



MINUTES
Regular Council Meeting
Tuesday, December 19, 2023
Council Chambers 6:00 p.m.

COUNCIL PRESENT: All members of Council were in attendance this evening.

STAFF PRESENT: Lindsey Lee, CAO/Clerk
Angela Young, Deputy Clerk
Mandy Cannon, Deputy Clerk/Executive Assistant
Suzanne Bouchard, Treasurer
Andrea Lamontagne, Recreation Director
Bruce Howarth, Manager of Planning Services, County of Renfrew (6:03 p.m.)
Tony Fleming, Integrity Commissioner (6:55 p.m.)
Lisa Scheulderman, Integrity Commissioner (6:55 p.m.)

MEDIA PRESENT: Dylan Dyson, CTV News

1. Call to Order and Roll Call

We acknowledge that we are on the unceded territory of the Algonquin Anishinaabe Peoples.

Council gave their condolences to Councillor Rosien and family on the passing of Mrs. Lois Rosien.

2. Disclosure of Pecuniary Interest and the General Nature Thereof

Mayor MacKenzie stated pecuniary interest with item 5.4 - Integrity Commissioner Complaint as his compensation was being discussed.

3. Adoption of the Agenda

3.1 Dated December 19, 2023

The following items were added to this evening's Agenda:

Add "Detailed Budget" to item 5.1 - Shane Kramer - Arnprior Public Library Board of Directors

The Final Report was added to item # 12.4 Integrity Commissioner Complaint, and this item was moved to section #5.4

Add Mayor MacKenzie's Statement on the Integrity Commissioner Report to item 5.4

Add Staff Report to item #8.6 – JAG Sports Lighting

RESOLUTION - 599-2023

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Scott Brum
THAT the Agenda dated December 19, 2023 be adopted as amended.

CARRIED.

Deputy Mayor Hoddinott took over as meeting Chair at this time (6:04 p.m.).

4. Planning Matters

4.1 Municipal Responsibility Agreement - 1017 Point Road

RESOLUTION - 600-2023

Moved by Councillor Robert Campbell, seconded by Councillor Scott Brum
THAT Council direct staff to inform Mr. Saikley that it is not supportive of entering into a Municipal Responsibility Agreement for the property located at 1017 Point Road.

CARRIED.

4.2 Application for Amendment to the County Official Plan (OPA 43)

- Notice of County OPA Application & Public Meeting
- Notice of County OPA to Public Bodies
- DRAFT OPA 43
- Planning Justification Report

RESOLUTION - 601-2023

Moved by Councillor Scott Brum, seconded by Councillor Kevin Rosien
THAT Council accept Application for Amendment to the County Official Plan (OPA 43) as information a submitted and circulated; AND THAT Council supports Official Plan Amendment #43.

CARRIED.

Mayor MacKenzie resumed the position of Meeting Chair at 6:19 p.m.

5. Delegations and Presentations

5.1 Shane Kramer - Arnprior Public Library Board of Directors

Mr. Kramer provided an update on the activities of the Library Board and provided an overview of the past year. The Arnprior Public Library is requesting financial support in the amount of \$5,896.00. This ask will be included in the 2024 Budget cut/keep/add meeting.

5.2 Eric Draper, Exchange of Lot 157 (Draper) for Lot 161 (McNab/Braeside)

Mr. Draper asked Council to consider exchanging a lot owned by him for a lot owned by the Township in order to make his land accessible and more useable. Council thanked Mr. Draper for attending but stated they were not interested in this exchange as there was no benefit to the Township to do so.

5.3 David Draper - R-O-W over Township Road Allowance

Mr. Draper asked Council to consider registering a right of way across Janet Street in Sandpoint. Mr. Howarth indicated that he would not recommend Council to move forward with this request. Council thanked Mr. Draper for attending but advised they are not interested in moving forward with this request.

Mayor MacKenzie turned the position of Meeting Chair over to the CAO/Clerk at this time (6:58 p.m.).

In accordance with the Township's Procedural By-Law, the CAO/Clerk advised that the Deputy Mayor was to take over the role of Meeting Chair in the Mayor's absence.

Mr. Howarth vacated the Council Chambers at this time (6:59 p.m.).

Deputy Mayor Hoddinott took over as Meeting Chair at this time (6:59 p.m.).

Mayor MacKenzie vacated the Council Chambers at this time (6:59 p.m.).

5.4 Integrity Commissioner Complaint

- Final Report
- Mayor MacKenzie's Statement on the Integrity Commissioner Report

Mr. Fleming reviewed his report and explained the allegations that were made, as well as the decisions Council had to make with regards to making the Report public and whether to adopt any recommendations made.

Deputy Mayor Hoddinott read a statement that she prepared in response to the findings within the report.

RESOLUTION - 602-2023

Moved by Councillor Scott Brum, seconded by Councillor Kevin Rosien

***THAT** Council accept the Integrity Commissioner Complaint - Final Report date December 18, 2023 as information as submitted and circulated.*

CARRIED.

RESOLUTION - 603-2023

Moved by Councillor Scott Brum, seconded by Councillor Kevin Rosien

***THAT** Council agree to extend the time allotted for the delegation regarding Integrity Commissioner Complaint by 30 minutes.*

CARRIED.

RESOLUTION - 604-2023

Moved by Councillor Scott Brum, seconded by Councillor Kevin Rosien

***THAT** Council suspend Mayor MacKenzie's pay for a period of sixty (60) days.*

CARRIED.

Councillor Campbell requested a recorded vote.

RESOLUTION - 605-2023

Moved by Councillor Scott Brum, seconded by Councillor Kevin Rosien

THAT Mayor MacKenzie provide a written apology and that this written apology be published on the Township's website.

For: Deputy Mayor Lori Hoddinott, Councillor Kevin Rosien, and
Councillor Scott Brum

Against: Councillor Robert Campbell

CARRIED. 3-1.

RESOLUTION - 606-2023

Moved by Councillor Scott Brum, seconded by Councillor Kevin Rosien

THAT Council accept Mayor MacKenzie's statement on the Integrity Commissioner Report as information as submitted and circulated.

DEFEATED.

Mr. Fleming and Ms. Scheulderman vacated the Council Chambers at time (7:44 p.m.). Mayor MacKenzie entered the Council Chambers and resumed the position of Meeting Chair at this time (7:45 p.m.).

6. Matters Arising out of Delegations Heard

Nil.

7. Adoption of Previous Council Minutes

7.1 December 5, 2023 - Public Meeting Under the Planning Act

RESOLUTION - 607-2023

Moved by Councillor Kevin Rosien, seconded by Councillor Robert Campbell

THAT the minutes of the December 4, 2023 Public Meeting Under the Planning Act be adopted as submitted and circulated.

CARRIED.

7.2 December 4, 2023 - Special Council Meeting

RESOLUTION - 608-2023

Moved by Councillor Scott Brum, seconded by Councillor Robert Campbell

THAT the minutes of the December 4, 2023 Special Council Meeting be adopted as submitted and circulated.

CARRIED.

Dylan Dyson vacated the Council Chambers at this time (7:46 p.m.).

7.3 December 5, 2023 - Regular Council Meeting

RESOLUTION - 609-2023

Moved by Councillor Robert Campbell, seconded by Councillor Kevin Rosien

THAT the minutes of the December 5, 2023 Regular Council Meeting be adopted as submitted and circulated.

CARRIED.

8. Reports of Committee of Council and Other Boards, Committees and Commissions

8.1 2024 Township Staff Remuneration

RESOLUTION - 610-2023

Moved by Councillor Scott Brum, seconded by Deputy Mayor Lori Hoddinott

THAT Council accept the 2024 Township Staff Remuneration report as information as submitted and circulated.

CARRIED.

RESOLUTION - 611-2023

Moved by Councillor Scott Brum, seconded by Deputy Mayor Lori Hoddinott

THAT Council approve 3.0% increase in the compensation grid for Township staff & Council for the 2024 calendar year.

CARRIED.

8.2 5 Year Actuals (2019-2023) incl. 2023 Budget

RESOLUTION - 612-2023

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Scott Brum

THAT Council received the 5 Year Actuals (2019-2023) incl. 2023 Budget Report & Variance as submitted and circulated.

CARRIED.

8.3 Public Works Department Activity Report - November 2023

RESOLUTION - 613-2023

Moved by Councillor Robert Campbell, seconded by Councillor Scott Brum

THAT Council accept the Public Works Department Activity Report for the Month of November 2023 as information as submitted and circulated.

CARRIED.

Ms. Bouchard vacated the Council Chambers at this time (8:01 p.m.).

Staff Direction: Staff was directed to bring information forward pertaining to the costs associated for removing the dead elm trees to the next Council Meeting.

8.4 Recreation Activity Report - Date Correction

RESOLUTION - 614-2023

Moved by Councillor Robert Campbell, seconded by Deputy Mayor Lori Hoddinott

***THAT** Council accept the date correction for the White Lake Winter Carnival as information as submitted and circulated.*

CARRIED.

8.5 Arnprior Agricultural Society - Proposal

RESOLUTION - 615-2023

Moved by Councillor Robert Campbell, seconded by Deputy Mayor Lori Hoddinott

***THAT** Council approve the recommendation from the Public Recreation and Culture Committee to allow the Arnprior Agricultural Society (AAS) use of the John A. Gillies (JAG) Recreation Centre at no charge for the purpose of hosting an educational session on May 30, 2024.*

CARRIED.

8.6 Recreation Department Report - Tender Result Summary - JAG-2023-11 V2 - John A. Gillies Sports Lighting

RESOLUTION - 616-2023

Moved by Councillor Kevin Rosien, seconded by Councillor Scott Brum

***THAT** Council accept the JAG 2023-11 V2 tender opening summary as information as submitted and circulated; **AND FURTHER THAT** Council award tender JAG 2023-11 V2 to Mac Mar Electric Inc.*

CARRIED.

8.7 Rural Economic Development Grant (RED) - Red Pine Bay

RESOLUTION - 617-2023

Moved by Councillor Kevin Rosien, seconded by Councillor Scott Brum

***THAT** Council accept this update regarding the Rural Economic Development Grant (RED) - Red Pine Bay as information as submitted and circulated; **AND FURTHER THAT** Council authorize staff to bring a By-Law forward authorizing the Mayor and CAO/Clerk to execute this amended agreement.*

CARRIED.

Ms. Lamontagne vacated the Council Chambers at this time (8:11 p.m.).

8.8 Building Department Report - November 2023

RESOLUTION - 618-2023

Moved by Councillor Robert Campbell, seconded by Deputy Mayor Lori Hoddinott

THAT Council accept the November 2023 Building Department Report as information as submitted and circulated.

CARRIED.

- 8.9 Public Finance & Administration Committee - Draft Meeting Minutes dated December 13, 2023

RESOLUTION - 619-2023

Moved by Councillor Scott Brum, seconded by Deputy Mayor Lori Hoddinott

THAT Council accept the Public Finance & Administration Committee - Draft Meeting Minutes dated December 13, 2023 as information as submitted and circulated.

CARRIED.

- 8.10 Public Finance & Administration Committee - Minute Taking Policy

RESOLUTION - 620-2023

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Scott Brum

THAT Council accept the recommendation from the Public Finance & Administration Committee and accept this Minute Taking Policy as submitted; AND FURTHER THAT this Minute Taking Policy be brought forward to Council for adoption by way of a By-Law.

CARRIED.

- 8.11 Public Finance & Administration Committee - Member Resignation

RESOLUTION - 621-2023

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Robert Campbell

THAT Council accept Karin Haelssig's resignation from the Public Finance & Administration Committee, effective immediately; AND FURTHER THAT the Public Finance & Administration Committee now consists of Mayor MacKenzie (Chair), Deputy Mayor Lori Hoddinott, Jill Campbell, Andre Szombathy & Fay Kolpin.

CARRIED.

Staff Direction: Staff was directed to include Ms. Haelssig's letter of resignation on the next Regular Council Meeting.

- 8.12 Draft Budget Committee Terms of Reference

RESOLUTION - 622-2023

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Kevin Rosien

THAT Council adopt the Budget Committee Terms of Reference as submitted and circulated.

CARRIED.

9. Information Items

- 9.1 Correspondence as circulated #1
1. Hogan Mosley - Thank You - 2023 Bursary

RESOLUTION - 623-2023

Moved by Councillor Scott Brum, seconded by Deputy Mayor Lori Hoddinott

***THAT** Council accept correspondence item #1 Hogan Mosley - Thank You - 2023 Bursary as information as submitted and circulated.*

CARRIED.

- 9.2 OPP - July to September 2023 Detachment Revenues

RESOLUTION - 624-2023

Moved by Councillor Scott Brum, seconded by Deputy Mayor Lori Hoddinott

***THAT** Council accept the OPP - July to September 2023 Detachment Revenues as information as submitted and circulated.*

CARRIED.

- 9.3 County Council Summary - November 29, 2023

RESOLUTION - 625-2023

Moved by Councillor Scott Brum, seconded by Deputy Mayor Lori Hoddinott

***THAT** Council accept the County Council Summary dated November 29, 2023 as information as submitted and circulated.*

CARRIED.

- 9.4 MTO - Notice of Study Commencement - Snowmobile Crossing (HWY 417 Overpass along Scheel Drive)

RESOLUTION - 626-2023

Moved by Councillor Scott Brum, seconded by Deputy Mayor Lori Hoddinott

***THAT** Council accept the MTO - Notice of Study Commencement - Snowmobile Crossing (HWY 417 Overpass along Scheel Drive) as information as submitted and circulated.*

CARRIED.

- 9.5 PW-2023-05 MCP Building Construction Advertisement

RESOLUTION - 627-2023

Moved by Councillor Scott Brum, seconded by Deputy Mayor Lori Hoddinott

***THAT** Council accept the PW-2023-05 MCP Building Construction Advertisement as information as submitted and circulated.*

CARRIED.

- 9.6 Ministry of Transportation - Notice of Study Commencement-AODA

RESOLUTION - 628-2023

Moved by Councillor Scott Brum, seconded by Deputy Mayor Lori Hoddinott

THAT Council accept the Ministry of Transportation - Notice of Study Commencement-AODA as information as submitted and circulated.

CARRIED.

10. Motions

Nil.

11. Unfinished Business

11.1 Draft Strategic Planning Presentation

Council will provide their comments on this presentation and it will be reviewed again at the next Regular Council Meeting.

RESOLUTION - 629-2023

Moved by Councillor Scott Brum, seconded by Deputy Mayor Lori Hoddinott

THAT Council accept the Draft Strategic Planning Presentation as information as submitted and circulated.

CARRIED.

Staff Direction: Staff was directed to schedule a Town Hall Meeting on February 1 at 6:00 p.m.

Staff Direction: Staff was directed to reschedule the Budget Cut/Keep/Add meeting to February 8 at 5:00 p.m.

12. New Business

12.1 Arnprior Regional Health - Funding Request - CT Scan Campaign

RESOLUTION - 630-2023

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Robert Campbell

THAT Council accept the Arnprior Regional Health - Funding Request - CT Scan Campaign as information as submitted and circulated.

CARRIED.

This request will be included in the Budget Cut/Keep/Add discussion.

12.2 Budget Committee Meeting Schedule (Reserves & Balance Sheets)

RESOLUTION - 631-2023

Moved by Councillor Robert Campbell, seconded by Deputy Mayor Lori Hoddinott

THAT Council accept the Budget Committee Meeting Schedule (Reserves & Balance Sheets) as information as submitted.

CARRIED.

Staff Direction: Staff was directed to schedule this Budget Committee Meeting on January 4, 2024 at 5:00 p.m.

12.3 Special Council Meeting Date - CAO Performance Appraisal

RESOLUTION - 632-2023

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Scott Brum

THAT Council accept the Special Council Meeting Date - CAO Performance Appraisal as information as submitted.

CARRIED.

Staff Direction: Staff was directed to scheduled this meeting for January 18, 2024 at 3:00 p.m.

12.4 Burnstown United Church - Closure of Road Allowance & Conveyance of Land Request

RESOLUTION - 633-2023

Moved by Councillor Scott Brum, seconded by Councillor Robert Campbell

THAT Council accept the Burnstown United Church - Closure of Road Allowance & Conveyance of Land Request as information as submitted and circulated.

CARRIED.

RESOLUTION - 634-2023

Moved by Councillor Scott Brum, seconded by Deputy Mayor Lori Hoddinott

THAT Council direct staff to send a letter to Mr. Thiessen advising that it is not the Township's practice to sell unopened road allowances.

CARRIED.

13. Notice of Motions

Nil.

14. By-Laws

14.1 By-Law #2023-80 Purchasing Policy

RESOLUTION - 635-2023

Moved by Councillor Robert Campbell, seconded by Councillor Scott Brum

THAT By-Law #2023-80, being a By-Law to Adopt Policies to Govern the Purchasing of Goods and Services by the Corporation of the Township of McNab/Braeside, is now deemed read a second and third time short and is hereby enacted and passed.

CARRIED.

14.2 By-Law #2023-81 Minute Taking Policy

RESOLUTION - 636-2023

Moved by Councillor Kevin Rosien, seconded by Deputy Mayor Lori Hoddinott
THAT By-Law #2023-81, being a By-Law to adopt the Minute Taking Policy of the Corporation of the Township of McNab/Braeside, is now deemed read a second and third time short and is hereby enacted and passed.

CARRIED.

14.3 By-Law #2023-82 Rural Economic Development Amending Agreement (Red Pine Bay)

RESOLUTION - 637-2023

Moved by Councillor Scott Brum, seconded by Councillor Kevin Rosien
THAT By-Law #2023-82, being a By-Law to authorize the Execution of the Agreement between His Majesty the King in Right of Ontario as represented by the Minister of Agriculture, Food and Rural Affairs and the Corporation of the Township of McNab/Braeside, is now deemed read a second and third time short and is hereby enacted and passed.

CARRIED.**15. Public Questions/Comments**

- 15.1 Mike Groulx asked questions relating to the Integrity Commissioner's Report, at which time he was advised that any questions pertaining to the Report would have to be submitted to the CAO/Clerk in writing. There is no deadline to submit these questions.

16. Closed Meeting Session

Nil.

17. Notice of Council Meeting Dates

As noted on the Agenda

18. Confirmatory By-Law

- 18.1 By-Law #2023-83 Confirm the Proceedings of the December 19, 2023 Regular Council Meeting

RESOLUTION - 638-2023

Moved by Councillor Scott Brum, seconded by Deputy Mayor Lori Hoddinott
THAT By-Law #2023-83, being a By-Law to confirm the proceedings of the December 19, 2023 Regular Council Meeting of the Corporation of the Township of McNab/Braeside, is now deemed read a second and third time short and is hereby enacted and passed.

CARRIED.

19. Adjournment

The Regular Council Meeting adjourned at 8:59 p.m.

MAYOR

CAO/CLERK