



MINUTES
Regular Council Meeting
Tuesday, January 14, 2025
Council Chambers 6:00 p.m.

COUNCIL PRESENT: All members of Council were in attendance this evening with the exception of Mayor MacKenzie.

STAFF PRESENT: Angela Young, Deputy Clerk
Mandy Cannon, Deputy Clerk/Executive Assistant
Suzanne Bouchard, Treasurer
Ryan Frew, Director of Public Works
Andrea Lamontagne, Recreation Director
Dave Hartwick, Fire Chief

MEDIA PRESENT: Nil.

1. Call to Order and Roll Call

We acknowledge that we're on the unceded territory of the Algonquin Anishinaabe people and we thank them for their thousands of years of stewardship on this land and granting us the privilege of being here to enjoy it.

2. Disclosure of Pecuniary Interest and the General Nature Thereof

There were no disclosures of pecuniary interest declared at this time.

3. Adoption of the Agenda

3.1 Dated January 14, 2025

The following was added to this evening's Agenda:

8.9 White Lake Carnival - Date Postponed

RESOLUTION - 1-2025

Moved by Councillor Scott Brum, seconded by Councillor Robert Campbell

THAT the Agenda dated January 14, 2025 be adopted as amended.

CARRIED.

4. Planning Matters

Nil.

5. Delegations and Presentations

5.1 Terry Gervais & Chris Burke, Loomex Group (attended virtually)

Fire Master Plan - Update

Mr. Gervais reviewed the update provided to Council with respect to the Fire Master Plan and confirmed the end of February deadline is firm. Council thanked Mr. Gervais and Mr. Burke for this information and for attending the meeting.

RESOLUTION - 2-2025

Moved by Councillor Kevin Rosien, seconded by Councillor Scott Brum

THAT Council accept this as information as submitted and circulated.

CARRIED.

6. Matters Arising out of Delegations Heard

Nil.

Chief Hartwick vacated the Council Chambers at this time (6:13 p.m.).

7. Adoption of Previous Council Minutes

7.1 December 16, 2024 - Special Council Meeting

RESOLUTION - 3-2025

Moved by Councillor Kevin Rosien, seconded by Councillor Scott Brum

THAT the minutes of the December 16, 2024 Special Council Meeting be adopted as submitted and circulated.

CARRIED.

7.2 December 17, 2024 Regular Council Meeting

RESOLUTION - 4-2025

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Kevin Rosien

THAT the minutes of the December 17, 2024 Regular Council Meeting be adopted as submitted and circulated.

CARRIED.

8. Reports of Committee of Council and Other Boards, Committees and Commissions

8.1 Public Works Department Activity Report - December 2024

RESOLUTION - 5-2025

Moved by Councillor Scott Brum, seconded by Councillor Kevin Rosien

THAT Council accept the Public Works Department Activity Report for the Month of December 2024 as information as submitted and circulated.

CARRIED.

8.2 Asset Management Plan - Update

RESOLUTION - 6-2025

Moved by Councillor Scott Brum, seconded by Councillor Kevin Rosien

THAT Council accepted the update on the Township's Asset Management Plan as information as submitted and circulated.

CARRIED.

8.3 Polar Plunge - Event Discontinuation

RESOLUTION - 7-2025

Moved by Councillor Scott Brum, seconded by Councillor Robert Campbell

THAT Council receive the Polar Plunge - Event Discontinuation report as information as submitted and circulated; **AND FURTHER THAT** Council approve the Public Recreation & Culture Committee recommendation to discontinue this event.

CARRIED.

8.4 Landfill Reserve Information

RESOLUTION - 8-2025

Moved by Councillor Scott Brum, seconded by Councillor Robert Campbell

THAT Council accept the Landfill Reserve Information Report as information as submitted and circulated.

CARRIED.

Ms. Bouchard indicated there was a typo in the report and it should read "At the time of the purchase, \$45,588.00 was funded from the Waste Management Equipment Capital Replacement Reserve and the balance of \$211,513.90 was covered by the Landfill Closure/Post Closure Reserve and scheduled for repayment annually by \$14,101 from 2015 to 2029" as opposed to 2019 date indicated. This report will be corrected.

8.5 Staff Follow up - Agreement with Burnstown Rowing Club

RESOLUTION - 9-2025

Moved by Councillor Scott Brum, seconded by Councillor Kevin Rosien

THAT Council accept the Staff Follow up - Agreement with Burnstown Rowing Club Report as information as submitted and circulated.

CARRIED.

8.6 Residents Enquiry from December 17, 2024 Meeting

RESOLUTION - 10-2025

Moved by Councillor Robert Campbell, seconded by Councillor Scott Brum

THAT Council accept this report following the Residents Enquiry as information as submitted and circulated. A Staff direction will be required on some of the items if needed.

CARRIED.

No further staff direction was provided.

Ms. Bouchard vacated the Council Chambers at this time (6:44 p.m.).

8.7 Comprehensive Zoning By-Law Review

RESOLUTION - 11-2025

Moved by Councillor Scott Brum, seconded by Councillor Kevin Rosien

***THAT** Council accept this as information as submitted and circulated.*

CARRIED.

Staff Direction: Staff was directed to ask the County Planner for available dates in March.

8.8 Building Department Report - December 2024

RESOLUTION - 12-2025

Moved by Councillor Kevin Rosien, seconded by Deputy Mayor Lori Hoddinott

***THAT** the Building department Report for the Month of December 2024 be accepted as information as submitted and circulated.*

CARRIED.

8.9 White Lake Carnival - Date Postponed

RESOLUTION - 13-2025

Moved by Councillor Scott Brum, seconded by Councillor Kevin Rosien

***THAT** Council accept the White Lake Carnival - Date Postponed report as information as submitted and circulated.*

CARRIED.

Ms. Lamontagne vacated the Council Chambers at this time (6:50 p.m.).

9. Information Items

9.1 A Message from the Parliamentary Assistant to the Minister of Infrastructure re. Campbell Drive

RESOLUTION - 14-2025

Moved by Councillor Scott Brum, seconded by Councillor Kevin Rosien

***THAT** Council accept the Message from the Parliamentary Assistant to the Minister of Infrastructure re. Campbell Drive as information as submitted and circulated.*

CARRIED.

- 9.2 Angela Lochtie & Charles Crispim - Question re. Kippen Road Design

RESOLUTION - 15-2025

Moved by Councillor Scott Brum, seconded by Councillor Kevin Rosien

***THAT** Council accept the correspondence from Angela Lochtie & Charles Crispim re. Kippen Road Design Questions as information as submitted and circulated.*

CARRIED.

- 9.3 Paul Wideman - Concerns at 140 Lorlei Drive

RESOLUTION - 16-2025

Moved by Councillor Scott Brum, seconded by Councillor Kevin Rosien

***THAT** Council accept the correspondence from Paul Wideman regarding Concerns at 140 Lorlei Drive, as information as submitted and circulated.*

CARRIED.

- 9.4 Minister's Letter to Heads of Council - Code of Conduct - Municipal Accountability Act, 2024

RESOLUTION - 17-2025

Moved by Councillor Scott Brum, seconded by Councillor Kevin Rosien

***THAT** Council accept the Minister's Letter to Heads of Council - Code of Conduct - Municipal Accountability Act, 2024, as information as submitted and circulated.*

CARRIED.

- 9.5 County of Renfrew - Letter to Minister Jones re. Robbie Dean Family Counselling Centre

RESOLUTION - 18-2025

Moved by Councillor Scott Brum, seconded by Councillor Kevin Rosien

***THAT** Council accept the County of Renfrew - Letter to Minister Jones re. Robbie Dean Family Counselling Centre, be accepted as information as submitted and circulated.*

CARRIED.

- 9.6 County of Renfrew Media Release - Algonquin Trail Joins Trans Canada Trail

RESOLUTION - 19-2025

Moved by Councillor Scott Brum, seconded by Councillor Kevin Rosien

***THAT** Council accept the County of Renfrew Media Release regarding Algonquin Trail Joins Trans Canada Trail, as information as submitted and circulated.*

CARRIED.

- 9.7 MacKillican & Associates - Audit of 2023 Financial Statements

RESOLUTION - 20-2025

Moved by Councillor Scott Brum, seconded by Councillor Kevin Rosien

THAT Council accept the MacKillican & Associates - Audit of 2023 Financial Statements, as information as submitted and circulated.

CARRIED.

- 9.8 OPP 2025 Revised Annual Billing Statement

RESOLUTION - 21-2025

Moved by Councillor Scott Brum, seconded by Councillor Kevin Rosien

THAT Council accept the OPP 2025 Revised Annual Billing Statement, as information as submitted and circulated.

CARRIED.

10. Motions

Nil.

11. Unfinished Business

Nil.

12. New Business

- 12.1 O. Reg. 343/22, NFPA 1225 (formerly NFPA 1061) - Fire Dispatching

RESOLUTION - 22-2025

Moved by Councillor Kevin Rosien, seconded by Councillor Scott Brum

THAT Council accept the O. Reg. 343/22, NFPA 1225 (formerly NFPA 1061) - Fire Dispatching report as information as submitted and circulated.

CARRIED.

- 12.2 Recycling Collection Concerns - edited

RESOLUTION - 23-2025

Moved by Councillor Kevin Rosien, seconded by Councillor Scott Brum

THAT Council accept the Recycling Collection Concerns Report as information as submitted and circulated; AND FURTHER THAT Council provide staff direction on how to proceed.

CARRIED.

Staff Direction: Staff was directed to remove Councillor Brum's name off of this report. Staff was further directed to forward the correspondence from the Recycling Company asking the Township not to contact them directly about missed collection to Councillor Brum.

Mr. Frew vacated the Council Chambers at this time (7:32 p.m.).

13. Notice of Motions

Nil.

14. By-Laws

14.1 By-Law #2025-01 Borrowing By-Law BMO

RESOLUTION - 24-2025

Moved by Councillor Robert Campbell, seconded by Councillor Scott Brum

THAT By-Law #2025-01, being a By-Law of the Corporation of the Township of McNab/Braeside to authorize municipal borrowing for current expenditures with pledge on revenues, is now deemed read a second and third time short and is hereby enacted and passed.

CARRIED.

14.2 By-Law #2025-02 Interim Taxes

RESOLUTION - 25-2025

Moved by Councillor Kevin Rosien, seconded by Councillor Scott Brum

THAT By-Law #2025-02, being a By-Law to provide for implementation and collection of an interim tax levy for the year 2025 and to further provide for penalty and interest in default of payment thereof, is now deemed read a second and third time short and is hereby enacted and passed.

CARRIED.

14.3 By-Law #2025-03 2025 Recreation Reimbursement Policy

RESOLUTION - 26-2025

Moved by Councillor Scott Brum, seconded by Councillor Robert Campbell

THAT By-Law #2025-03, being a By-Law to adopt the 2025 Recreation Reimbursement Policy of the Corporation of the Township of McNab/Braeside, is now deemed read a second and third time short and is hereby enacted and passed.

CARRIED.

14.4 By-Law #2025-04 Appoint Deputy Mayor to Committee of Adjustment

RESOLUTION - 27-2025

Moved by Councillor Kevin Rosien, seconded by Councillor Scott Brum

THAT By-Law #2025-04, being a By-Law to constitute and appoint a Committee of Adjustment, is now deemed read a second and third time short and is hereby enacted and passed.

CARRIED.

14.5 By-Law #2025-05 Fire Protection Grant Agreement

RESOLUTION - 28-2025

Moved by Councillor Kevin Rosien, seconded by Councillor Robert Campbell

***THAT** By-Law #2025-05, being a By-Law to authorize the execution of the Fire Protection Grant between His Majesty the King in right of Ontario as represented by the Office of the Fire Marshal and the Corporation of the Township of McNab/Braeside, is now deemed read a second and third time short and is hereby enacted and passed.*

CARRIED.

- 14.6 By-Law #2025-06 Customer Service, Complaint & Compliment Policy

RESOLUTION - 29-2025

Moved by Councillor Kevin Rosien, seconded by Councillor Scott Brum

***THAT** By-Law #2025-06, being a By-Law to adopt the Customer Service, Complaint & Compliment Policy of the Corporation of the Township of McNab/Braeside, is now deemed read a second and third time short and is hereby enacted and passed.*

CARRIED.

15. Public Questions

Nil.

16. Tracking Sheet

Nil.

17. Closed Meeting Session

Nil.

18. Notice of Meeting Dates

As noted on the Agenda.

19. Confirmatory By-Law

- 19.1 By-Law #2025-07 Confirm the Proceedings of the January 14, 2025 Regular Council Meeting

RESOLUTION - 30-2025

Moved by Councillor Scott Brum, seconded by Councillor Kevin Rosien

***THAT** By-Law #2025-07, being a By-Law to confirm the proceedings of the January 14, 2025 Regular Meeting of Council of the Corporation of the Township of McNab/Braeside, is now deemed read a second and third time short and is hereby enacted and passed.*

CARRIED.

20. Adjournment

This Regular Council Meeting adjourned at 7:39 p.m.

MAYOR

CAO/CLERK