



**MINUTES**  
**Regular Council Meeting**  
**Tuesday, February 7, 2023**  
**Council Chambers 6:00 p.m.**

**COUNCIL PRESENT:** All members of Council were in attendance this evening.

**STAFF PRESENT:** Lindsey Lee, CAO/Clerk  
Angela Young, Deputy Clerk  
Mandy Cannon, Executive Assistant  
Christina Mulcahey, Administrative Assistant  
Ryan Frew, Director of Public Works

**MEDIA PRESENT:** Nil.

**1. Call to Order and Roll Call**

We acknowledge that we are on the unceded territory of the Algonquin Anishinaabe Peoples.

**2. Disclosure of Pecuniary Interest and the General Nature Thereof**

There were no disclosures of pecuniary interest declared at this time.

**3. Adoption of the Agenda**

3.1 Dated February 7, 2023

Council added the following to this evening's Agenda:

9.2 Draft Budget Comparison 2023 Original vs Revised 2023

12.2 February 21, 2023 Regular Meeting

**RESOLUTION - 43-2023**

Moved by Councillor Scott Brum, seconded by Councillor Kevin Rosien

***THAT the Agenda dated February 7, 2023 be adopted as amended.***

**CARRIED.**

**4. Planning Matters**

Nil.

**5. Delegations and Presentations**

Nil.

**6. Matters Arising out of Delegations Heard**

Nil.

**7. Adoption of Previous Council Minutes**

- 7.1 January 17, 2023 - Public Meeting Under the Planning Act (Secondary Dwellings)

**RESOLUTION - 44-2023**

Moved by Councillor Kevin Rosien, seconded by Councillor Robert Campbell  
***THAT** the minutes of the January 17, 2023 Public Meeting Under the Planning Act be adopted as submitted and circulated.*

**CARRIED.**

- 7.2 January 17, 2023 - Regular Council Meeting

Mayor MacKenzie requested that the minutes be amended as follows:

Add to public questions "Mayor MacKenzie also noted that should a Committee have a reason to object, that can also be recorded in the minutes".

**RESOLUTION - 45-2023**

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Kevin Rosien  
***THAT** the minutes of the January 17, 2023 Regular Council Meeting be adopted as submitted and circulated.*

**TABLED.**

Staff Direction: Staff was directed to amend the minutes as requested and bring them forward to the next Regular Council Meeting for adoption.

**8. Reports of Committee of Council and Other Boards, Committees and Commissions**

- 8.1 Thermal Imaging Camera Donation - TC Energy

**RESOLUTION - 46-2023**

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Robert Campbell  
***THAT** Council accept this Thermal Energy Camera Donation Report as information as submitted and circulated.*

**CARRIED.**

- 8.2 Truck 12 - PW Water Tanker - Repair Budget Approval

**RESOLUTION - 47-2023**

Moved by Councillor Robert Campbell, seconded by Deputy Mayor Lori Hoddinott

**THAT** this matter be deferred until information is received with regards to what the previous pumper was sold for.

**DEFEATED.**

**RESOLUTION - 48-2023**

Moved by Councillor Scott Brum, seconded by Mayor Mark MacKenzie  
**THAT** Council of the Township of McNab/Braeside approve the \$10,000 repair budget for Truck 12 (Public Works Water Tanker) as outlined in the 2023 budget presentation.

**CARRIED.**

8.3 Robertson Line - Design Options and Tendering

**RESOLUTION - 49-2023**

Moved by Councillor Scott Brum, seconded by Deputy Mayor Lori Hoddinott  
**THAT** Council for the Township of McNab/Braeside authorize the Public Works Department to proceed with the detailed design for the Robertson Line Reconstruction project;  
**AND THAT** vertical alignment improvements be consistent with Option #2 as presented in the Robertson Line Preliminary Design Options (Segment #2) report prepared by WSP;  
**AND THAT** a 50km/h posted speed limit be implemented between Mountain View Road and Hidden River Road following reconstruction;  
**AND THAT** the project proceed to tender upon the County of Renfrew approving the capital budget for the Hanson Creek Culvert Replacement (C137);  
**AND THAT** the Township's Public Works Department coordinate with the County of Renfrew the construction schedule associated with the road work and the County Culvert C137;  
**AND FURTHER THAT** all other 2023 capital road design/rehabilitation projects remain on hold until after receiving the tender results for the Robertson Line Reconstruction project.

**CARRIED.**

8.4 5-Year Actuals (2018-2022) including 2023 Draft Budget

**RESOLUTION - 50-2023**

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Scott Brum  
**THAT** Council accept the 5-year actuals (2018-2022) including 2023 draft budget as information as submitted and circulated.

8.5 Committee Appointment

**RESOLUTION - 51-2023**

Moved by Councillor Scott Brum, seconded by Councillor Kevin Rosien  
**THAT** Council accept this Committee Appointment Report as submitted and circulated;

**CARRIED.**

**RESOLUTION - 52-2023**

Moved by Councillor Scott Brum, seconded by Councillor Kevin Rosien

**THAT** the following members be appointed to the **Public Recreation & Culture Committee**: Mayor Mark MacKenzie (Chair), Adam Rueckwald (Vice Chair), Teresa Bahm (Vice Chair), John Robertson, Matt Arseneau, Darrell Carson, Marc Landry, and Andris Kalnins.

**CARRIED.**

**RESOLUTION - 53-2023**

Moved by Councillor Scott Brum, seconded by Councillor Kevin Rosien

**THAT** the following members be appointed to the **Public Works Committee**: Councillor Kevin Rosien (Chair), Councillor Robert Campbell (Vice Chair), Fraser Campbell, Pat McGowan, Rod Cameron, Scott Matthews, Darrell Carson and Rick Houseman.

**CARRIED.**

**RESOLUTION - 54-2023**

Moved by Councillor Scott Brum, seconded by Councillor Kevin Rosien

**THAT** the following members be appointed to the **Public Strategic Planning Committee**: Deputy Mayor Lori Hoddinott (Chair), Councillor Kevin Rosien (Vice Chair), Eric Burton, Jason Lee, Fay Kolpin, Andris Kalnins, Joanna Jane Davis, Darrell Carson, Mansour Mohamed and Lou Laventure.

**CARRIED.**

**RESOLUTION - 55-2023**

Moved by Councillor Scott Brum, seconded by Councillor Kevin Rosien

**THAT** the following members be appointed to the **Public Finance & Administration Committee**: Mayor Mark MacKenzie (Chair), Deputy Mayor Lori Hoddinott (Vice Chair), Jill Campbell and Karin Haelssig.

**CARRIED.**

**RESOLUTION - 56-2023**

Moved by Councillor Scott Brum, seconded by Councillor Kevin Rosien

**THAT** the following members be appointed to the **Public Safety Committee**: Councillor Scott Brum (Chair), Councillor Robert Campbell (Vice Chair), Rob Dodge, Rick Smith, Gary Scholl, Don Lawson and Mackenzie Brum.

**CARRIED.**

**9. Information Items**

- 9.1 Correspondence as circulated #1 (January 12-February 1, 2023) inclusive.

**RESOLUTION - 57-2023**

Moved by Councillor Scott Brum, seconded by Councillor Robert Campbell

***THAT** Council accept correspondence item #1 as information as submitted and circulated.*

**CARRIED.**

9.2 Draft Budget Comparison 2023 Original vs Revised 2023

**RESOLUTION - 58-2023**

Moved by Councillor Scott Brum, seconded by Mayor Mark MacKenzie

***THAT** the draft Budget Comparison 2023 Original vs Revised 2023 Report be accepted as information as submitted and circulated.*

**CARRIED.**

**10. Motions**

Nil.

**11. Unfinished Business**

11.1 Town of Arnprior - Joint Use Recreation Agreement Response

**RESOLUTION - 59-2023**

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Scott Brum

***THAT** Council accept this as information as submitted and circulated.*

**CARRIED.**

Council Direction: Mayor MacKenzie will send a response to the Town of Arnprior.

**12. New Business**

12.1 Draft Procedural By-Law Review

**RESOLUTION - 60-2023**

Moved by Councillor Robert Campbell, seconded by Councillor Scott Brum

***THAT** Council accept the draft Procedural By-Law as information as submitted and circulated; **AND FURTHER THAT** Council direct staff to make the changes as suggested on the draft By-Law and bring this By-Law forward to the next Regular Meeting for passing.*

**CARRIED.**

12.2 February 21, 2023 Regular Meeting

The CAO/Clerk requested that the February 21, 2023 Regular Council Meeting be rescheduled or cancelled due to staff members in the Clerk's Department being out of the office.

**RESOLUTION - 61-2023**

Moved by Councillor Scott Brum, seconded by Mayor Mark MacKenzie

***THAT** Council agree to cancel the February 21, 2023 Regular Meeting and will schedule a Special Council Meeting if an urgent matter arises.*

**CARRIED.**

**13. Notice of Motions**

Nil.

**14. By-Laws**

14.1 By-Law #2023-08 Land Use Agreement - Hamilton (Perneel Property)

**RESOLUTION - 62-2023**

Moved by Councillor Scott Brum, seconded by Councillor Kevin Rosien

***THAT** By-Law #2023-08, being a By-Law to authorize the Township of McNab/Braeside to enter into an agreement for Land Use by Dave Hamilton, I now deemed read a second and third time short and is hereby enacted and passed.*

**CARRIED.**

14.2 By-Law #2023-09 2023 Remuneration Township Staff

**RESOLUTION - 63-2023**

Moved by Councillor Robert Campbell, seconded by Deputy Mayor Lori Hoddinott

***THAT** By-Law #2023-09, being a By-Law to regulate the appointment, duties and remuneration of Township Officers and Staff of the Corporation, I now deemed read a second and third time short and is hereby enacted and passed.*

**CARRIED.**

**15. Public Questions/Comments**

15.1 Lloyd Cameron stated that when he was on Council, there was a project on Robertson Line in which the culvert had to be extended and at that time there was supposed to be a development going in there but it never proceeded, he advised that there is a pile of rock on the McEwan property from the Pipeline that is piled there and available to use.

Mr. Cameron also stated that he's puzzled with the uncertainty regarding the amount in the reserves and when it's unknown and where the 1.1 million dollar deficit came from. Mayor MacKenzie advised that the 2021 audited financial statements listed the reserves at 13.1 million, but there was another line item in the liability amount, which was to be funded at a later date so we don't currently have all the answers and Council is asking for more details so that they have a clear picture of the financial position of the Township before any more decisions are made. Mayor MacKenzie stated that he suspects that most of that is to do with the fact that the office building funding isn't complete, and that the contractors have been paid but the final funding hasn't been completed. He further stated that debentures were arranged for 2022 for other buildings and that payments start in 2023 so at year end those debentures will show up and this will come up at a later meeting when the Treasurer can

provide more information. It has been explained that there are booked entries in the reserves, and Council has asked for clarification and staff is working on that but it hasn't been received yet.

Mr. Cameron commented that the audience doesn't know what's being discussed when Council is going through the By-Laws. Mayor MacKenzie asked that moving forward, the By-Laws be projected on the televisions in Chambers so the public can see.

- 15.2 Mike Groulx inquired with regards to the water tanker truck and asked what the Fire Department is using now that they no longer need that truck. Mr. Frew indicated that he was advised that the Fire Department no longer requires that tanker in their fleet. Mr. Groulx asked for further clarification as to whether the truck currently used by the Fire Department instead can also be used by the Public Works Department. Mayor MacKenzie indicated that the Fire Department's tanker is meant for stationary purposes but the Public Works Department requires a moving vehicle. Mayor MacKenzie further indicated that he believes the Fire Department and Public Works Department are sharing everything that they can. Mr. Groulx asked for clarification on what constitutes as the truck being used "a fair bit". Mayor MacKenzie indicated that it's used from May-September. Mr. Frew added that it's used on every kilometre of gravel road in the Township multiple times a year as well as used on paved roads and for sidewalk clearing. Specific hours and kilometres of use is not available.

Mr. Groulx asked about the 5-Year Actuals Report that was provided stating that only 2022 shows the budget amount as well as the actual but that there are no budget amounts shown for other years, just actuals, he asked if the actuals were also several multi-millions of dollars off from the budget to which Mayor MacKenzie stated that he thinks the biggest difference is how the County and School Board is treated and that we don't budget for those but it has to show up on the revenue and expense sheet. He stated that this has been brought up to the Treasurer and he's hopeful that in the future this information will be more clear. Deputy Mayor Hoddinott clarified that the nature of the question was if the Township typically runs a deficit or surplus at year end. Mr. Groulx confirmed that was his inquiry. Mayor MacKenzie indicated that he doesn't have an answer for that other than there are some numbers from previous years in the information provided that shows a surplus in 2021, a deficit in 2020, a surplus in 2019 and that 2018 was neither a surplus or deficit, it was at zero. Mr. Groulx pointed out that the difference between the actuals and the budget amount is showing a difference of more than 1.9 million and asked if the numbers are usually close or if this is an unusual year. Mayor MacKenzie said there are a lot of year end routines that still have to be done before the final picture can be reviewed. Mayor MacKenzie also stated that he's unable to answer at this time as to whether a surplus or a deficit is more typical, the Clerk indicated that a surplus is more typical.

Mr. Groulx asked how the Committee Members were selected and asked if it was the decision of Council or if outside parties were consulted. Mayor MacKenzie advised that all of Council made the selection. Mayor MacKenzie confirmed there was no other influence. Mr. Groulx asked if there were Council

family members on the Committees to which Mayor MacKenzie stated there is one family member of Council on a Committee.

Mr. Groulx asked in the spirit of openness and transparency, will the reply to the Town of Arnprior regarding the Recreation Agreement be posted for the public to see, to which Mayor MacKenzie stated he assumed the plan will be similar to the other communication we've had, which was posted to our website. Mr. Groulx asked if the correspondence from the Town of Arnprior was posted anywhere prior to the meeting, to which Mayor MacKenzie stated it is posted on the Agenda and he didn't know if the Town of Arnprior posted it anywhere.

Deputy Mayor Hoddinott asked if the letter we send to Arnprior requesting a formal sit down would be posted online so the public can see it. The CAO/Clerk indicated that typically we wouldn't post communications such as these on our website and Council direction would be needed if that's what is being asked.

Deputy Mayor Hoddinott stated that she thinks it should be posted on the website to keep the public as informed as they can be. Mayor MacKenzie indicated that Council intends to be as transparent as they can be.

Staff Direction: Staff was directed to post the correspondence to and from the Town of Arnprior pertaining to the Recreation Agreement on the Township's website under News and Notices.

- 15.3 Darrell Carson asked what recourse the Township has if the drainage is an issue following the construction on White Lake Road. Mayor MacKenzie advised that matters such as these should be brought forward to the Committee moving forward. Mr. Frew advised that all contracts have a 12 month warranty listing the contractor responsible for work that is deficient. Mr. Carson asked what the additional costs of maintenance would be should the construction on Robertson Line be deferred. Mr. Frew advised that there would be a financial impact due to staff hours spent to fill potholes. General increases in costs would also be a factor, however the scope of work should remain unchanged.

Mr. Carson asked when the next budget meeting will be. Mayor MacKenzie advised that the Treasurer will be meeting with the auditor regarding year end the third week of March. He further speculated that there may be another budget meeting for Council to ask questions, but a date has not been set yet. Council needs the year end process to be completed before any budget decisions take place. A date in April has been pencilled in contingent on the auditor completing their part.

Mr. Carson asked if the Township is still waiting on any additional grant funding for the buildings. Mayor MacKenzie indicated that any additional grant funding, should there be any would not work in favour of the 2022 deficit.

Mr. Frew vacated the Council Chambers at this time (8:18 p.m.).



**16. Closed Meeting Session**

- 16.1 Under Section 239(2)(b) for the purpose of discussing personal matters about an identifiable individual, including municipal or local board employees (Pay Equity Review Summary).

**RESOLUTION - 64-2023**

Moved by Councillor Scott Brum, seconded by Deputy Mayor Lori Hoddinott ***THAT** this meeting become a closed session Under Section 239(2)(b) for the purpose of discussing personal matters about an identifiable individual, including municipal or local board employees (Pay Equity Review Summary) at 8:19 p.m.*

**CARRIED.**

Ms. Cannon & Ms. Mulcahey vacated the Council Chambers at this time (8:19 p.m.).

**RESOLUTION - 65-2023**

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Kevin Rosien ***THAT** Council resume the open session at 9:09 p.m.*

**CARRIED.**

Ms. Cannon & Ms. Mulcahey re-entered Council Chambers at this time (9:09 p.m.).

**17. Notice of Council Meeting Dates**

As amended.

**18. Confirmatory By-Law**

- 18.1 By-Law #2023-10 Confirm the Proceedings of the February 7, 2023 Regular Council Meeting

**RESOLUTION - 66-2023**

Moved by Councillor Scott Brum, seconded by Councillor Kevin Rosien ***THAT** By-Law #2023-10, being a By-Law to confirm the proceedings of the February 7, 2023 Regular Meeting of Council of the Corporation of the Township of McNab/Braeside, I now deemed read a second and third time short and is hereby enacted and passed.*

**CARRIED.**

**19. Adjournment**

This Regular Council Meeting adjourned at 9:10 p.m.

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MAYOR

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CAO/CLERK