



**MINUTES**  
**Regular Council Meeting**  
**Tuesday, June 7, 2022**  
**Council Chambers 6:00 p.m.**

**COUNCIL PRESENT:** All members of Council were in attendance this evening, with the exception of Councillor Brum, who sent his regrets.

**STAFF PRESENT:** Lindsey Lee, CAO/Clerk  
Angela Young, Deputy Clerk  
Mandy Cannon, Executive Assistant  
Kelly Coughlin, Treasurer  
Ryan Frew, Director of Public Works  
Andrea Lamontagne, Recreation Director  
Bruce Howarth, Manager of Planning Services, County of Renfrew

**MEDIA PRESENT:** Rick Stow, My Broadcasting Corporation

- 1. Call to Order and Roll Call**  
We acknowledge that we are on the unceded territory of the Algonquin Anishnaabeg People
- 2. Disclosure of Pecuniary Interest and the General Nature Thereof**  
There were no disclosures of pecuniary interest declared at this time.
- 3. Adoption of the Agenda**
  - 3.1 Dated June 7, 2022

The following items were added to this evening's Agenda:

- 12.2 Add It's the Bees Knees Event Outline
- 14.8 By-Law #2022-53 ZBLA Glasgow Ridge
- 14.9 By-Law #2022-54 ZBLA McConnel/Wallace

**RESOLUTION - 220-2022**

Moved by Councillor Oliver Jacob, seconded by Deputy Mayor Brian Armsden  
***THAT the Agenda dated June 7, 2022 be adopted as amended.***

**CARRIED.**

**4. Planning Matters**

## 4.1 Bill 109 - Delegation of Authority

**RESOLUTION - 221-2022**

Moved by Councillor Heather Lang, seconded by Deputy Mayor Brian Armsden

*THAT Council receive the update regarding Bill 109 as it relates to Site Plan Approval as information as submitted and circulated.*

**CARRIED.**

Council discussed item 14.8 at this time.

Mr. Howarth vacated the meeting at this time (6:09 p.m.).

**5. Delegations and Presentations**

## 5.1 Darrel O'Shaughnessy - Non-Profit Community Service Cooperative

Mr. O'Shaughnessy explained that the SALC and the Men's Shed have outgrown their current space. An opportunity has come up to purchase a building, however, this building requires studies to be completed before committing to purchase it. Mr. O'Shaughnessy is requesting that Council agree to split the \$35,000 fee to obtain a Hazardous Substance Report and to engage an Architect. The amount required from the Township for this request is \$7,000. If the reports deem this project feasible, the costs to purchase and renovate the building is estimated to be approximately \$1,350,000. Council expressed their concerns with investing in a capital expenditure not in our Township and also expressed concerns with committing to this investment without knowing the expectations to contribute to future costs. Mr. O'Shaughnessy confirmed that there would be no obligation to contribute anything further after this \$7,000.

**RESOLUTION - 222-2022**

Moved by Councillor Oliver Jacob, seconded by Deputy Mayor Brian Armsden

*THAT Council agree to extend the time allotted for the delegation regarding Non-Profit Community Service Cooperative by 30 minutes.*

**CARRIED.**

Staff Direction: Staff was directed to look into whether the Township's reserve funds and Reserve Policy can support the \$7,000 request. Staff was further directed to inquire with Arnprior Regional Health as to why they are not permitting the old Grove facility to be used for this project as previously planned. This information will be brought forward to a future Council Meeting.

**6. Matters Arising out of Delegations Heard**

Nil.

**7. Adoption of Previous Council Minutes**

7.1 May 24, 2022 - Regular Council Meeting

**RESOLUTION - 223-2022**

Moved by Councillor Oliver Jacob, seconded by Deputy Mayor Brian Armsden

***THAT** the minutes of the May 24, 2022 Regular Council Meeting be adopted as submitted and circulated.*

**CARRIED.**

**8. Reports of Committee of Council and Other Boards, Committees and Commissions**

8.1 Recreation Department Soccer Backstop

**RESOLUTION - 224-2022**

Moved by Deputy Mayor Brian Armsden, seconded by Councillor Heather Lang

***THAT** Council agrees to the purchase of a soccer backstop in the amount of \$6,000.00, that was not considered in the Recreation Budget for 2022. This amount would come out of the Recreation Equipment and Vehicle Reserve.*

**CARRIED.**

Ms. Lamontagne vacated the Council Meeting at this time (6:43 p.m.).

8.2 April 2022 Financial Overview

**RESOLUTION - 225-2022**

Moved by Councillor Oliver Jacob, seconded by Councillor Heather Lang

***THAT** Council receive the April 2022 Financial Overview Report as information as submitted and circulated.*

**CARRIED.**

8.3 May 2022 Financial Overview

**RESOLUTION - 226-2022**

Moved by Deputy Mayor Brian Armsden, seconded by Councillor Heather Lang

***THAT** Council receive the May 2022 Financial Overview report as information as submitted and circulated.*

**CARRIED.**

8.4 Purchasing Policy - 2022

**RESOLUTION - 227-2022**

Moved by Councillor Oliver Jacob, seconded by Deputy Mayor Brian Armsden

***THAT Council receive the Purchasing Policy as information as submitted and circulated; AND FURTHER THAT Council provide staff feedback with any comments/changes they would like made prior to the adoption of the amended policy.***

**CARRIED.**

8.5 Rebranding Project - Tag Line

**RESOLUTION - 228-2022**

Moved by Councillor Heather Lang, seconded by Councillor Oliver Jacob

***THAT Council receive the Rebranding Project - Tag Line Report as information as submitted and circulated; AND FURTHER THAT Council provide staff direction and select a tag line from the list provided within this Report.***

**CARRIED.**

Council chose the tagline "Where Nature Awaits".

8.6 Electricity Commodity Cost Review

**RESOLUTION - 229-2022**

Moved by Councillor Heather Lang, seconded by Councillor Oliver Jacob

***THAT Council receive the Electricity Commodity Cost Review report as information as submitted and circulated.***

**CARRIED.**

8.7 Fleet Tracking/Management

**RESOLUTION - 230-2022**

Moved by Councillor Heather Lang, seconded by Deputy Mayor Brian Armsden

***THAT Council of the Township of McNab/Braeside authorize staff to implement fleet tracking/management on Township vehicles and equipment; AND FURTHER THAT the Township utilize the LAS Canoe Procurement Group and contract Dican Fleet Safety Solutions to implement the Geotab fleet tracking/management system on the Township's vehicles and equipment for a cost of \$18,179.16 plus HST; AND FURTHER THAT the installation costs and pro-rated 2022 subscription fees be funded by the Departmental reserves.***

**DEFEATED.**

8.8 Road Naming By-Law Updates

**RESOLUTION - 231-2022**

Moved by Councillor Oliver Jacob, seconded by Deputy Mayor Brian Armsden

***THAT the Road Naming By-Law be updated to include road names previously approved through the subdivision process as follows: Dale Gillan Street; Fairhaven Place; Hogan Drive; Isobel McEwan Street; Owen Lucas Street; Paul A. Bertrand Drive; Shady Maple Road; and Raymond Luhta Cres.***

**CARRIED.**

- 8.9 By-Law Enforcement Report - April 2022

**RESOLUTION - 232-2022**

Moved by Councillor Heather Lang, seconded by Councillor Oliver Jacob

*THAT Council accept the By-Law Enforcement Report for the month of April 2022 as information as submitted and circulated.*

**CARRIED.**

- 8.10 Building/Septic Department Report for March, April, May 2022

**RESOLUTION - 233-2022**

Moved by Councillor Heather Lang, seconded by Deputy Mayor Brian Armsden

*THAT Council accept the Building/Septic Department Report for March, April and May 2022 as submitted and circulated.*

**CARRIED.**

**9. Information Items**

- 9.1 Prior Chest Nuts Dragon Boat Team - Thank You!

**RESOLUTION - 234-2022**

Moved by Councillor Oliver Jacob, seconded by Deputy Mayor Brian Armsden

*THAT Council accept this as information as submitted and circulated.*

**CARRIED.**

**10. Motions**

- 10.1 Request for Support #1 District of Muskoka - Annual Emergency Exercise Exemption

**RESOLUTION - 235-2022**

Moved by Councillor Oliver Jacob, seconded by Deputy Mayor Brian Armsden

*THAT Council accept this as information as submitted and circulated.*

**CARRIED.**

**RESOLUTION - 236-2022**

Moved by Councillor Oliver Jacob, seconded by Deputy Mayor Brian Armsden

*THAT Council support the District Municipality of Muskoka in their request to the Province of Ontario to amend Ontario Regulation 380/04 under the Emergency Management and Civil Protection Act to provide an exemption to the annual exercise requirement for municipalities that have activated their Emergency Control Group and/or Emergency Response Plan in response to an actual emergency that year.*

**CARRIED.**

**11. Unfinished Business**

11.1 Speed Concerns on Highland & Waba Road

**RESOLUTION - 237-2022**

Moved by Deputy Mayor Brian Armsden, seconded by Councillor Oliver Jacob

*THAT Council accept this as information as submitted and circulated.*

**CARRIED.**

Mayor Peckett advised that the County will be putting up a speed sign this week in Waba.

**12. New Business**

12.1 N. Gillan - Ball Diamond Rental

**RESOLUTION - 238-2022**

Moved by Councillor Oliver Jacob, seconded by Councillor Heather Lang

*THAT Council accept this as information as submitted and circulated.*

**CARRIED.**

Staff Direction: Staff was directed to waive the fees associated with this rental, however the insurance fee and damage deposit are still required.

12.2 Clay Bank Nature Park for Outdoor Learning Recreation Programs  
- It's the Bees Knees Event Outline

Councillor Lang asked Council to keep the the Bees Knees and Fall Fest events at Clay Bank Park in the annual budget moving forward.

**RESOLUTION - 239-2022**

Moved by Councillor Heather Lang, seconded by Councillor Oliver Jacob

*THAT Council accept this verbal update as information.*

**CARRIED.**

**13. Notice of Motions**

Nil.

**14. By-Laws**

14.1 By-Law #2022-46 Boundary Road Agreement with Township of Horton

**RESOLUTION - 240-2022**

Moved by Councillor Oliver Jacob, seconded by Councillor Heather Lang

*THAT By-Law #2022-46, being a By-Law to authorize the Corporation of the Township of McNab/Braeside to enter into a Boundary Road Agreement with the Corporation of*

*the Township of Horton, I now deemed read a second and third time short and is hereby enacted and passed.*

**CARRIED.**

- 14.2 By-Law #2022-47 Development Agreement Authorization Danylchuk

**RESOLUTION - 241-2022**

Moved by Councillor Heather Lang, seconded by Deputy Mayor Brian Armsden

**THAT** *By-Law #2022-47, being a By-Law to authorize the execution of a Development Agreement between Micheline Danylchuk and Yakim Danylchuk (collectively, the "Owner") and the Corporation of the Township of McNab/Braeside (the "Township") dated June 7, 2022, pursuant to Subsections 51(26) and 53(12) of the Planning Act R.S.O 1990, c. P 13, I now deemed read a second and third time short and is hereby enacted and passed.*

**CARRIED.**

- 14.3 By-Law #2022-48 Burnstown Rowing Club Agreement

**RESOLUTION - 242-2022**

Moved by Councillor Heather Lang, seconded by Councillor Oliver Jacob

**THAT** *By-Law #2022-48, being a By-Law to authorize the Execution of the Agreement between the Burnstown Rowing Club and the Corporation of the Township of McNab/Braeside, I now deemed read a second and third time short and is hereby enacted and passed.*

**CARRIED.**

- 14.4 By-Law #2022-49 Appoint Alternate Building Official - Erica Etmanski

**RESOLUTION - 243-2022**

Moved by Councillor Oliver Jacob, seconded by Councillor Heather Lang

**THAT** *By-Law #2022-49, being a By-Law to appoint an alternate Building Official, I now deemed read a second and third time short and is hereby enacted and passed.*

**CARRIED.**

- 14.5 By-Law #2022-50 - Call2Recycle Agreement

**RESOLUTION - 244-2022**

Moved by Deputy Mayor Brian Armsden, seconded by Councillor Heather Lang

**THAT** *By-Law #2022-50, being a By-Law to authorize the Execution of the Agreement between Call2Recycle and the Corporation of the Township of McNab/Braeside, I now deemed read a second and third time short and is hereby enacted and passed.*

**CARRIED.**

## 14.6 By-Law #2022-51 Delegation of Authority Site Plan Approval

**RESOLUTION - 245-2022**

Moved by Councillor Oliver Jacob, seconded by Councillor Heather Lang

*THAT By-Law #2022-51, being a By-Law to Delegate Site Plan Control Approval to the CAO/Clerk and Planner in the Township of McNab/Braeside, I now deemed read a second and third time short and is hereby enacted and passed.*

**CARRIED.**

## 14.7 By-Law #2022-52 Site Plan Agreement Authorization - Lot 11 M Shores - PFT Properties Inc.

**RESOLUTION - 246-2022**

Moved by Councillor Oliver Jacob, seconded by Deputy Mayor Brian Armsden

*THAT By-Law #2022-52, being a By-Law to authorize the Execution of a Site Plan Agreement between PFT Properties Inc. and the Township of McNab/Braeside pursuant to Section 41 of the Planning Act, I now deemed read a second and third time short and is hereby enacted and passed.*

**CARRIED.**

## 14.8 By-Law #2022-53 ZBLA Glasgow Ridge

**RESOLUTION - 247-2022**

Moved by Councillor Oliver Jacob, seconded by Councillor Heather Lang

*THAT By-Law #2022-53, being a By-Law to amend By-Law Number 2010-49, being the Comprehensive Zoning By-Law of the Corporation of the Township of McNab/Braeside, as amended, I now deemed read a second and third time short and is hereby enacted and passed.*

**CARRIED.**

## 14.9 By-Law #2022-54 ZBLA McConnel/Wallace

**RESOLUTION - 248-2022**

Moved by Deputy Mayor Brian Armsden, seconded by Councillor Heather Lang

*THAT By-Law #2022-54, being a By-Law to amend By-Law Number 2010-49, being the Comprehensive Zoning By-Law of the Corporation of the Township of McNab/Braeside, as amended, I now deemed read a second and third time short and is hereby enacted and passed.*

**CARRIED.**

**15. Public Questions/Comments**

Nil.

**16. Closed Meeting Session**

Nil.



**17. Notice of Council Meeting Dates**

As noted on the Agenda

**18. Confirmatory By-Law**

18.1 By-Law #2022-55 Confirm the proceedings of the June 7, 2022 Regular Council Meeting

**RESOLUTION - 249-2022**

Moved by Councillor Heather Lang, seconded by Deputy Mayor Brian Armsden

***THAT** By-Law #2022-55, being a By-Law to confirm the proceedings of the June 7, 2022 Regular Meeting of Council of the Corporation of the Township of McNab/Braeside, I now deemed read a second and third time short and is hereby enacted and passed.*

**CARRIED.**

**19. Adjournment**

This Regular Council Meeting adjourned at 7:45 p.m.

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MAYOR

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CAO/CLERK