



MINUTES
Regular Council Meeting
Tuesday, June 4, 2024
Council Chambers 6:00 p.m.

COUNCIL PRESENT: All members of Council were in attendance this evening.

STAFF PRESENT: Lindsey Lee, CAO/Clerk
Angela Young, Deputy Clerk
Mandy Cannon, Deputy Clerk/Executive Assistant
Suzanne Bouchard, Treasurer
Ryan Frew, Director of Public Works
Andrea Lamontagne, Recreation Director
Anne McVean, County Planner
Rajat Ali, County Junior Planner

MEDIA PRESENT: Nil.

1. Call to Order and Roll Call

We acknowledge that we're on the unceded territory of the Algonquin Anishinaabe people and we thank them for their thousands of years of stewardship on this land and granting us the privilege of being here to enjoy it.

2. Disclosure of Pecuniary Interest and the General Nature Thereof

There were no disclosures of pecuniary interest declared at this time.

3. Adoption of the Agenda

3.1 June 4, 2024

The following amendments were made to this evening's Agenda:

Add presentation to Item # 5.1 – "Watson & Associates Economists Ltd." & update original attachment (Draft Asset Management Plan).

Remove Item #5.2 – Delegation by Coady Yach.

Add Item #11.5 "Cost of Vandalism" Report.

Add additional attachments to Item # 12.2 "Township Citizen Engagement App" Report.

Add Item #12.5 "Request to Install Two Gazebos at Dochart Park".

Add Item #12.6 "Rotary Club of Arnprior Partnership Proposals".

Add Item #12.7 GPS in Public Works Trucks

Add Item #12.8 Tree in Backyard

Add Item 13.1 under Notice of Motions – "Disband Public Finance & Administration Committee".

Add Item #14.1 "Appoint Chief Building Official – Austin Hisko" to the By-Law Section.
Amend Confirmatory By-Law number under Section 18 to By-Law #2024-40.

RESOLUTION - 275-2024

Moved by Councillor Kevin Rosien, seconded by Councillor Scott Brum

THAT the Agenda dated June 4, 2024 be adopted as amended.

CARRIED.

Deputy Mayor Hoddinott took over as Meeting Chair at this time (6:08 p.m.).

4. Planning Matters

4.1 OPA 46 - Status Update

RESOLUTION - 276-2024

Moved by Councillor Scott Brum, seconded by Councillor Kevin Rosien

THAT Council accept the OPA 46 Status Update as information as submitted and circulated.

CARRIED.

4.2 OPA 46 - Approved

RESOLUTION - 277-2024

Moved by Councillor Robert Campbell, seconded by Councillor Kevin Rosien

THAT Council accept OPA 46 notice of Approval as information as submitted and circulated.

CARRIED.

4.3 Conditions of Draft Approval - Plan of Subdivision 47-T-23006 (River Road Estates)

RESOLUTION - 278-2024

Moved by Councillor Scott Brum, seconded by Councillor Kevin Rosien

THAT the Planning Advisory Committee accept the draft conditions as submitted and circulated; **AND FURTHER THAT** the conditions be approved by Council and forwarded to the County of Renfrew for inclusion in the Consolidated conditions of draft approval.

CARRIED.

Mayor MacKenzie resumed as Meeting Chair at this time (6:12 p.m.).

Ms. McVean & Mr. Ali vacated the Council Chambers at this time (6:12 p.m.).

5. Delegations and Presentations

5.1 Watson & Associates Economists Ltd.

Suday Jain presented his Asset Management Plan report to Council and provided information on the regulations, project phases, the work plan summary, the state of our

current infrastructure, levels of service, life cycle Management Strategy and Financial Summary and the next steps in the project.

Council voiced their concerns regarding the inaccurate and out-of-date information used in this report and the rushed timeline that is now before them. Council did not feel comfortable adopting this Asset Management Plan as presented and asked staff to work with Watson & Associates Economists Ltd. to update the information and present a more accurate picture of our assets at the June 18, 2024 Council Meeting.

RESOLUTION - 279-2024

Moved by Councillor Kevin Rosien, seconded by Deputy Mayor Lori Hoddinott
THAT Council agree to extend the time allotted for the delegation regarding the Draft Asset Management Plan by 60 minutes

CARRIED.

Ms. Bouchard vacated the Council Chambers at this time (7:29 p.m.).

6. Matters Arising out of Delegations Heard

Nil.

7. Adoption of Previous Council Minutes

7.1 May 21, 2024 Regular Council Meeting

RESOLUTION - 280-2024

Moved by Councillor Scott Brum, seconded by Deputy Mayor Lori Hoddinott
THAT the minutes of the May 21, 2024 Regular Council Meeting be adopted as submitted and circulated.

CARRIED.

8. Reports of Committee of Council and Other Boards, Committees and Commissions

8.1 Fire Department Report - 2023 Summary

RESOLUTION - 281-2024

Moved by Councillor Kevin Rosien, seconded by Councillor Robert Campbell
THAT Council accept the Fire Department Report - 2023 Summary as information as submitted and circulated.

CARRIED.

8.2 Fire Department Report - January-April 2024 Summary

RESOLUTION - 282-2024

Moved by Councillor Kevin Rosien, seconded by Councillor Scott Brum
THAT Council accept the Fire Department Report - January-April 2024 Summary as information as submitted and circulated.

CARRIED.

Staff Direction: Staff was directed to bring information forward regarding where the money collected from fees charged by the Fire Department goes.

8.3 White Lake Traffic Information and Crosswalks

RESOLUTION - 283-2024

Moved by Councillor Kevin Rosien, seconded by Deputy Mayor Lori Hoddinott
THAT Council accept the report as information as submitted and circulated.

CARRIED.

Staff Direction: Staff was directed to inquire with the County about any fees that would be charged to the Township for requesting the County to obtain a quote to have crosswalks installed at the intersection of Bellamy Road and White Lake Road

8.4 PW-2024-05 Screened Winter Sand - Tender Award

RESOLUTION - 284-2024

Moved by Councillor Kevin Rosien, seconded by Deputy Mayor Lori Hoddinott
THAT Council accepts the Public Works Committee recommendation and award contract PW-2024-05 Screened Winter Sand to B.R. Fulton Construction Ltd. for the supply and delivery of winter sand for the 2024/2025 season at a cost of \$118,500.00 plus HST.

CARRIED.

8.5 PW-2024-02 Rehabilitation of Jackson Lane - Tender Award

RESOLUTION - 285-2024

Moved by Councillor Kevin Rosien, seconded by Deputy Mayor Lori Hoddinott
THAT Council accept the Public Works Committee recommendation and award Contract No. PW-2024-02 for the Rehabilitation of Jackson Lane as submitted by B.R. Fulton Construction Ltd. in the amount of \$332,105.00 plus HST.

CARRIED.

8.6 PW-2024-01 Reconstruction/Rehabilitation of Stewartville Road - Tender Award

RESOLUTION - 286-2024

Moved by Councillor Kevin Rosien, seconded by Councillor Scott Brum
THAT Council accepts the Public Works Committee recommendation and award Contract No. PW-2024-01 for the Reconstruction/Rehabilitation of Stewartville Road as submitted by B.R. Fulton Construction Ltd. in the amount of \$1,041,918.50 plus HST. AND THAT the Township retain the services of egis Group (formally McIntosh Perry) to provide professional services related to contract administration of contracts PW-2024-01 and PW-2024-02 for an upset limit cost of \$71,778.00 plus HST.

CARRIED.

- 8.7 PW-2024-03 Supply Two New Half Ton Crew Cab Pickup Trucks - Tender Award

RESOLUTION - 287-2024

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Kevin Rosien **THAT** Council accepts the Public Works Committee recommendation and award tender PW-2024-03 in the amount of \$119,164.06 plus HST and AC tax to Urban Ford Sales Ltd. for the purchase of two (2) new 1/2 ton Crew Cab (4x4) Pickup Trucks; **AND THAT** Truck #2010-01 (2010 GMC Building Caretaker Vehicle) be declared surplus and sold through the govdeals.ca website; **AND THAT** Truck #9813 (GMC Sierra) be declared surplus and sold through the govdeals.ca website; **AND FURTHER THAT** additional funding of \$3,000.00 be provided from the Recreation Asset Replacement Reserve - Equipment and Vehicles account to fund the Recreation portion of the purchase.

CARRIED.

Mr. Frew vacated the Council Chambers at this time (7:56 p.m.).

- 8.8 Recreation Activity Report May, June and July 2024

RESOLUTION - 288-2024

Moved by Councillor Scott Brum, seconded by Deputy Mayor Lori Hoddinott **THAT** Council accept the Recreation Activity Report May, June and July 2024 as information as submitted and circulated.

CARRIED.

- 8.9 Winter Plowing at Clay Bank Nature Park for Outdoor Learning

RESOLUTION - 289-2024

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Robert Campbell

THAT Council accept the recommendation from the Public Recreation & Culture Committee that Public Works staff begin plowing only the upper entry parking lot to the park, unless access to the lower parking lot and loop is needed for an event.

CARRIED.

- 8.10 Winter Plowing at Waba Cottage Museum and Gardens

RESOLUTION - 290-2024

Moved by Councillor Scott Brum, seconded by Deputy Mayor Lori Hoddinott **THAT** Council accept the recommendation from the Public Recreation & Culture Committee for Public Works staff to plow this park from the entry road on Burnstown Rd. to the boat launch and the upper parking lot and suspend plowing the lower parking lot unless needed.

CARRIED.

- 8.11 Building Committee - May 21, 2024 - DRAFT Meeting Minutes

RESOLUTION - 291-2024

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Scott Brum

THAT Council accept the Building Committee - May 21, 2024 - draft Meeting Minutes as information as submitted and circulated.

CARRIED.

- 8.12 By-Law Services Report - April 2024

RESOLUTION - 292-2024

Moved by Councillor Kevin Rosien, seconded by Councillor Scott Brum

THAT the By-Law Services Report for the month of April 2024 be accepted as information as submitted and circulated.

CARRIED.

9. Information Items

- 9.1 OPP - January-March 2024 Detachment Revenues

RESOLUTION - 293-2024

Moved by Councillor Scott Brum, seconded by Councillor Robert Campbell

THAT Council accept the OPP - January-March 2024 Detachment Revenues as information as submitted and circulated.

CARRIED.

- 9.2 Ontario Power Generation - Dissolution of the Madawaska River Water Management Standing Advisory Committee

RESOLUTION - 294-2024

Moved by Councillor Robert Campbell, seconded by Councillor Scott Brum

THAT Council accept the Ontario Power Generation - Dissolution of the Madawaska River Water Management Standing Advisory Committee correspondence as information as submitted and circulated.

CARRIED.

10. Motions

- 10.1 Request for Support #1 - Town of Cochrane - Increase Ontario Community Infrastructure Fund

RESOLUTION - 295-2024

Moved by Councillor Robert Campbell, seconded by Deputy Mayor Lori Hoddinott

THAT Request for Support #1 - Town of Cochrane - Increase Ontario Community Infrastructure Fund be accepted as information as submitted and circulated.

CARRIED.

Mayor MacKenzie requested a recorded vote.

RESOLUTION - 296-2024

Moved by Councillor Robert Campbell, seconded by Deputy Mayor Lori Hoddinott

***THAT** Council support the Town of Cochrane in their effort to urge the Province of Ontario to upload from local municipalities the responsibility of and costs associated with the continued construction, operation, and maintenance of major municipally owned highways throughout the Province of Ontario to the Ontario Ministry of Transportation; or alternatively, if uploading is not the preferred option of the Province and/or local municipality, to appropriately increase the Ontario Community Infrastructure Fund to municipalities so as to fairly and equitably allocate resources to Ontario municipalities.*

For: Mayor Mark MacKenzie, Deputy Mayor Lori Hoddinott, Councillor Kevin Rosien, Councillor Scott Brum, and Councillor Robert Campbell

Against: None

CARRIED. 5-0.

- 10.2 Request for Support #2 - Township of Bonnechere Valley - City of Pembroke Mental Health Facility

RESOLUTION - 297-2024

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Kevin Rosien

***THAT** Request for Support #2 - Township of Bonnechere Valley - City of Pembroke Mental Health Facility be accepted as information as submitted and circulated.*

CARRIED.

RESOLUTION - 298-2024

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Kevin Rosien

***THAT** Council support the Township of Bonnechere Valley in their effort to urgently request the Province of Ontario to allocate funding specifically for the establishment of a mental health, addition, and residential drug treatment rehabilitation facility serving the County of Renfrew, advocate for a facility that offers evidence-based, trauma-informed care, addressing both addiction and concurrent mental health issues and commit to working collaboratively with neighbouring municipalities, all community stakeholders, and provincial authorities to ensure the successful implementation of this vital facility.*

CARRIED.

Council recessed at 8:22 p.m.

Council resumed at 8:28 p.m.

11. Unfinished Business

11.1 MFIPPA Modernization

RESOLUTION - 299-2024

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Robert Campbell

THAT Council accept the MFIPPA Modernization Report as information as submitted and circulated.

CARRIED.

RESOLUTION - 300-2024

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Scott Brum

THAT Council support the submission by AMCTO to modernize the Municipal Freedom of Information and Protection of Privacy Act.

CARRIED.

11.2 Community Safety & Well-Being Plan

RESOLUTION - 301-2024

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Scott Brum

THAT Council adopt the Community Safety and Well Being Plan.

CARRIED.

Staff Direction: Staff was directed to remove Oliver Jacob as the Township representative and bring information forward should a replacement representative be required.

11.3 Conditions of Draft Approval - Plan of Subdivision 47-T-23006 (River Road Estates)

RESOLUTION - 302-2024

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Scott Brum

THAT Council supports and approves the Township's draft conditions for River Road Estates Plan of Subdivision as submitted to the Planning Advisory Committee; AND FURTHER THAT these conditions be forwarded to the County of Renfrew for inclusion in the consolidated conditions of draft approval.

CARRIED.

11.4 Public Survey Mail out Costs

RESOLUTION - 303-2024

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Robert Campbell

THAT Council accept this report on public survey mail out costs as information as submitted and circulated; AND FURTHER THAT Council provide further staff direction.

CARRIED.

RESOLUTION - 304-2024

Moved by Councillor Kevin Rosien, seconded by Deputy Mayor Lori Hoddinott,
THAT Council direct staff to send a flyer out to all ratepayers advising of the upcoming recreation survey dates and all other pertinent information.

Staff Direction: Staff was directed to bring more information forward regarding if there is money in the budget for newspaper advertising, and if not, when was that money removed from the budget.

11.5 Cost of Vandalism

RESOLUTION - 305-2024

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Scott Brum
THAT Council accept the report - Cost of Vandalism - as information as submitted and circulated.

CARRIED.

Staff Direction: Staff was directed to make a post for the Township's website advising the public to keep an eye out for vandalism and what to do if they witness vandalism taking place.

12. New Business

12.1 Katie Gorham - Beach Sand at White Lake Dam

RESOLUTION - 306-2024

Moved by Councillor Kevin Rosien, seconded by Deputy Mayor Lori Hoddinott
THAT Council accept the correspondence from Katie Gorham - Beach Sand at White Lake Dam as information as submitted and circulated.

CARRIED.

12.2 Township Citizen Engagement App

Councillor Brum requested a recorded vote.

RESOLUTION - 307-2024

Moved by Councillor Scott Brum, seconded by Councillor Kevin Rosien
THAT Council approve the staff request to use the \$15,000 originally allocated for a community engagement portal, for a Township Citizen Engagement App that would benefit the public and that all departments would utilize.

For: Deputy Mayor Lori Hoddinott and Councillor Scott Brum

Against: Mayor Mark MacKenzie, Councillor Kevin Rosien, and Councillor Robert Campbell

DEFEATED. 2-3.

Staff Direction: Staff was directed to include a short survey on the Recreation Survey notice, asking residents what the best mode of communication is for them. Staff was further directed to bring this draft mail out forward to the next Council Meeting for review and approval. Any costs incurred above what was previously approved by Council can be taken out of the WIP funds.

12.3 July Meeting Request - Public Meeting Under the Planning Act

Deputy Clerk Young advised that a Public Meeting Under the Planning Act would be required in July and asked for Council direction on when this meeting should be scheduled.

RESOLUTION - 308-2024

Moved by Councillor Kevin Rosien, seconded by Deputy Mayor Lori Hoddinott ***THAT** Council accept the verbal information regarding the July Meeting Request for a Public Meeting Under the Planning Act as information as information as submitted and circulated.*

CARRIED.

Staff Direction: Council directed staff to suggest a date and proceed from there.

12.4 Village of White Lake Community Association - Rejected Community Grant Application

RESOLUTION - 309-2024

Moved by Councillor Robert Campbell, seconded by Councillor Kevin Rosien ***THAT** Council accept the Village of White Lake Community Association - Rejected Community Grant Application correspondence as information as submitted and circulated.*

CARRIED.

RESOLUTION - 310-2024

Moved by Councillor Kevin Rosien, seconded by Councillor Robert Campbell ***THAT** Council agree to extend the hours of the Council Meeting for 60 minutes past the adjournment time of 10:00 p.m.*

CARRIED.

12.5 Request to Install Two Gazebos at Dochart Park

RESOLUTION - 311-2024

Moved by Councillor Kevin Rosien, seconded by Councillor Scott Brum ***THAT** Council accept this report as information as submitted and circulated; **AND THAT** Council permit Arnprior McNab/Braeside United Soccer Club (AMBUSC) to supply and install two gazebos at Dochart Park at the club's expense.*

CARRIED.

12.6 Rotary Club of Arnprior Partnership Proposals

RESOLUTION - 312-2024

Moved by Councillor Kevin Rosien, seconded by Mayor Mark MacKenzie
THAT Council accept the Rotary Club of Arnprior Partnership Proposals report as information as submitted and circulated; **AND FURTHER THAT** Council provide staff direction to the club's proposals listed below;

- 1) to erect a look out platform at Clay Bank Nature Park for Outdoor Learning;
- 2) to add Educational Signage at Clay Bank Nature Park for Outdoor Learning;
- 3) to add Educational Signage along the Russett Trail, AND
- 4) to add a Bicycle Repair Station to the Municipal Complex.

CARRIED.

Staff Direction: Staff was directed to send a letter in support of this partnership with The Rotary Club of Arnprior with the understanding that this project cannot proceed unless the grant funding is received.

12.7 GPS in Public Works Trucks

Council Campbell asked for an update on the GPS system that was installed in the Public Works vehicles.

RESOLUTION - 313-2024

Moved by Councillor Kevin Rosien, seconded by Mayor Mark MacKenzie
THAT Council accept this verbal request as information.

CARRIED.

Staff Direction: Staff was directed to bring a report forward advising if the GPS system has increased/helped with productivity and explaining what benefits this GPS system provides to the Township.

12.8 Tree in Backyard

Councillor Campbell asked for an update on the status of the concern that was brought forward about a tree in the backyard at Mrs. Brohart's property located on Russett Drive.

RESOLUTION - 314-2024

Moved by Mayor Mark MacKenzie, seconded by Deputy Mayor Lori Hoddinott
THAT Council accept this verbal request as information.

CARRIED.

Councillor Campbell was advised that staff attended the property as requested and the issue had been resolved.

13. Notice of Motions

- 13.1 Disband Public Finance & Administration Committee

RESOLUTION - 315-2024

Moved by Councillor Scott Brum, seconded by Councillor Kevin Rosien

THAT Council accept the Notice of Motion to disband the Public Finance and Administration Committee as information as submitted and circulated.

CARRIED.

This motion will be brought forward to the next Council Meeting.

14. By-Laws

- 14.1 By-Law #2024-39 Appoint Chief Building Official - Austin Hisko

RESOLUTION - 316-2024

Moved by Councillor Kevin Rosien, seconded by Deputy Mayor Lori Hoddinott

THAT By-Law #2024-39, being a By-Law to appointing Austin Hisko as Chief Building Official for the Township of McNab/Braeside is now deemed read a second and third time short and here hereby enacted and passed.

CARRIED.

15. Public Questions/Comments

- 15.1 Tanya Box asked if there was a way to expedite the process of receiving approval from the Ministry to get sand at the White Lake Dam, to which she was advised there was not.
- 15.2 Darrell Carson asked why Council is referring to the Town of Arnprior as a comparison to the Township, to which he was advised the Town of Arnprior was being referenced because they use the app being discussed.

16. Closed Meeting Session

Nil.

17. Notice of Council Meeting Dates

As noted on the Agenda.

18. Confirmatory By-Law

- 18.1 By-Law #2024-40 Confirm the Proceedings of the June 4, 2024 Regular Council Meeting

RESOLUTION - 317-2024

Moved by Councillor Scott Brum, seconded by Councillor Kevin Rosien

THAT By-Law #2024-41, being a By-Law to confirm the proceedings of the June 4, 2024 Regular Meeting of Council of the Corporation of the Township of

McNab/Braeside is now deemed read a second and third time short and hereby enacted and passed.

CARRIED.

19. Adjournment

The Regular Council Meeting adjourned at 10:40 p.m.

MAYOR

CAO/CLERK