



MINUTES
Regular Council Meeting
Tuesday, April 30, 2024
Council Chambers 6:00 p.m.

COUNCIL PRESENT: All members of Council were in attendance this evening.

STAFF PRESENT: Lindsey Lee, CAO/Clerk
Angela Young, Deputy Clerk
Mandy Cannon, Deputy Clerk/Executive Assistant
Suzanne Bouchard, Treasurer
Dave Hartwick, Fire Chief
Jeff Crawford, Interim Fire Chief
Andrea Lamontagne, Recreation Director
Austin Hisko, Building Inspector

MEDIA PRESENT: Nil.

1. Call to Order and Roll Call

We acknowledge that we're on the unceded territory of the Algonquin Anishinaabe people and we thank them for their thousands of years of stewardship on this land and granting us the privilege of being here to enjoy it.

2. Disclosure of Pecuniary Interest and the General Nature Thereof

There were no disclosures of pecuniary interest declared at this time.

3. Adoption of the Agenda

3.1 Dated April 30, 2024

RESOLUTION - 176-2024

Moved by Councillor Robert Campbell, seconded by Councillor Scott Brum
THAT the Agenda dated April 30, 2024 be adopted as submitted and circulated.
CARRIED.

4. Planning Matters

4.1 Town of Arnprior - Public Notice - Zoning By-Law Amendment No. 2-24 (10 William Street West)

RESOLUTION - 177-2024

Moved by Councillor Scott Brum, seconded by Councillor Kevin Rosien

THAT the Town of Arnprior - Public Notice - Zoning By-Law Amendment No. 2-24 (10 William Street West) be accepted as information as submitted and circulated.

CARRIED.

- 4.2 MZO - 664 Campbell Drive and at 2424 Russett Drive

RESOLUTION - 178-2024

Moved by Councillor Scott Brum, seconded by Councillor Robert Campbell

THAT MZO - 664 Campbell Drive and at 2424 Russett Drive be accepted as information as submitted and circulated.

CARRIED.

- 4.3 MZO request – 429 Division Street Residential Development

RESOLUTION - 179-2024

Moved by Councillor Scott Brum, seconded by Mayor Mark MacKenzie

THAT MZO request – 429 Division Street Residential Development be accepted as information as submitted and circulated.

CARRIED.

- 4.4 Application for Minor Variance - A-4/24
Roger Magoon
Lot 1, Block B in Part of Lot 11, Concession B
106 Donald Street, Braeside

RESOLUTION - 180-2024

Moved by Councillor Scott Brum, seconded by Councillor Kevin Rosien

THAT Application for Minor Variance - A-4/24 (Magoon) be accepted as information as submitted and circulated; AND FUTHER THAT Council is in favour of this Application for Minor Variance.

CARRIED.

5. Delegations and Presentations

- 5.1 Karen Barsoski-Murdoch
20 Year Service Award

Chief Hartwick presented Captain Karen Barsoski-Murdoch with her 20 year service award and thanked Ms. Barsoski-Murdoch for her years of dedication and service on the McNab/Braeside Fire Department.

Chief Hartwick & Interim Chief Crawford vacated the Council Chambers at this time (6:10 p.m.).

5.2 Mike Groulx - Concerns pertaining to Mayor Mark MacKenzie

Mr. Groulx requested clarification on Mayor Mackenzie's self-imposed suspension as follows:

He asked if Mayor MacKenzie is back from his self-imposed suspension to which he was advised that no, Mayor MacKenzie is not officially back.

In regards to an article by Oldies 107, Mr. Groulx asked what the "grey area" of the suspension means to which Mayor MacKenzie read an email he sent to the CAO/Clerk that outlined his self-suspension.

Mr. Groulx asked if the Mayor is receiving his full pay, benefits and allowance during this suspension, to which he was advised yes, Council does not have the authority to suspend pay.

Mr. Groulx asked what the cost of the Integrity Commissioner Report was, he was advised it cost approximately \$25,000.

RESOLUTION - 181-2024

Moved by Councillor Kevin Rosien, seconded by Councillor Scott Brum

THAT Council extend the delegation by Mike Groulx by 15 minutes.

CARRIED.

Mr. Groulx asked if the Integrity Commissioner Report of December 18, 2023 has been appealed by Mayor MacKenzie, to which he was advised that the Ombudsman cannot overturn the decision of an Integrity Commissioner. Mayor MacKenzie stated that there is an appeal process through the court.

6. Matters Arising out of Delegations Heard

6.1 Mike Groulx - Concerns pertaining to Mayor Mark MacKenzie

Staff Direction: Staff was directed to include the email from Mayor MacKenzie to the CAO/Clerk dated April 10, 2024 on the May 7, 2024 Meeting Agenda as information.

7. Adoption of Previous Council Minutes

7.1 April 2, 2024 - Regular Council Meeting

RESOLUTION - 182-2024

Moved by Councillor Scott Brum, seconded by Councillor Kevin Rosien

THAT the minutes of the April 2, 2024 Regular Council Meeting be adopted as submitted and circulated.

CARRIED.

7.2 April 11, 2024 - Special Council Meeting

RESOLUTION - 183-2024

Moved by Councillor Scott Brum, seconded by Councillor Kevin Rosien

***THAT** the minutes of the April 11, 2024 Special Council Meeting be adopted as submitted and circulated.*

CARRIED.

8. Reports of Committee of Council and Other Boards, Committees and Commissions

8.1 Building Department Report - March 2024

RESOLUTION - 184-2024

Moved by Councillor Kevin Rosien, seconded by Councillor Robert Campbell

***THAT** the Building Department Report for the month of March 2024 be accepted as information as submitted and circulated.*

CARRIED.

Mr. Hisko vacated the Council Chambers at this time (6:47 p.m.).

8.2 Bi-Centennial Ad Hoc Committee Terms of Reference

The following amendment was made as follows:

Frequency of Meetings

The committee will meet in advance of ~~a minimum 13 months~~ leading up to the Bi-Centennial anniversary date; June 25, 2025. The frequency will vary based on the pre-event period; one post-event meeting will follow.

RESOLUTION - 185-2024

Moved by Councillor Scott Brum, seconded by Councillor Kevin Rosien

***THAT** Council accept the Draft Bi-Centennial Ad Hoc Committee Terms of Reference as information as amended.*

CARRIED.

8.3 HerbFest Committee Terms of Reference

RESOLUTION - 186-2024

Moved by Councillor Kevin Rosien, seconded by Councillor Robert Campbell

***THAT** Council accept the HerbFest Committee Terms of Reference.*

CARRIED.

8.4 Recreation Department - April 2024 Activity Report

RESOLUTION - 187-2024

Moved by Councillor Robert Campbell, seconded by Councillor Kevin Rosien

***THAT** Council accept the April Recreation Department Activity Report as information as submitted and circulated.*

CARRIED.

8.5 Kayakomat Pilot Project - Second Location Request

RESOLUTION - 188-2024

Moved by Councillor Scott Brum, seconded by Councillor Kevin Rosien

***THAT** Council approve the addition of a Kayakomat kiosk at Clay Bank Nature Park for Outdoor Learning.*

CARRIED.

8.6 SkiAbility Clinic at Burnstown Beach

RESOLUTION - 189-2024

Moved by Councillor Scott Brum, seconded by Councillor Robert Campbell

***THAT** Council allow the SkiAbility Club use of the Rowing Club facility at Burnstown Beach on Sunday August 11th from 8:30 am - 5:30 pm AND waive the boat launch fee for two trailers in order to execute an annual event that allows disabled athletes to participate in water skiing.*

CARRIED.

Staff Direction: Staff was directed to request that the organizers of this event make every effort to ensure attendees of the SkiAbility Club do not park on County Road 508/Calabogie Road.

9. Information Items

9.1 Renfrew County and District Health Unit - Substance Use-Related Harms

RESOLUTION - 190-2024

Moved by Councillor Robert Campbell, seconded by Councillor Scott Brum

***THAT** Council accept the correspondence from Renfrew County and District Health Unit regarding Substance Use-Related Harms as information as submitted and circulated.*

CARRIED.

Ms. Lamontagne vacated the Council Chambers at this time (7:05 p.m.).

9.2 Ottawa West Four Rivers - Ontario Health Team - Strat Plan Survey

RESOLUTION - 191-2024

Moved by Councillor Robert Campbell, seconded by Councillor Kevin Rosien

***THAT** Council accept the correspondence from Ottawa West Four Rivers regarding Ontario Health Team - Strat Plan Survey as information as submitted and circulated.*

CARRIED.

9.3 Emergency Management and Civil Protection Act - Requirements Successfully Met

RESOLUTION - 192-2024

Moved by Councillor Scott Brum, seconded by Councillor Kevin Rosien
THAT Council accept the correspondence from Emergency Management and Civil Protection Act regarding the Township's Requirements being Successfully Met as information as submitted and circulated.

CARRIED.

10. Motions

Nil.

11. Unfinished Business

11.1 2024 Budget - Mayor's Survey

RESOLUTION - 193-2024

Moved by Councillor Scott Brum, seconded by Councillor Kevin Rosien
THAT Council accept the "2024 Budget - Mayor's Survey" as information as submitted and circulated.

CARRIED.

12. New Business

12.1 Vote of Non-Confidence - Mayor Mark MacKenzie - As Submitted by Deputy Mayor Hoddinott

Mayor MacKenzie requested a recorded vote.

RESOLUTION - 194-2024

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Kevin Rosien
WHEREAS Mayor Mark MacKenzie provided written notice to Council on April 1, 2024 advising of his self-imposed suspension from all lower tier responsibilities and duties as Mayor for the Township of McNab/Braeside;

AND WHEREAS the residents of the Township of McNab/Braeside should be made aware that Council does not support Mayor MacKenzie in his decision to suspend himself from the duties and responsibilities he was elected to fulfill;

NOW THEREFORE BE IT RESOLVED THAT Council of the Township of McNab/Braeside hereby express that they have lost confidence in Mayor Mark MacKenzie's leadership and dedication as a representative and as head of Council of the Corporation of the Township of McNab/Braeside and its constituents.

For: Deputy Mayor Lori Hoddinott, Councillor Kevin Rosien, and Councillor Scott Brum

Against: Mayor Mark MacKenzie and Councillor Robert Campbell

CARRIED. 3-2.

- 12.2 Remove Mayor From Township Committees, Working Groups and Boards - As Submitted by Deputy Mayor Hoddinott

Mayor MacKenzie requested a recorded vote.

RESOLUTION - 195-2024

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Scott Brum
WHEREAS *correspondence was received informally by members of Council of the Township of McNab/Braeside on April 1, 2024 from Mayor Mark MacKenzie advising of his self-imposed suspension from all lower-tier duties;*

AND WHEREAS *this correspondence was reviewed and discussed during the Closed Meeting Session of the Regular Council Meeting on April 2, 2024;*

AND WHEREAS *in keeping with the request of self-imposed suspension of Mayor MacKenzie, Council deem it necessary to ensure the Township related duties of the Mayor on Committees, Working Groups and Boards be revoked;*

THEREFORE BE IT RESOLVED THAT *Council of the Township of McNab/Braeside remove Mayor Mark MacKenzie as both a voting member and ex-officio member from all Township committees, working groups, and external boards, effective immediately, excluding County of Renfrew associated bodies;*

AND FURTHER BE IT RESOLVED THAT *Council direct staff to amend the Procedural By-Law to reflect the removal of the Mayor as an ex-official member on all Township Committees, Working Groups and Boards.*

For: Deputy Mayor Lori Hoddinott, Councillor Kevin Rosien, and
Councillor Scott Brum

Against: Mayor Mark MacKenzie and Councillor Robert Campbell

CARRIED. 3-2.

- 12.3 Request for Third Party Audit

Deputy Mayor Hoddinott requested a recorded vote.

RESOLUTION - 196-2024

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Scott Brum
WHEREAS *McNab/Braeside staff reports have shown a cost of \$5,301,672.26 for the project cost of the McNab/Braeside Township Hall; and*
WHEREAS *McNab/Braeside Township Hall has been occupied since 2019 and the construction is still incomplete; and*
WHEREAS *\$450,373.92 in reserves were applied to the project costs according to staff reports; and*
WHEREAS *no debt has been secured specifically for the Township Hall and therefore the balance of the project costs, after reserves were applied, have been paid for through taxation; and*

WHEREAS there is still \$2,965,749.00 outstanding in 'amounts to be funded in future years' on the audited 2022 Financial Statements which is related to the Township Hall; and

WHEREAS multiple sets of historical information have been provided to this Council since its inauguration with only one indicating that a \$1,874,022 Transfer to Capital took place in 2019 that related to the Township Hall; and

WHEREAS the 2021 financial statements were restated due to a \$3,214,860 error where the reserves had been overstated by that amount; and

WHEREAS this amount represents approximately one half of a year's taxation to the taxpayer; and

WHEREAS StreetLogix has recommended an increase of approximately \$1.4 million in the roads capital budget over each of the next five years in order to prevent further deterioration of the overall Pavement Condition Index on Township roads from its current level of 62; and

WHEREAS this figure represents an approximate 20% increase in municipal lower tier taxation; and

WHEREAS this serious financial pressure makes it imperative that Council receive accurate information on the current financial status and recent financial history of the Township in order to make proper budget decisions; and

WHEREAS a Treasurer who only started work at McNab/Braeside in June of 2023, and who carries many important operational responsibilities on a day to day basis cannot be expected to find the time to accurately rectify different sets of historical information from a time when they were not in employ here; and

WHEREAS all Councillors and staff are personally legally responsible for decisions that are made in the public trust;

THEREFORE BE IT RESOLVED that an independent third party auditing firm be engaged to provide Council with a detailed report on where the funds to pay for the Township Hall came from exactly in our books as per the Financial Information Returns filed with the

Province of Ontario; and

BE IT FURTHER RESOLVED that this report include a full accounting of where the \$5,301,672.26 project cost of the Township Hall was disbursed to; and

BE IT FURTHER RESOLVED that McNab/Braeside Council suspends the 2024 budget process until such time as this is report is received; and

BE IT FURTHER RESOLVED that the independent third party auditor review the processes used to provide audited historical information to Council and thus to the public; and

BE IT FURTHER RESOLVED that the independent third party auditor provide an opinion on improvements to McNab/Braeside's practices and policies with respect to financial management, financial reporting and accountability.

For: Mayor Mark MacKenzie and Councillor Robert Campbell

Against: Deputy Mayor Lori Hoddinott, Councillor Kevin Rosien, and
Councillor Scott Brum

DEFEATED. 2-3.

12.4 Renfrew & Area Seniors' Home Support - Smile Cookie Campaign

RESOLUTION - 197-2024

Moved by Councillor Scott Brum, seconded by Councillor Kevin Rosien

***THAT** Council accept the Renfrew & Area Seniors' Home Support - Smile Cookie Campaign correspondence as information as submitted and circulated.*

CARRIED.

13. Notice of Motions

Nil.

14. By-Laws

14.1 By-Law #2024-23 OPG Dry Hydrant Agreement Mill Ridge Road

RESOLUTION - 198-2024

Moved by Councillor Scott Brum, seconded by Councillor Kevin Rosien

***THAT** By-Law #2024-23, being a By-Law to authorize the Dry Hydrant License Agreement between Ontario Power Generation Inc., a corporation incorporated under the laws of the Province of Ontario ("OPG") and the Corporation of the Township of McNab/Braeside, is now deemed read a second and third time short and is hereby enacted and passed.*

CARRIED.

14.2 By-Law #2024-24 Procedural By-Law

RESOLUTION - 199-2024

Moved by Councillor Scott Brum, seconded by Councillor Robert Campbell

***THAT** By-Law #2024-24, being a By-Law to Govern the Proceedings of Council and Committees, is now deemed read a second and third time short and is hereby enacted and passed.*

CARRIED.

14.3 By-Law #2024-25 AMBUSC Agreement

RESOLUTION - 200-2024

Moved by Councillor Scott Brum, seconded by Councillor Kevin Rosien

***THAT** By-Law #2024-25, being a By-Law to authorize the execution of the Use of Dochart Park Agreement between the Corporation of the Township of McNab/Braeside and Arnprior McNab Braeside United Soccer Club, is now deemed read a second and third time short and is hereby enacted and passed.*

CARRIED.

14.4 By-Law #2024-26 ZBLA Sweet-Sparling

RESOLUTION - 201-2024

Moved by Councillor Robert Campbell, seconded by Councillor Scott Brum

THAT By-Law #2024-26, being a By-Law to amend By-Law Number 2010-49, being the Comprehensive Zoning By-Law of the Corporation of the Township of McNab/Braeside, as amended, is now deemed read a second and third time short and is hereby enacted and passed.

CARRIED.

- 14.5 By-Law #2024-27 2024 Budget By-Law

RESOLUTION - 202-2024

Moved by Councillor Scott Brum, seconded by Councillor Kevin Rosien

THAT By-Law #2024-27, being a By-Law to adopt the estimates for the sums required during the year 2024 for general, capital and all purposes of the Township of McNab/Braeside (2024) is now deemed read a second and third time short and is hereby enacted and passed.

CARRIED.

- 14.6 By-Law #2024-28 2024 Tax Rates

RESOLUTION - 203-2024

Moved by Councillor Kevin Rosien, seconded by Councillor Scott Brum

THAT By-Law #2024-28, being a By-Law to provide for the Adoption of the 2024 Tax Rates and to further provide for penalty and interest in default of payment thereof for 2024 in the Township of McNab/Braeside, is now deemed read a second and third time short and is hereby enacted and passed.

CARRIED.

- 14.7 By-Law #2024-29 2024 Garbage Levy

RESOLUTION - 204-2024

Moved by Councillor Scott Brum, seconded by Councillor Kevin Rosien

THAT By-Law #2024-29, being a By-Law to establish garbage collection rates levied on Real Property for the year 2024 in the Township of McNab/Braeside, is now deemed read a second and third time short and is hereby enacted and passed.

CARRIED.

15. Public Questions/Comments

- 15.1 Colleen Petzold asked why bi-monthly financial updates are not provided in a report to Council, to which she was advised there are quarterly reports provided to Council as well as monthly updates. Both are available as part of the Meeting package.
Ms. Petzold asked if there was a time limit on asking questions, to which she was advised there was not.
Ms. Petzold asked why there isn't a Mayor's Greeting on the Township website, to which she was advised that Mayor MacKenzie stated that he asked to have his inaugural speech added to the website, however staff was not in receipt of this request.

Ms. Petzold asked if there was an audit in the making, to which she was advised that the 2023 financial statements are being audited and will be available once they are completed.

Ms. Petzold asked why printed Agendas were not provided at meetings to which she was advised the amount needed is unpredictable but that they can be printed upon request.

15.2 Mike Groulx asked for clarification as to whether the Township currently has 10 million dollars in the bank, to which he was advised that yes, including reserves and funding allocations, the Township has 10 million dollars in the bank.

15.3 Andre Zombathy asked if delegations were required to submit material in advance of the meeting being published in order to appear in front of Council, to which he was advised the documents cannot be circulated to Council during the Council meeting, but they were not required to appear as a delegation. Mr. Zombathy asked if the 5 year historics that were on the April 11, 2024 meeting tie into the financial documents and the Financial Information Return from 2019-2022 to which he was advised that the 5 year historics match the accounting software data. He then asked what would happen if errors were found, to which he was asked to submit them to the Treasurer via email. Mr. Zombathy asked where the transfer of capital information is in 2019-2022, to which he was advised this information has been reviewed multiple times and the numbers are what they are.

Council recessed at 8:37 p.m.

Ms. Bouchard vacated the Council Chambers at this time (8:37 p.m.)

Council resumed at 8:44 p.m.

16. Closed Meeting Session

16.1 Under Section 239(2)(b) personal matters about an identifiable individual, including municipal or local board employees (Mayor Expense Allowance).

RESOLUTION - 205-2024

Moved by Councillor Robert Campbell, seconded by Councillor Scott Brum
THAT this meeting become closed under Section 239(2)(b) for the purpose of discussing personal matters about an identifiable individual, including municipal or local board employees (Mayor Expense Allowance) at 8:44 p.m.

CARRIED.

Ms. Cannon vacated the Council Chambers at this time 8:44 p.m.

Ms. Cannon entered the Council Chambers at this time 9:16 p.m.

Councillor Brum chaired the remainder of the meeting.

RESOLUTION - 206-2024

Moved by Deputy Mayor Lori Hoddinott, seconded by Mayor Mark MacKenzie

***THAT** Council resume the open session at 9:16 p.m.*

CARRIED.

RESOLUTION - 207-2024

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Robert Campbell

***THAT** the Mayor's monthly expense allowance be administered the same as the monthly expense allowance for the other members of Council being \$250 per month (maximum) with submitted receipts for expenses incurred related to office supplies, cell phones and other approved items while performing the duties of their position for the Township of McNab/Braeside.*

CARRIED.

17. Notice of Council Meeting Dates

As noted on the Agenda, with an amendment being the Public Recreation & Culture Committee Meeting taking place on May 8, 2024 at 7:00 p.m.

18. Confirmatory By-Law

18.1 By-Law #2024-30 Confirm the proceedings of the April 30, 2024 Regular Council Meeting

RESOLUTION - 208-2024

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Kevin Rosien

***THAT** By-Law #2024-30, being a By-Law to confirm the proceedings of the April 30, 2024 Regular Meeting of Council of the Corporation of the Township of McNab/Braeside is now deemed read a second and third time short and hereby enacted and passed.*

CARRIED.

19. Adjournment

This Regular Council Meeting adjourned at 9:21 p.m.

MAYOR

CAO/CLERK