



MINUTES
Regular Council Meeting
Tuesday, February 18, 2025
Council Chambers 6:00 p.m.

COUNCIL PRESENT: All members of Council were in attendance this evening, with the exception of Mayor MacKenzie, who sent his regrets.

STAFF PRESENT: Lindsey Lee, CAO/Clerk
Angela Young, Deputy Clerk
Mandy Cannon, Deputy Clerk/Executive Assistant
Andrea Lamontagne, Recreation Director

MEDIA PRESENT: Nil.

1. Call to Order and Roll Call

We acknowledge that we're on the unceded territory of the Algonquin Anishinaabe people and we thank them for their thousands of years of stewardship on this land and granting us the privilege of being here to enjoy it.

2. Disclosure of Pecuniary Interest and the General Nature Thereof

There were no disclosures of pecuniary interest declared at this time.

Deputy Mayor Hoddinott made a statement with regards to the announcement of Mayor MacKenzie resigning as Mayor.

3. Adoption of the Agenda

3.1 Dated February 18, 2025

RESOLUTION - 65-2025

Moved by Councillor Robert Campbell, seconded by Councillor Scott Brum
THAT the Agenda dated February 18, 2025 be adopted as amended.

CARRIED.

Council moved the Closed Session section up to Section 4 of the meeting.

4. Closed Meeting Session

4.1 Under Section 239(2)(b) personal matters about an identifiable individual, including municipal or local board employees (Deputy Clerk); and Under

Section 239(2)(f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose (Delegation of Authority)

RESOLUTION - 66-2025

Moved by Councillor Scott Brum, seconded by Councillor Kevin Rosien

***THAT** this meeting become a closed session Under Section 239(2)(b) personal matters about an identifiable individual, including municipal or local board employees (Deputy Clerk); and Under Section 239(2)(f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose (Delegation of Authority) at 6:03 p.m.*

CARRIED.

Ms. Young, Ms. Lamontagne & Ms. Cannon vacated the Council Chambers at this time (6:03 p.m.).

Ms. Young & Ms. Cannon entered the Council Chambers at this time (6:48 p.m.).

RESOLUTION - 67-2025

Moved by Councillor Scott Brum, seconded by Councillor Robert Campbell

***THAT** Council resume the open session at 6:48 p.m.*

CARRIED.

Staff direction - Staff was directed to proceed as discussed in closed session.

5. Planning Matters

Nil.

6. Delegations and Presentations

Nil.

7. Matters Arising out of Delegations Heard

Nil.

8. Adoption of Previous Council Minutes

8.1 February 4, 2025 - Regular Council Meeting

RESOLUTION - 68-2025

Moved by Councillor Robert Campbell, seconded by Councillor Kevin Rosien

***THAT** the minutes of the February 4, 2025 Regular Council Meeting be adopted as submitted and circulated.*

CARRIED.

9. Reports of Committee of Council and Other Boards, Committees and Commissions

9.1 Building Department Report - January 2025

RESOLUTION - 69-2025

Moved by Councillor Scott Brum, seconded by Councillor Robert Campbell
THAT the Building Department Report for the month of January 2025 be accepted as information as submitted and circulated.

CARRIED.

Ms. Lamontagne entered the Council Chambers at this time (6:49 p.m.).

9.2 DRAFT Public Recreation & Culture Committee Meeting Minutes dated February 5, 2025

RESOLUTION - 70-2025

Moved by Councillor Kevin Rosien, seconded by Councillor Scott Brum
THAT Council accept the DRAFT Public Recreation & Culture Committee Meeting Minutes dated February 5, 2025 as information as submitted and circulated.

CARRIED.

9.3 Recreation Master Plan - Next Steps

RESOLUTION - 71-2025

Moved by Councillor Robert Campbell, seconded by Councillor Scott Brum
THAT Council accept the Public Recreation & Culture Committee's recommendation to move forward with hiring a professional consultant to complete the Recreation Master Plan for the Township.

CARRIED.

9.4 Minor Ball Sponsorship Package

RESOLUTION - 72-2025

Moved by Councillor Scott Brum, seconded by Councillor Kevin Rosien
THAT Council accept the Minor Ball Sponsorship Package report as information as submitted and circulated; AND FURTHER THAT Council approve the Public Recreation & Culture Committee's recommendation to implement a formal policy as it pertains to Minor Ball Sponsorship, as outlined below; AND FURTHER THAT Council direct staff to bring back a policy outlining the Minor Ball Sponsorship requirements.

CARRIED.

9.5 Bi-Centennial Committee Meeting Minutes - January 23, 2025

RESOLUTION - 73-2025

Moved by Councillor Scott Brum, seconded by Councillor Kevin Rosien
THAT Council accept the Bi-Centennial Committee Meeting Minutes dated January 23, 2025 as submitted and circulated.

CARRIED.

10. Information Items

10.1 County Council and Committee Monthly Summary - January 2025

RESOLUTION - 74-2025

Moved by Councillor Scott Brum, seconded by Councillor Robert Campbell

***THAT** Council accept the County Council and Committee Monthly Summary dated January 2025, as information as submitted and circulated.*

CARRIED.

10.2 Provincial Election - Information

RESOLUTION - 75-2025

Moved by Councillor Scott Brum, seconded by Councillor Robert Campbell

***THAT** Council accept the - Provincial Election - Information - report as information as submitted and circulated.*

CARRIED.

10.3 Council Pancake Breakfast

Councillor Brum provided an update on the Council Pancake Breakfast that took place on January 25, 2025 and thanked residents, Council and staff for their attendance.

RESOLUTION - 76-2025

Moved by Councillor Scott Brum, seconded by Councillor Robert Campbell

***THAT** Council accept this verbal report as information as submitted and circulated.*

CARRIED.

10.4 Notice of Online Public Information Centre 2 for Transportation Master Plan

RESOLUTION - 77-2025

Moved by Councillor Scott Brum, seconded by Councillor Robert Campbell

***THAT** Council accept the Notice of Online Public Information Centre 2 for Transportation Master Plan as information as submitted and circulated.*

CARRIED.

11. Motions

Nil.

12. Unfinished Business

Nil.

13. New Business

13.1 Valley Agricultural Fair, August 9, 2025

RESOLUTION - 78-2025

Moved by Councillor Kevin Rosien, seconded by Councillor Robert Campbell
THAT Council approve the Arnprior Agricultural Society (AAS) use of the Municipal Office Complex grounds and the Murray Yantha Community Centre (MYCC) August 7 through August 11 for the purpose of hosting the Valley Ag Festival on Saturday August 9, 2025; **AND FURTHER THAT** the facility rental fee for the MYCC be waived for the 5 day use to accommodate the event; **AND FURTHER THAT** the Township provide use of the portable stage and additional picnic tables, at no cost.

CARRIED.

13.2 Rotary Club of Arnprior - Project Update

RESOLUTION - 79-2025

Moved by Councillor Scott Brum, seconded by Councillor Kevin Rosien
THAT Council accept the Rotary Club of Arnprior - Project Update Report as information as submitted and circulated; **AND FURTHER THAT** Council approve the Rotary Club to proceed with printing the attached signs with the addition of the Township QR code; **AND FURTHER THAT** Council provide staff direction on the construction of the platform at Clay Bank Nature Park for Outdoor Learning AND installation of the bicycle station at the Municipal Office Complex.

CARRIED.

Staff Direction - Staff was directed to proceed with having the Rotary Club build the platform and will provide up to 10 hours of Recreation Maintenance staff time to assist with this project. The Township's Chief Building Official is to review the plans prior to the commencement of the project.

13.3 Committee of the Whole

RESOLUTION - 80-2025

Moved by Councillor Scott Brum, seconded by Councillor Robert Campbell
THAT Council approve the implementation of the Committee of the Whole format, **AND FURTHER THAT** Council provide staff direction on dates and times for the monthly meeting schedule, effective immediately; **AND FURTHER THAT** Council direct staff to update the procedural By-Law to reflect the change to Committee of the Whole.

CARRIED.

Council directed that the Committee of the Whole meetings are to take place on the second Tuesday of each month, commencing at 9:00 a.m. This schedule will begin in April 2025.

13.4 Homesteading Conference 2025

RESOLUTION - 81-2025

Moved by Councillor Scott Brum, seconded by Councillor Kevin Rosien

THAT Council accept the Homesteading Conference 2025 report as information as submitted and circulated; AND FURTHER THAT Council provide staff direction on how to proceed with this event planning (date, time, costs, location); AND FURTHER THAT Council direct staff on how to proceed with regards to the attached 'sponsor letter' being sent out for this event.

CARRIED.

Staff Direction - Staff was directed to move the date of the Hunting & Fishing Show, as Councillor Brum will be hosting the Homesteading conference independently and the Township will not have any involvement in this event.

RESOLUTION - 82-2025

Moved by Councillor Kevin Rosien, seconded by Deputy Mayor Lori Hoddinott

THAT Council agree to waive the facility rental fee at the JAG for Councillor Brum's Homesteading event on May 10, 2025.

CARRIED.

Ms. Lamontagne vacated the Council Chambers at this time (7:38 p.m.).

14. Notice of Motions

Nil.

15. By-Laws

15.1 By-Law #2025-15 Park Permit Policy

RESOLUTION - 83-2025

Moved by Councillor Kevin Rosien, seconded by Councillor Scott Brum

THAT By-Law #2025-15, being a By-Law to adopt the Park Permit Policy of the Corporation of the Township of McNab/Braeside is now deemed read a second and third time short and is hereby enacted and passed.

CARRIED.

15.2 By-Law #2025-16 ZBLA Jeff Barrie

RESOLUTION - 84-2025

Moved by Councillor Kevin Rosien, seconded by Councillor Robert Campbell

THAT By-Law #2025-16, being a By-Law to amend By-Law Number 2010-49, being the Comprehensive Zoning By-Law of the Corporation of the Township of McNab/Braeside, as amended, is now deemed read a second and third time short and is hereby enacted and passed.

CARRIED.

15.3 By-Law #2025-17 Delegation of Authority Policy

RESOLUTION - 85-2025

Moved by Councillor Scott Brum, seconded by Councillor Robert Campbell

THAT By-Law #2025-17, being a By-Law to establish a Delegation of Authority Policy, is now deemed read a second and third time short and is hereby enacted and passed.

CARRIED.

15.4 By-Law #2025-18 Budget By-Law

RESOLUTION - 86-2025

Moved by Councillor Kevin Rosien, seconded by Councillor Scott Brum

THAT By-Law #2025-18, being a By-Law to adopt the estimates for the sums required during the year 2025 for general, capital and all purposes of the Township of McNab/Braeside (2025), is now deemed read a second and third time short and is hereby enacted and passed.

CARRIED.

16. Public Questions

Nil.

17. Tracking Sheet

17.1 Tracking Sheet - February 18, 2025

RESOLUTION - 87-2025

Moved by Councillor Robert Campbell, seconded by Councillor Scott Brum

THAT Council accept the Tracking Sheet - February 18, 2025 as information as submitted and circulated.

CARRIED.

Staff Direction - Staff was directed to reschedule the Special Council Meeting planned for March 26, 2025 for the Comprehensive Zoning By-Law review.

18. Notice of Meeting Dates

The upcoming Committee Meetings will be cancelled, with the exception of the Bi-Centennial Sub-Committee and the Waste Diversion Sub-Committee Meetings.

19. Confirmatory By-Law

19.1 By-Law #2025-19 Confirm the Proceedings of the February 18, 2025 Regular Council Meeting

RESOLUTION - 88-2025

Moved by Councillor Robert Campbell, seconded by Councillor Scott Brum

THAT By-Law #2025-19, being a By-Law to confirm the proceedings of the February 18, 2025 Regular Meeting of Council of the Corporation of the

Township of McNab/Braeside is now deemed read a second and third time short and is hereby enacted and passed.

CARRIED.

20. Adjournment

This Regular Council Meeting adjourned at 7:43 p.m.

MAYOR

CAO/CLERK