



MINUTES
Regular Council Meeting
Tuesday, September 12, 2023
Council Chambers 6:00 p.m.

COUNCIL PRESENT: All members of Council were in attendance this evening.

STAFF PRESENT: Lindsey Lee, CAO/Clerk
Angela Young, Deputy Clerk
Mandy Cannon, Executive Assistant
Suzanne Bouchard, Treasurer
Andrea Lamontagne, Recreation Director

MEDIA PRESENT: Nil.

1. Call to Order and Roll Call

We acknowledge that we are on the unceded territory of the Algonquin Anishinaabe Peoples.

2. Disclosure of Pecuniary Interest and the General Nature Thereof

There were no disclosures of pecuniary interest declared at this time.

3. Adoption of the Agenda

3.1 Dated September 12, 2023

The following items were added to this evening's Agenda:

10.2 Terry Fox Day Proclamation

11.1 Draft Strategic Planning Highlights - August 29 & 30 Workshop

RESOLUTION - 385-2023

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Kevin Rosien

THAT the Agenda dated September 12, 2023 be adopted as amended.

CARRIED.

Deputy Mayor Hoddinott took over as meeting Chair at this time 6:03 p.m.

4. Planning Matters

4.1 Town of Arnprior - Notice of Public Meeting - August 28, 2023

RESOLUTION - 386-2023

Moved by Councillor Scott Brum, seconded by Councillor Robert Campbell
THAT Council accept the Town of Arnprior - Notice of Public Meeting - August 28, 2023 correspondence as information as submitted and circulated.

CARRIED.

- 4.2 Zoning By-Law Amendment No. 2-23 - Marshall's Bay Meadows - Phase 4 and 5

RESOLUTION - 387-2023

Moved by Councillor Kevin Rosien, seconded by Councillor Scott Brum
THAT Council accept Zoning By-Law Amendment No. 2-23 - Marshall's Bay Meadows - Phase 4 and 5 as information as submitted and circulated.

CARRIED.

- 4.3 Zoning By-Law Amendment No. 3-23 - 128 Mary Street

RESOLUTION - 388-2023

Moved by Councillor Scott Brum, seconded by Councillor Robert Campbell
THAT Council accept Zoning By-Law Amendment No. 3-23 - 128 Mary Street as information as submitted and circulated.

CARRIED.

- 4.4 Zoning By-Law Amendment No. 4-23 - 375 Daniel Street South

RESOLUTION - 389-2023

Moved by Mayor Mark MacKenzie, seconded by Councillor Kevin Rosien
THAT Council accept Zoning By-Law Amendment No. 4-23 - 375 Daniel Street South as information as submitted and circulated.

CARRIED.

Mayor MacKenzie resumed the position as meeting Chair at this time 6:07 p.m.

5. Delegations and Presentations

Nil.

6. Matters Arising out of Delegations Heard

Nil.

7. Adoption of Previous Council Minutes

- 7.1 August 1, 2023 - Regular Council Meeting

RESOLUTION - 390-2023

Moved by Councillor Scott Brum, seconded by Councillor Kevin Rosien
THAT the minutes of the August 1, 2023 Regular Council Meeting be adopted as submitted and circulated.

CARRIED.

Staff Direction: Staff was directed to send the Resolutions of support to the appropriate municipalities.

7.2 August 15, 2023 - Public Meeting Under the Planning Act (Aalbers)

RESOLUTION - 391-2023

Moved by Councillor Robert Campbell, seconded by Deputy Mayor Lori Hoddinott

THAT the minutes of the August 15, 2023 Public Meeting Under the Planning Act be adopted as submitted and circulated.

CARRIED.

7.3 August 15, 2023 - Regular Council Meeting

RESOLUTION - 392-2023

Moved by Councillor Kevin Rosien, seconded by Councillor Scott Brum

THAT the minutes of the August 15, 2023 Regular Council Meeting be adopted as submitted and circulated.

CARRIED.

7.4 August 29, 2023 - Special Council Meeting

RESOLUTION - 393-2023

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Robert Campbell

THAT the minutes of the August 29, 2023 Special Council Meeting be adopted as submitted and circulated.

CARRIED.

8. Reports of Committee of Council and Other Boards, Committees and Commissions

8.1 Revised 2023 Second Quarter Detailed Financial Variance Report

RESOLUTION - 394-2023

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Robert Campbell

THAT Council accepts the revised 2023 Second Quarter Detailed Financial Variance Report as information as submitted and circulated.

CARRIED.

The following questions were asked by Council:

What is going on with the Public Works Department budget for repairs? Clarification was requested as to whether everything is breaking or if the repairs were grossly under budgeted? To which Council was advised that the budgeted amount did not reflect the current increase in repair costs, unexpected wear and tear on the vehicles and that internal cuts by staff were made to the budget for repairs in an attempt to keep the levy increase down.

Council asked if the upcoming safeties will have a big impact on the budget to which staff was not able to predict.

What was repaired at Braeside rink? To which the answer was it was primarily the cost to repair the ice resurfacer.

Line item 2900-2010 CEMC Emergency Equipment is over budget by \$1,365. Was this an extraordinary expense and do we anticipate more in the balance of the year? To which Council was advised this expense was for sandbagging and a defibrillator install at the landfill.

Line Item 1401-2610 Hydro in the Old Office Building is over budget by \$653.44 at YTD. Is this leased? Does the lease accommodate 10K-12K in hydro? Is this something we should look at when the lease renewal comes up? To which Council was advised this was a posting error that has been corrected and will be clarified on the Q3 report.

Line Item 1420-3090 JHSC Professional services budgeted 5K YTD \$3309.90 - what is this? Council was advised that this was for the installation of insulated defibrillator boxes at multiple locations throughout the Township. There was also a correction as there was the wrong amount posted to this account.

Line Item 3304-2520 Braeside Garage now that we have received the reimbursement for the insurance claim, will this amount be reversed out on the next ytd budget report? To which Council was advised that they will see this amount deducted in the next report.

Line Item 7033-2050 for instructor fees, \$0 was budgeted but \$6,944.10 has been spent year to date. Is this the sports camp? Where can recreation programs revenues (#7300) be seen in this report?

Is paying the instructor 75% of the registration fee worth it vs. just renting out the space and taking a small fee for using our booking system. Which makes us more money?

Council was advised that given the short notice to provide summer camps, this was the best option at the time.

Staff Direction: Staff was directed to be mindful of the increasing costs for vehicle repairs for the 2024 budget.

Staff was further directed to bring a report to Council showing the cost analysis for the summer camps including the cost vs. revenue and the breakdown of paying instructors that are using our space and booking system etc.

8.2 Committee Hours (January to June 2023)

RESOLUTION - 395-2023

Moved by Councillor Scott Brum, seconded by Councillor Robert Campbell

THAT Council receive the Committee Hours Report for the first and second quarter of 2023 as information as submitted and circulated.

CARRIED.

Council asked if the Director of Public Works and Recreation Director are noted as administration or under individual departments in this report, to which the answer was they are noted in the department.

8.3 Expenses Report Q1 & Q2

RESOLUTION - 396-2023

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Robert Campbell

***THAT** Council accept the Q1 & Q2 Summary Expense reports for the Mayor, the Councillors & CAO as information as submitted and circulated.*

CARRIED.

8.4 Overtime Hours 2023

RESOLUTION - 397-2023

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Kevin Rosien

***THAT** Council receive the Overtime Hours Report for 2023 as information as submitted and circulated.*

CARRIED.

Council asked if these hours are already paid out or does it include banked/flex hours yet to be utilized, to which the response was 334.5 hours have been paid out.

8.5 August 2023 Recreation Activity Report

RESOLUTION - 398-2023

Moved by Councillor Kevin Rosien, seconded by Councillor Scott Brum

***THAT** Council accept the Recreation Activity Report 08-24-2023 as information as submitted and circulated.*

CARRIED.

Councillor Brum vacated the Council Chambers at this time (6:39 p.m.).

8.6 Building Department Report - July 2023

RESOLUTION - 399-2023

Moved by Councillor Kevin Rosien, seconded by Deputy Mayor Lori Hoddinott

***THAT** Council accept the Building Department Report for the month of July 2023 as information as submitted and circulated.*

CARRIED.

Councillor Brum returned to the Council Chambers at this time (6:42 p.m.).

8.7 By-Law Enforcement Report - July 2023

RESOLUTION - 400-2023

Moved by Councillor Kevin Rosien, seconded by Councillor Robert Campbell

THAT the By-Law Enforcement Report for the month of July 2023 as submitted by MLES be accepted as information as circulated.

CARRIED.

Staff Direction: Staff was directed to bring information forward to the next Council Meeting indicating how much the Township pays per month for By-Law Enforcement. Councillor Brum provided this information during the meeting.

Ms. Lamontagne vacated the Council Chambers at this time (6:44 p.m.).

8.8 Public Works Department Activity Report - August 2023

RESOLUTION - 401-2023

Moved by Councillor Robert Campbell, seconded by Councillor Kevin Rosien
THAT Council accept the Public Works Department Activity Report for the Month of August as information as submitted and circulated.

CARRIED.

Council asked if the StreetScan for adjusting the 10 year plan had been completed in previous months or if its still in the works, to which they were advised that the StreetScan data collection was completed in June 2023 with the results being provided to staff in late August. These results will be shared with the Public Works Committee at the September Meeting in preparation of developing a draft 10-year Capital Plan for the October Public Works Committee Meeting.

9. Information Items

9.1 Correspondence Item(s) #1-3 (August 10-September 6, 2023)

RESOLUTION - 402-2023

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Robert Campbell

THAT Council accept Correspondence Item(s) #1-3 (August 10-September 6, 2023) as information as submitted and circulated.

CARRIED.

9.2 Ministry of Municipal Affairs & Housing - Building Faster Fund

RESOLUTION - 403-2023

Moved by Councillor Robert Campbell, seconded by Councillor Scott Brum
THAT Council accept the correspondence from the Ministry of Municipal Affairs & Housing - Building Faster Fund as information as submitted and circulated.

CARRIED.

Staff Direction: Staff was directed to ask for more detailed criteria to see if the Township will qualify.

9.3 MPAC - Extend the Current Assessment Cycle to End of the 2024 Taxation Year

RESOLUTION - 404-2023

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Scott Brum
***THAT** Council accept the correspondence from MPAC - Extend the Current Assessment Cycle to End of the 2024 Taxation Year as information as submitted and circulated.*

CARRIED.

- 9.4 Enterprise Renfrew County - Bridges to Better Business - Small Business Week

RESOLUTION - 405-2023

Moved by Councillor Robert Campbell, seconded by Councillor Scott Brum
***THAT** Council accept the correspondence from Enterprise Renfrew County - Bridges to Better Business - Small Business Week as information as submitted and circulated.*

CARRIED.

Council asked for clarification of the location the event on October 17 was being held, to which it was confirmed the event is taking place at the MYCC.

Staff Direction: Staff was directed to add this information to the Township's website calendar and News & Notices section.

- 9.5 MNRF - Approvals Under the Aggregate Resources Act and Supporting Policy

RESOLUTION - 406-2023

Moved by Councillor Kevin Rosien, seconded by Deputy Mayor Lori Hoddinott
***THAT** Council accept the correspondence from MNRF - Approvals Under the Aggregate Resources Act and Supporting Policy as information as submitted and circulated.*

CARRIED.

- 9.6 County Council Summary - August 30, 2023

RESOLUTION - 407-2023

Moved by Councillor Robert Campbell, seconded by Councillor Kevin Rosien
***THAT** Council accept the County Council Summary dated August 30, 2023 as information as submitted and circulated.*

CARRIED.

10. Motions

- 10.1 Request for Support #1 - International Association of Machinists and Aerospace Workers

RESOLUTION - 408-2023

Moved by Councillor Kevin Rosien, seconded by Deputy Mayor Lori Hoddinott
THAT Council accept Request for Support #1 - International Association of Machinists and Aerospace Workers as information as submitted and circulated.
CARRIED.

10.2 Terry Fox Day Proclamation

RESOLUTION - 409-2023

Moved by Councillor Scott Brum, seconded by Councillor Kevin Rosien
WHEREAS the Terry Fox Run is inspired by a dream as big as our country, which began in 1980 with Terry Fox and his Marathon of Hope. The run is now entirely volunteer driven, and grounded in traditions with events held annually around the world to foster research in the fight against cancer;
AND WHEREAS it has become a tradition in Canada to gather friends and family to participate in a volunteer fundraiser to raise public awareness and financial support for cancer research;
AND WHEREAS we recognize the importance of cancer research as part of the aims and objectives of the Terry Fox Run on behalf of the people of Canada, of the Province of Ontario, and of the Township of McNab/Braeside;
AND WHEREAS Terry once said "Anything is possible if you try." He was an innovator, attempting to run across Canada on one leg on a humanitarian mission we had never seen before;
AND WHEREAS our local residents have taken the initiative to organize a Terry Fox Run for the past 41 years, since 1982;
THEREFORE BE IT RESOLVED THAT the Council of McNab/Braeside does hereby proclaim September 17, 2023 as "Terry Fox Day" in the Township of McNab/Braeside and call upon all residents to participate in the Terry Fox Run to raise money for cancer research.

CARRIED.

11. Unfinished Business

11.1 Draft Strategic Planning Highlights - August 29 & 30 Workshop

RESOLUTION - 410-2023

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Robert Campbell
THAT Council accept the Draft Strategic Planning Highlights as information as submitted and circulated.

CARRIED.

12. New Business

Nil.

13. Notice of Motions

Nil.

14. By-Laws

Nil.

15. Public Questions/Comments

15.1 Mike Groulx asked if there will still be a Public Works Committee meeting considering there hasn't been quorum lately, to which he was advised that yes, there is still a Public Works Committee.

Mr. Groulx asked if Council thinks the Committees are accomplishing what was planned to make them worth the costs to which he was told the Committees would likely do a report on what was accomplished for the year and a review will be done by Council at that time.

Mr. Groulx asked about the budget line items for drainage and whether these budgets were set for specific needs or if they are broad range budgets. He asked if they were for specific projects, are we behind schedule on the projects? He asked if the budget for drainage will be increased moving forward knowing there is such a drainage issue in the Township and lastly he asked if there are any known failed culverts currently that will potentially create issues this spring. Mr. Groulx was advised that this information will be brought forward to the next Council Meeting.

16. Closed Meeting Session

Nil.

17. Notice of Council Meeting Dates

As noted on the Agenda.

18. Confirmatory By-Law

18.1 By-Law #2023-57 Confirm the proceedings of the September 12, 2023 Regular Council Meeting

RESOLUTION - 411-2023

Moved by Councillor Scott Brum, seconded by Councillor Robert Campbell

***THAT** By-Law #2023-57, being a By-Law to confirm the proceedings of the September 12, 2023 Regular Meeting of Council of the Corporation of the Township of McNab/Braeside, I now deemed read a second and third time short and is hereby enacted and passed.*

CARRIED.

19. Adjournment

This Regular Council Meeting adjourned at 7:33 p.m.

MAYOR

CAO/CLERK