



**MINUTES**  
**Regular Council Meeting**  
**Tuesday, August 27, 2024**  
**Council Chambers 6:00 p.m.**

**COUNCIL PRESENT:** All members of Council were in attendance this evening.

**STAFF PRESENT:** Lindsey Lee, CAO/Clerk  
Angela Young, Deputy Clerk  
Mandy Cannon, Deputy Clerk/Executive Assistant  
Austin Hisko, Chief Building Official  
Jim McBain, By-Law Services  
Darla McBain, By-Law Services

**MEDIA PRESENT:** Nil.

**1. Call to Order and Roll Call**

We acknowledge that we're on the unceded territory of the Algonquin Anishinaabe people and we thank them for their thousands of years of stewardship on this land and granting us the privilege of being here to enjoy it.

**2. Disclosure of Pecuniary Interest and the General Nature Thereof**

There were no disclosures of pecuniary interest declared at this time.

**3. Adoption of the Agenda**

3.1 Dated August 27, 2024

Council added the following items to the Agenda:

9.4 - Volunteers Needed - Tree Tending at Clay Bank Park - September 2, 2024

9.5 - RCJTC Transportation Update - August 27, 2024

**RESOLUTION - 404-2024**

Moved by Councillor Scott Brum, seconded by Councillor Robert Campbell  
***THAT the Agenda dated August 27, 2024 be adopted as amended.***

**CARRIED.**

Deputy Mayor Hoddinott took over as meeting chair at this time (6:02 p.m.).

**4. Planning Matters**

- 4.1 County of Renfrew Report - 47T-24004 - Braeburn Estates Phase III Subdivision

**RESOLUTION - 405-2024**

Moved by Councillor Kevin Rosien, seconded by Councillor Scott Brum

*THAT the County of Renfrew Report - 47T-24004 - Braeburn Estates Phase III Subdivision be accepted as information as submitted and circulated.*

**CARRIED.**

- 4.2 County of Renfrew Report - 47T-23006 - River Road Estates Subdivision

**RESOLUTION - 406-2024**

Moved by Councillor Scott Brum, seconded by Mayor Mark MacKenzie

*THAT the County of Renfrew Report - 47T-23006 - River Road Estates Subdivision be accepted as information as submitted and circulated.*

**CARRIED.**

- 4.3 County of Renfrew Report - Municipal Services Corporations and Communal Water and Wastewater Facilities Report

**RESOLUTION - 407-2024**

Moved by Councillor Scott Brum, seconded by Mayor Mark MacKenzie

*THAT the County of Renfrew Report - Municipal Services Corporations and Communal Water and Wastewater Facilities Report be accepted as information as submitted and circulated.*

**CARRIED.**

Mayor MacKenzie took over as meeting chair at this time (6:13 p.m.).

**5. Delegations and Presentations**

- 5.1 Jim Anderson

Jim Anderson and the Taylor/McLauchlan families are requesting that Council endorse a request to the County of Renfrew to provide a small location on County property south of the Village of Burnstown at the "lookout" on the lands associated with County Road 52 to reposition a historical stone monument.

**6. Matters Arising out of Delegations Heard**

- 6.1 Historical Stone Monument - Burnstown

**RESOLUTION - 408-2024**

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Kevin Rosien

*THAT Council of the Township of McNab/Braeside endorse the appeal from the Taylor & Anderson families and requests that the County of Renfrew approve the relocation of the historical stone monument from its current location on privately owned property to public land owned by the County of Renfrew, located*

*south of the Village of Burnstown at or near the "lookout" on lands associated with County Road 52 in an effort to keep the monument safe; **AND FURTHER THAT** the relocation of this monument will not have any financial implications to the County of Renfrew.*

**CARRIED.**

**7. Adoption of Previous Council Minutes**

7.1 June 18, 2024 - Regular Council Meeting

**RESOLUTION - 409-2024**

Moved by Mayor Mark MacKenzie, seconded by Councillor Robert Campbell **THAT** an amendment be made to the June 18, 2024 Regular Council Meeting Minutes to include Councillor Campbell's question pertaining to the dissolution of the Public Finance and Administration Committee.

**DEFEATED.**

**RESOLUTION - 410-2024**

Moved by Councillor Kevin Rosien, seconded by Councillor Scott Brum **THAT** the minutes of the June 18, 2024 Regular Council Meeting be adopted as submitted and circulated.

**CARRIED.**

7.2 August 6, 2024 - Regular Council Meeting

**RESOLUTION - 411-2024**

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Kevin Rosien **THAT** the minutes of the August 6, 2024 Regular Council Meeting be adopted as submitted and circulated.

**TABLED.**

Staff Direction: Staff was directed to clarify if further information was requested for GL#4071 at the August 6, 2024 Regular Meeting or if there is a typo in the minutes that should state GL#4021 instead. This information will be verified and the minutes will be brought back to the next Council Meeting.

7.3 August 15, 2024 - Public Meeting Under the Planning Act (Pierce/Hubert)

**RESOLUTION - 412-2024**

Moved by Councillor Kevin Rosien, seconded by Deputy Mayor Lori Hoddinott **THAT** the minutes of the August 15, 2024 Public Meeting Under the Planning Act be adopted as submitted and circulated.

**CARRIED.**

7.4 August 15, 2024 - Public Meeting Under the Planning Act (Hogan Heights Phase 2)

**RESOLUTION - 413-2024**

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Kevin Rosien  
*THAT the minutes of the August 15, 2024 Public Meeting under the Planning Act be adopted as submitted and circulated.*

**CARRIED.****8. Reports of Committee of Council and Other Boards, Committees and Commissions**

## 8.1 Building Department Report - July 2024

**RESOLUTION - 414-2024**

Moved by Councillor Kevin Rosien, seconded by Councillor Scott Brum  
*THAT the Building Department Report for the month of July 2024 be accepted as information as submitted and circulated.*

**CARRIED.**

Mr. Hisko vacated the Council Chambers at this time (6:37 p.m.).

## 8.2 By-Law Services Report - July 2024

**RESOLUTION - 415-2024**

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Kevin Rosien  
*THAT the By-Law Services Report for the month of July 2024 be accepted as information as submitted and circulated.*

**CARRIED.****9. Information Items**

## 9.1 County of Renfrew - Part III Prosecution By-Law Services

**RESOLUTION - 416-2024**

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Kevin Rosien  
*THAT the County of Renfrew - Part III Prosecution By-Law Services correspondence be accepted as information as submitted and circulated.*

**CARRIED.**

Staff will bring a report forward to Council pertaining to the next steps.

## 9.2 Finance Department Report - Additional information requested on the 2024 Actuals

**RESOLUTION - 417-2024**

Moved by Councillor Kevin Rosien, seconded by Councillor Robert Campbell  
*THAT Council accept the Additional financial information requested from the 2024 Actuals at the August 6th, 2024 Council meeting as information as submitted and circulated.*

**CARRIED.**

## 9.3 Neighbourlink Fountain - Information Pamphlet

**RESOLUTION - 418-2024**

Moved by Deputy Mayor Lori Hoddinott, seconded by Mayor Mark MacKenzie  
*THAT Council accept the Neighbourlink Fountain - Information Pamphlet as information as submitted and circulated.*

**CARRIED.**

## 9.4 Volunteers Needed - Tree Tending at Clay Bank Park - September 2, 2024

**RESOLUTION - 419-2024**

Moved by Councillor Scott Brum, seconded by Councillor Robert Campbell  
*THAT Council accept the Volunteers Needed - Tree Tending at Clay Bank Park - September 2, 2024 correspondence as information as submitted and circulated.*

**CARRIED.**

Staff Direction - Staff was directed to post this event on the Township website.

## 9.5 RCJTC Transportation Update - August 27, 2024

**RESOLUTION - 420-2024**

Moved by Councillor Kevin Rosien, seconded by Councillor Scott Brum  
*THAT Council accept the RCJTC Transportation Update dated August 27, 2024 as information as submitted and circulated.*

**CARRIED.**

Staff Direction - Staff was directed to post this information on the Township website and Facebook page.

Staff was further directed to draft a motion and bring this motion forward to the next Council Meeting.

**10. Motions**

## 10.1 Request for Support #1 - Township of Bonnechere Valley - Exemption of Emergency Vehicles from Emission Standards

**RESOLUTION - 421-2024**

Moved by Councillor Kevin Rosien, seconded by Councillor Scott Brum  
*THAT Council accept Request for Support #1 from the Township of Bonnechere Valley - Exemption of Emergency Vehicles from Emission Standards as information as submitted and circulated.*

**CARRIED.****RESOLUTION - 422-2024**

Moved by Councillor Kevin Rosien, seconded by Councillor Scott Brum

***THAT** Council support the Township of Bonnechere Valley in their effort to have mandates such as emission standards for emergency vehicles rolled back and reviewed in an attempt to reduce the impacts on the supply chain and costs to the public.*

**CARRIED.**

- 10.2 Request for Support #2 - City of Quinte West- The Canada Community-Building Fund

**RESOLUTION - 423-2024**

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Kevin Rosien  
***THAT** Council accept Request for Support #2 from the City of Quinte West regarding the Canada Community-Building Fund as information as submitted and circulated.*

**CARRIED.**

**RESOLUTION - 424-2024**

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Kevin Rosien  
***THAT** Council support the City of Quinte West in their effort to call on the Federal Government to provide a supplement to the allocations provided to municipalities under the AMO Canada Community Building Fund Agreement for the 2024-2028 term for the same amount that was allocated, effectively doubling the allocation for those years.*

**CARRIED.**

- 10.3 Request for Support #3 - Town of Essex Letter - Declaring Intimate Partner Violence an Epidemic in Ontario

**RESOLUTION - 425-2024**

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Scott Brum  
***THAT** Council accept Request for Support #3 from Town of Essex Letter - Declaring Intimate Partner Violence an Epidemic in Ontario as information as submitted and circulated.*

**CARRIED.**

**RESOLUTION - 426-2024**

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Robert Campbell  
***THAT** Council support the Town of Essex in their effort to urge the importance of passing Bill 173 and the advancement of this bill as it requires the Government of Ontario to recognize that intimate partner violence is an epidemic in Ontario.*

**CARRIED.**

**11. Unfinished Business**

- 11.1 Follow up - Lithium-ion Batteries

**RESOLUTION - 427-2024**

Moved by Councillor Kevin Rosien, seconded by Deputy Mayor Lori Hoddinott  
***THAT Council accept the Follow up - Lithium-ion Batteries Report as information as submitted and circulated.***

**CARRIED.**

11.2 Amended Draft Council Code of Conduct

**RESOLUTION - 428-2024**

Moved by Councillor Scott Brum, seconded by Deputy Mayor Lori Hoddinott  
***THAT Council accept the Amended Draft Council Code of Conduct Report as information as submitted and circulated; AND FURTHER THAT staff direction be provided on how to proceed.***

**TABLED.**

Council will submit any questions they have with the proposed amendments to the CAO/Clerk by September 6, 2024. This item will be brought back to Council when clarification is received from the Integrity Commissioner.

11.3 Renfrew County Crime Stoppers Signage

**RESOLUTION - 429-2024**

Moved by Councillor Kevin Rosien, seconded by Deputy Mayor Lori Hoddinott  
***THAT Council accept the Renfrew County Crime Stoppers Signage Report as information as submitted and circulated.***

**CARRIED.**

Staff Direction: Staff was directed to proceed with purchasing these signs.

11.4 Audited Financial Statements

Council was advised that the audit is now complete and once the Audited Financial Statements are received, they will be brought forward to Council.

**RESOLUTION - 430-2024**

Moved by Councillor Robert Campbell, seconded by Mayor Mark MacKenzie  
***THAT Council accept the verbal report regarding Audited Financial Statements as information.***

**CARRIED.**

**12. New Business**

12.1 Braeside Block Party - OTF Grant Recognition

**RESOLUTION - 431-2024**

Moved by Councillor Robert Campbell, seconded by Councillor Scott Brum  
***THAT Council accept the Braeside Block Party - OTF Grant Recognition report as information as submitted and circulated.***

**CARRIED.**

## 12.2 2024 Truck Roadeo

**RESOLUTION - 432-2024**

Moved by Councillor Scott Brum, seconded by Councillor Robert Campbell

***THAT** Council accept this 2024 Truck Roadeo report as information as submitted and circulated.*

**CARRIED.**

## 12.3 Draft Park Permit Proposal

**RESOLUTION - 433-2024**

Moved by Councillor Robert Campbell, seconded by Councillor Scott Brum

***THAT** Council accept the draft Park Permit Proposal and draft permit application as information as submitted and circulated; **AND FURTHER THAT** Council direct staff to bring further information back that would justify such policy and reword this policy accordingly for Council's consideration.*

**CARRIED.**

**13. Notice of Motions**

Nil.

**14. By-Laws**

## 14.1 By-Law #2024-53 Septic System Decommission Policy

**RESOLUTION - 434-2024**

Moved by Councillor Robert Campbell, seconded by Councillor Kevin Rosien

***THAT** By-Law #2024-53, being a By-Law to adopt the Septic System Decommission Policy of the Corporation of the Township of McNab/Braeside, is now deemed read a second and third time short and hereby enacted and passed.*

**CARRIED.**

## 14.2 By-Law #2024-54 ZBLA - Pierce

**RESOLUTION - 435-2024**

Moved by Councillor Scott Brum, seconded by Deputy Mayor Lori Hoddinott

***THAT** By-Law #2024-54, being a By-Law to amend By-Law Number 2010-49, being the Comprehensive Zoning By-Law of the Corporation of the Township of McNab/Braeside, as amended, I now deemed read a second and third time short and is hereby enacted and passed.*

**CARRIED.**

## 14.3 By-Law #2024-55 ZBLA Hogan Heights Phase 2

**RESOLUTION - 436-2024**

Moved by Councillor Kevin Rosien, seconded by Deputy Mayor Lori Hoddinott



***THAT** By-Law #2024-55, being a By-Law to amend By-Law Number 2010-49, being the Comprehensive Zoning By-Law of the Corporation of the Township of McNab/Braeside, as amended, is now deemed read a second and third time short and is hereby enacted and passed.*

**TABLED.**

Staff is seeking clarification on this By-Law and will bring it back to the next Council Meeting.

**15. Public Questions/Comments**

Nil.

**16. Closed Meeting Session**

Nil.

**17. Notice of Council Meeting Dates**

As noted on the Agenda.

**18. Confirmatory By-Law**

18.1 By-Law #2024-56 Confirm the Proceedings of the August 27, 2024 Regular Council Meeting

**RESOLUTION - 437-2024**

Moved by Councillor Scott Brum, seconded by Deputy Mayor Lori Hoddinott

***THAT** By-Law #2024-56, being a By-Law to confirm the proceedings of the August 27, 2024 Regular Meeting of Council of the Corporation of the Township of McNab/Braeside, I now deemed read a second and third time short and is hereby enacted and passed.*

**CARRIED.**

**19. Adjournment**

This Regular Council Meeting adjourned at 7:49 p.m.

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MAYOR

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CAO/CLERK