



**MINUTES**  
**Special Council Meeting**  
**Wednesday, February 12, 2025**  
**Council Chambers 9:00 AM**

**COUNCIL PRESENT:** All members of Council were in attendance, with the exception of Mayor MacKenzie, who sent his regrets.

**STAFF PRESENT:** Lindsey Lee, CAO/Clerk  
Angela Young, Deputy Clerk  
Mandy Cannon, Deputy Clerk/Executive Assistant  
Ryan Frew, Director of Public Works  
Kevin Murray, Public Works Supervisor  
Dave Hartwick, Fire Chief  
Suzanne Bouchard, Treasurer  
Andrea Lamontagne, Recreation Director

**MEDIA PRESENT:** Nil.

**1. Call to Order and Roll Call**

We acknowledge that we're on the unceded territory of the Algonquin Anishinaabe people and we thank them for their thousands of years of stewardship on this land and granting us the privilege of being here to enjoy it.

**2. Disclosure of Pecuniary Interest and the General Nature Thereof**

There were no disclosures of pecuniary interest declared at this time.

**3. Adoption of the Agenda**

3.1 Dated February 12, 2025

**RESOLUTION - SM - 11-2025**

Moved by Councillor Kevin Rosien, seconded by Councillor Scott Brum  
***THAT the Agenda dated February 12, 2025 be adopted, as amended.***

**CARRIED.**

The following items were added to the Agenda:  
(Updated) 2025 Draft Budget - Cut/Keep/Add  
Reserves Summary - 2025 (Revised Feb 11 2025)  
Committees Hours / Costs  
Payroll Summary

**4. Special Meeting Notice**

4.1 Dated January 16, 2025

The Deputy Clerk read the Notice of Special Meeting dated January 16, 2025. This Notice was posted on the Township website, calendar and notice board.

**RESOLUTION - SM - 12-2025**

Moved by Councillor Robert Campbell, seconded by Councillor Scott Brum  
***THAT** the Notice of Special Meeting dated January 16, 2025 be accepted as information as submitted and circulated.*

**CARRIED.**

Council recessed at 9:03 a.m.

Council resumed at 9:29 a.m.

**5. Delegations and Presentations**

Nil.

**6. Matters Arising out of Delegations Heard**

Nil.

**7. Items of Business**

7.1 2025 Draft Budget - Cut/Keep/Add  
Reserves Summary - 2025 (Revised Feb 11 2025)  
Committees Hours / Costs  
Payroll Summary

**RESOLUTION - SM - 13-2025**

Moved by Councillor Kevin Rosien, seconded by Councillor Scott Brum  
***THAT** Council accept this correspondence as information as submitted and circulated.*

**CARRIED.**

The following changes were made to the proposed 2025 Draft Budget:

Add - \$1500 back into the budget for the Summer Safety BBQ.

Cut - Renfrew County Regional Science & Technology Fair.

Add - \$50,000 to be funded from the Garbage Levy Reserves for a net zero Consultant Diversion Plan at the Landfill.

Add - \$100,000 to taxation for a planning consultation for the development of the land beside the municipal complex.

Add - Gates at the trails at Clay Bank Park, to be funded from the Trails Reserve WIP.

Council recessed at 10:48 a.m.

Council resumed at 10:56 a.m.

The following Staff Direction was given with regards to the WIP Reserves:

Logger's Memory - move back to reserves.

Red Pine Bay Funding (\$27,000) - use for dock repairs and new dock boards.

JAG Furniture & Equipment - Use WIP balance for snowblower, boiler repairs, shed etc. and return any unused funds back to reserves.

Council discussed moving towards a Committee of the Whole. Staff will bring a motion forward to the next Regular Council Meeting for Council to direct staff to amend the Procedural By-Law to reflect this.

Council recessed at 11:43 a.m.

Council resumed at 12:21 p.m.

Parking at Burnstown Beach will remain status quo, and this topic will be discussed through the Committee of the Whole.

After the recommended changes were made, the 2025 levy increase was 2.23%.

**RESOLUTION - SM - 14-2025**

Moved by Councillor Kevin Rosien, seconded by Councillor Scott Brum

***THAT the 2025 Budget be adopted by Council at a levy increase of 3.5%.***

**CARRIED.**

Staff Direction: Staff was directed to apply the additional levy increase to the Road Reserves.

**8. By-Laws**

Nil.

**9. Questions/Comments**

- 9.1 Martin Wright asked for clarification on why the office chairs need to be replaced, at which time he was advised of the issues with the current chairs. Mr. Wright asked how many chairs needed to be replaced, at which time he was advised that approximately 17 chairs needed to be replaced. Mr. Wright asked what the reduction column of the 2025 WIP Reserves is to which he was advised the reduction column is the amount that was taken out of the 2024 WIP. Mr. Wright asked how many recreation maintenance staff are employed, to which he was advised there are currently two full time recreation maintenance staff and three students are hired for the summer. Mr. Wright asked if the \$130,000 user fees referenced in GL#1-4-7050-5001 is what was paid to the Town of Arnprior, to which he was advised, no, that was the amount budgeted for recreation reimbursement.

Mr. Wright asked where the 2024 Recreation Reimbursement estimate came from, to which he was advised the number for the previous six months of 2023 were used to provide an estimate for 2024 in full.

Mr. Wright asked how much the Township saved by terminating the Recreation Agreement with the Town of Arnprior, to which he was told \$220,000 per year.

Mr. Wright asked what happened to the solar light that was to be installed at the Waba Boat launch, to which he was advised the Recreation Director is still looking into this and trying to locate a suitable and affordable option.

**10. Closed Meeting Session**

Nil.

**11. Confirmatory By-Law**

11.1 By-Law #2025-14 Confirm the proceedings of the February 12, 2025 Special Council Meeting

**RESOLUTION - SM - 15-2025**

Moved by Councillor Kevin Rosien, seconded by Councillor Scott Brum

***THAT** By-Law #2025-14, being a By-Law to confirm the proceedings of the February 12, 2025 Special Meeting of Council of the Corporation of the Township of McNab/Braeside is now deemed read a second and third time short and is hereby enacted and passed.*

**CARRIED.**

**12. Adjournment**

This Special Council Meeting adjourned at 2:05 p.m.

---

MAYOR

---

CAO/CLERK