete one application that will cover all boards in year one and will collect fees (for year 1 only)

The process is streamlined further after year one. The insurance company (Medallion) will reach out to each board with a brief 3-5 question survey annually thereafter to avoid lengthy renewal cycles.

Highlights of the OAPSB group policy:

The date the policy begins is dependent on:

1. The timing for boards to make the decision on whether they would like to be part of a group policy or acquire their own insurance.
2. Payment of premiums. The OAPSB is not in a financial position to fund the policy and collect premiums at a later date.

Our commitment is to initiate the policy as soon as we have enough members committed into the policy to meet the requirements of the insurer.

- Anticipated premium per detachment board - \$3500-4000 + Tax 8%

- \$5,000,000 D&O
- \$5,000,000 CGL
- Non-Owned Auto
- \$1,000,000 E&O (For policy guidance and training)
- \$100,000 Abuse
- \$50,000 Cyber
- Preferred pricing with pricing stability
- Easy/efficient policy processing, renewals and minimal underwriting detail required
- Dedicated access to claims services and certificate issuance
- Estimated roll out date in October 2024 depending on response and completion of required information (the hope would be to roll out sooner if we get the commitment from our membership)
- Can seek other individual board options through your local broker or utilize McFarlan Rowlands Insurance if coverage is required prior to the group policy being available.

Individual Board Options:

- 1. Intact Public Entities (IPE) has an insurance product** available for OPP Detachment Boards. Unfortunately, we do not have a great deal of information to share with respect to the cost of this program for individual detachment boards. What we do know is that each board will be required to complete a Not-for-Profit Directors' and Officers' Liability application. **This application and product are available to you through your local broker.**

2. **Aon** has a solution available in place for Detachment Boards through your local broker. A pricing sample was provided, an application was also provided and will be posted on our website. They advised the turn around time 2 days.

Gross Premium (20% retail commission)	Cover	Acceptability
\$5,000	5M limit with 5k SIR, 2M Admin E&O with 10K SIR, 250k Crisis Management, 500k Wrongful Dismissal – 10k SIR. Claims made retro dates - Inception	<ul style="list-style-type: none"> • Population Served Under 75,000 • Board seats: Under a total of 15 • Budget \$200,000
\$7,500	5M limit with 5k SIR, 2M Admin E&O with 10K SIR, 250k Crisis Management, 500k Wrongful Dismissal – 10k SIR. Claims made retro dates - Inception	<ul style="list-style-type: none"> • Population Served Between 75,000-125,000 • Board seats: Under a total of 20

		<ul style="list-style-type: none">• Budget Under \$300,000
TBD (range of 10k-15k) or higher depending on risk profile.		Exceeds above to be underwritten based on population size/merits

Renfrew and Area OPP Detachment Board
Draft Budget 2025

Honorariums:

Estimated 8 meetings @ \$150 for 11 members @ \$1050	\$ 13,200.00	
Chair monthly Honourarium @\$400 x 12	\$ 4,800.00	
Employer cost @14%	<u>\$ 2,520.00</u>	
	<u>\$ 20,520.00</u>	\$ 20,520.00

Travel

Mileage Estimated at \$40 @ 8 meetings/11 people	\$ 3,520.00	
Chair - weekly to Renfrew @\$40	\$ 1,920.00	
Conferences		
Zone 2 (sppl at 3 meeteings	\$ 3,600.00	
OAPSB AGM 4 Ppl @ \$2500	<u>\$ 10,000.00</u>	
	<u>\$ 19,040.00</u>	\$ 19,040.00

Governance and Opertional

Insurance	\$ 5,000.00	
Reporting	\$ 2,500.00	
Stratigic Plan Development	\$ 3,500.00	
Web site Design	\$ 2,000.00	
Web site hosting	\$ 1,500.00	
Proff Services	\$ 5,000.00	
OASP Membership	<u>\$ 3,000.00</u>	
	<u>\$ 22,500.00</u>	\$ 22,500.00

Program

IT and Phone	\$ 3,000.00	
Supplies	\$ 2,000.00	
Admisnistrator \$30 hr @ 20 hrs per week	\$ 31,200.00	
MERCs@30%	<u>\$ 9,360.00</u>	
	<u>\$ 45,560.00</u>	\$ 45,560.00

Miscellaneous @10%

<u>\$ 8,806.00</u>
<u>\$ 116,426.00</u>