



**MINUTES**  
**Regular Council Meeting**  
**Tuesday, October 1, 2024**  
**Council Chambers 6:00 p.m.**

**COUNCIL PRESENT:** All members of Council were in attendance this evening.

**STAFF PRESENT:** Lindsey Lee, CAO/Clerk  
Angela Young, Deputy Clerk  
Mandy Cannon, Deputy Clerk/Executive Assistant  
Ryan Frew, Director of Public Works  
Andrea Lamontagne, Recreation Director  
Dave Hartwick, Fire Chief

**MEDIA PRESENT:** Nil.

**1. Call to Order and Roll Call**

We acknowledge that we're on the unceded territory of the Algonquin Anishinaabe people and we thank them for their thousands of years of stewardship on this land and granting us the privilege of being here to enjoy it.

**2. Disclosure of Pecuniary Interest and the General Nature Thereof**

There were no disclosures of pecuniary interest declared at this time.

**3. Adoption of the Agenda**

3.1 Dated October 1, 2024

Council added the following to the Agenda:

3.2 James "Jim" McBain

**RESOLUTION - 490-2024**

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Kevin Rosien  
***THAT the Agenda dated October 1, 2024, be adopted as amended.***

**CARRIED.**

3.2 James "Jim" McBain

**RESOLUTION - 491-2024**

Moved by Councillor Kevin Rosien, seconded by Councillor Scott Brum  
***THAT Council accept this report of heart felt condolences - Jim McBain- as information as submitted and circulated.***

**CARRIED.**

Council observed a moment of silence for Jim McBain and expressed their condolences to his family and friends.

**4. Planning Matters**  
Nil.

**5. Delegations and Presentations**

- 5.1 Grace McDonough  
Loomex Group - Community Risk Assessment

Ms. McDonough attended the meeting virtually. She reviewed the Community Risk Assessment, which is now complete.

Chief Hartwick vacated the Council Chambers at this time (6:26 p.m.).

**6. Matters Arising out of Delegations Heard**  
Nil.

**7. Adoption of Previous Council Minutes**

- 7.1 September 3, 2024 - Regular Council Meeting

**RESOLUTION - 492-2024**

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Scott Brum

*THAT the minutes of the September 3, 2024, Regular Council Meeting be adopted as submitted and circulated.*

**CARRIED.**

- 7.2 September 17, 2024 - Public Meeting Under the Planning Act

**RESOLUTION - 493-2024**

Moved by Councillor Scott Brum, seconded by Councillor Kevin Rosien

*THAT the minutes of the September 17, 2024, Public Meeting Under the Planning Act be adopted as submitted and circulated.*

**CARRIED.**

- 7.3 September 17, 2024 - Regular Council Meeting

**RESOLUTION - 494-2024**

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Scott Brum

*THAT the minutes of the September 17, 2024, Regular Council Meeting be adopted as submitted and circulated.*

**CARRIED.**

## 8. Reports of Committee of Council and Other Boards, Committees and Commissions

### 8.1 August 2024 Financial Overview

#### **RESOLUTION - 495-2024**

Moved by Councillor Robert Campbell, seconded by Councillor Scott Brum

***THAT Council accept the August 2024 Financial Overview report as information as submitted and circulated.***

**CARRIED.**

Staff Direction: Staff was directed to bring forward information pertaining to carrying public works capital projects over to the following year or if they'll all be completed this year.

### 8.2 Public Works Committee Minutes - June 25, 2024

#### **RESOLUTION - 496-2024**

Moved by Councillor Scott Brum, seconded by Councillor Robert Campbell

***THAT Council accept the Public Works Committee Meeting Minutes dated June 25, 2024, as information as submitted and circulated.***

**CARRIED.**

### 8.3 Public Works Department Activity Report - August 2024

#### **RESOLUTION - 497-2024**

Moved by Councillor Kevin Rosien, seconded by Deputy Mayor Lori Hoddinott

***THAT Council accept the Public Works Department Activity Report for the Month of August 2024 as information as submitted and circulated.***

**CARRIED.**

### 8.4 Surplus Equipment - Public Works

#### **RESOLUTION - 498-2024**

Moved by Councillor Scott Brum, seconded by Deputy Mayor Lori Hoddinott

***THAT Council approve the Public Works Committee recommendation and declare the 1993 Champion 740 Series 3 motor grader surplus to the Township needs; **AND FURTHER THAT** the grader be sold through the govdeals.ca website with a starting bid price of \$10,000.00; **AND FURTHER THAT** proceeds of the sale be allocated to the Roads - Vehicles and Equipment reserve.***

**CARRIED.**

### 8.5 Resident Recognition - Mr. Shawn Burton

#### **RESOLUTION - 499-2024**

Moved by Councillor Robert Campbell, seconded by Councillor Kevin Rosien

***THAT** Council accepts the Public Works Committee recommendation for the Township to send a letter of recognition to Mr. Shawn Burton for his service with regards to assistance in clearing a tree from Campbell Drive.*

**CARRIED.**

8.6 By-Law Services Report - August 2024

**RESOLUTION - 500-2024**

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Kevin Rosien  
***THAT** the By-Law Services Report for the month of August 2024 be accepted as information as submitted and circulated*

**CARRIED.**

Mr. Frew vacated the Council Chambers at this time (6:31 p.m.).

**9. Information Items**

9.1 Enterprise Renfrew County - Small Business Mastery

**RESOLUTION - 501-2024**

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Scott Brum  
***THAT** the Enterprise Renfrew County - Small Business Mastery correspondence be accepted as information as submitted and circulated.*

**CARRIED.**

9.2 2024 White Lake Santa Parade

**RESOLUTION - 502-2024**

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Scott Brum  
***THAT** Council accept the White Lake Santa Parade memo as information as submitted and circulated.*

**CARRIED.**

9.3 Ministry of Agriculture, Food and Agribusiness - Agricultural Workforce Equity and Diversity Initiative

**RESOLUTION - 503-2024**

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Scott Brum  
***THAT** the Ministry of Agriculture, Food and Agribusiness - Agricultural Workforce Equity and Diversity Initiative correspondence be accepted as information as submitted and circulated.*

**CARRIED.**

9.4 Renfrew County and District Health Unit - Medical Officer of Health Report to the Board - September 24, 2024

**RESOLUTION - 504-2024**

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Scott Brum

***THAT** the Renfrew County and District Health Unit - Medical Officer of Health Report to the Board correspondence dated September 24, 2024, be accepted as information as submitted and circulated.*

**CARRIED.**

- 9.5 Andy Kalnins - Tour de Poutine 2024

**RESOLUTION - 505-2024**

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Scott Brum

***THAT** the correspondence from Andy Kalnins regarding Tour de Poutine 2024 be accepted as information as submitted and circulated.*

**CARRIED.**

**10. Motions**

- 10.1 Request for Support #1 - Municipality of Casselman - Support AMCTO Provincial Updates to the Municipal Elections Act

**RESOLUTION - 506-2024**

Moved by Councillor Kevin Rosien, seconded by Councillor Robert Campbell

***THAT** Council accept Request for Support #1 - Municipality of Casselman - Support AMCTO Provincial Updates to the Municipal Elections Act as information as submitted and circulated.*

**TABLED.**

- 10.2 Request for Support #2 - East Ferris - Combined ROMA and AMO Conference

**RESOLUTION - 507-2024**

Moved by Councillor Kevin Rosien, seconded by Councillor Scott Brum

***THAT** Council accept Request for Support #2 - East Ferris - Combined ROMA and AMO Conference as information as submitted and circulated.*

**DEFEATED.**

**11. Unfinished Business**

- 11.1 Tamarack Tree planting at Clay Bank Nature Park for Outdoor Learning - Update

**RESOLUTION - 508-2024**

Moved by Councillor Scott Brum, seconded by Councillor Kevin Rosien

***THAT** Council accept the Tamarack tree planting at Clay Bank Nature Park for Outdoor Learning Update as information as submitted and circulated; **AND FURTHER THAT** Council accept the Commemorative Naming Policy as information as submitted and circulated.*

**CARRIED.**

## 11.2 Recreation Master Plan Survey 1 - Full Document

**RESOLUTION - 509-2024**

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Robert Campbell

***THAT** Council accept the 'Recreation Master Plan Survey 1 - Full Document' as information as submitted and circulated.*

**CARRIED.**

The Recreation Committee will be reviewing the survey results in detail and will bring any recommendations forward to Council.

Ms. Lamontagne vacated the Council Chambers at this time (6:52 p.m.).

## 11.3 Gerald Desjardins - Commemorative Naming (Councillor Campbell)

As per Township Policy, there is a process that is to be followed for commemorative naming and therefore no further action is required by Council or staff at this time.

**RESOLUTION - 510-2024**

Moved by Councillor Robert Campbell, seconded by Mayor Mark MacKenzie

***THAT** Council accept this verbal request from Councillor Campbell as information as submitted and circulated.*

**CARRIED.**

## 11.4 Community Engagement Survey - Staff Recommendation

**RESOLUTION - 511-2024**

Moved by Councillor Kevin Rosien, seconded by Councillor Scott Brum

***THAT** Council accept the Community Engagement Survey - Staff Recommendation report as information as submitted and circulated; **AND FURTHER THAT** Council direct staff on how to proceed.*

**CARRIED.**

Staff Direction: Staff was directed to create email and mail distribution lists for residents to sign up for the quarterly newsletter. Staff was further directed to continue using social media and the Township website to advertise news and events. Paper copies will be available at the Township Office Staff will advertise the email and mail sign up options on social media, the website and in the tax bill inserts. The newsletter will go out in December & September and in the tax bill mail outs.

Council will submit content to staff by November 15, 2024, for the December 1, 2024, newsletter.

Councillor Brum will work together with the CAO/Clerk to go over details and a plan for semi-annual Council/Community pancake breakfasts and bring this information forward to a future Council Meeting.

**12. New Business**

- 12.1 Ontario East Municipal Conference (OEMC) Staff Report 2024

**RESOLUTION - 512-2024**

Moved by Councillor Kevin Rosien, seconded by Councillor Scott Brum  
***THAT Council accept the Ontario East Municipal Conference (OEMC) staff report 2024 as information as submitted and circulated.***

**CARRIED.**

- 12.2 OEMC 2024 Workshop Summary

**RESOLUTION - 513-2024**

Moved by Councillor Kevin Rosien, seconded by Deputy Mayor Lori Hoddinott  
***THAT Council accept the OEMC Workshop attendance summary as information as submitted and circulated.***

**CARRIED.**

- 12.3 Draft Right-of-Way Protection & Acquisition Policy

**RESOLUTION - 514-2024**

Moved by Councillor Robert Campbell, seconded by Councillor Scott Brum  
***THAT Council accept the Draft Right-of-Way Protection & Acquisition Policy as information as submitted and circulated; AND FURTHER THAT staff direction be provided on how to move forward.***

**CARRIED.**

Staff Direction: Staff was directed to bring the Right-of-Way Protection & Acquisition Policy to the next Council Meeting for adoption.

- 12.4 Service Delivery Review (Councillor Campbell)

Deputy Mayor Hoddinott called a Point of Order in respect to section 67 of Procedural By-Law #2024-34 pertaining to "Reconsideration". As this matter was previously discussed, voted on and the motion defeated at the April 30, 2024, Regular Council Meeting, and as Councillor Campbell was not counted in the majority vote at that time, this topic should not be reconsidered. Chair MacKenzie agreed to the Point of Order. The motion was withdrawn.

**RESOLUTION - 515-2024**

Moved by Councillor Robert Campbell, seconded by Mayor Mark MacKenzie  
***THAT Council accept this request from Councillor Campbell as information as submitted and circulated.***

**WITHDRAWN.**

**13. Notice of Motions**

Nil.

**14. By-Laws**

- 14.1 By-Law #2024-62 By-Law to Assume Parts 1, 4, & 7 on Plan 49R20621 as part of Township Road Allowance

**RESOLUTION - 516-2024**

Moved by Councillor Scott Brum, seconded by Deputy Mayor Lori Hoddinott  
*THAT By-Law #2024-62, being a By-Law to assume lands in the Township of McNab/Braeside as part of a public road, is now deemed read a second and third time short and hereby enacted and passed.*

**CARRIED.**

- 14.2 By-Law #2024-63 By-Law to Assume Parts 2, 4 and 5 on Plan 49R20615 as part of Township Road Allowance - Centre Street

**RESOLUTION - 517-2024**

Moved by Councillor Scott Brum, seconded by Councillor Kevin Rosien  
*THAT By-Law #2024-63, being a By-Law to assume lands in the Township of McNab/Braeside as part of a public road, is now deemed read a second and third time short and hereby enacted and passed.*

**CARRIED.**

- 14.3 By-Law #2024-64 By-Law to Assume Parts 2 and 3 on Plan 49R-11040, Part 1, Plan 49R13443, Part 2 49R13735

**RESOLUTION - 518-2024**

Moved by Councillor Robert Campbell, seconded by Councillor Scott Brum  
*THAT By-Law #2024-64, being a By-Law to assume lands in the Township of McNab/Braeside as part of a public road, is now deemed read a second and third time short and hereby enacted and passed.*

**CARRIED.****15. Public Questions/Comments**

Nil.

**16. Closed Meeting Session**

Nil.

**17. Notice of Council Meeting Dates**

As noted on the Agenda.

**18. Confirmatory By-Law**

- 18.1 By-Law #2024-65 Confirm the Proceedings of the October 1, 2024, Regular Council Meeting

**RESOLUTION - 519-2024**

Moved by Councillor Scott Brum, seconded by Deputy Mayor Lori Hoddinott



***THAT** By-Law #2024-65, being a By-Law to confirm the proceedings of the October 1, 2024, Regular Meeting of Council of the Corporation of the Township of McNab/Braeside, is now deemed read a second and third time short and is hereby enacted and passed.*

**CARRIED.**

**19. Adjournment**

This Regular Council Meeting adjourned at 8:12 p.m.

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MAYOR

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CAO/CLERK