



MINUTES
Regular Council Meeting
Tuesday, May 16, 2023
Council Chambers 6:35 p.m.

COUNCIL PRESENT: All members of Council were in attendance this evening, with the exception of Councillor Brum, who sent his regrets.

STAFF PRESENT: Lindsey Lee, CAO/Clerk
Angela Young, Deputy Clerk
Mandy Cannon, Executive Assistant
Andrea Lamontagne, Recreation Director

MEDIA PRESENT: Nil.

1. Call to Order and Roll Call

We acknowledge that we are on the unceded territory of the Algonquin Anishinaabe Peoples.

2. Disclosure of Pecuniary Interest and the General Nature Thereof

There were no disclosures of pecuniary interest declared at this time.

3. Adoption of the Agenda

3.1 Dated May 16, 2023

The following items were added to this evening's Agenda:

11.3 Financial Questions

11.4 2022 Reserve Balance Actuals

RESOLUTION - 237-2023

Moved by Councillor Kevin Rosien, seconded by Deputy Mayor Lori Hoddinott

THAT the Agenda dated May 16, 2023 be adopted as amended.

CARRIED.

Deputy Mayor Lori Hoddinott took over as Meeting Chair at this time (6:41 p.m.).

4. Planning Matters

4.1 Town of Arnprior - Notice of Public Meeting - May 23, 2023

RESOLUTION - 238-2023

Moved by Councillor Robert Campbell, seconded by Councillor Kevin Rosien

***THAT** Council accept the Town of Arnprior - Notice of Public Meeting dated May 23, 2023 as information as submitted and circulated.*

CARRIED.

- 4.2 First Baptist Church - Letter of Intent - Division Street

RESOLUTION - 239-2023

Moved by Councillor Robert Campbell, seconded by Councillor Kevin Rosien
***THAT** Council accept the First Baptist Church - Letter of Intent - Division Street as information as submitted and circulated.*

CARRIED.

Mayor MacKenzie resumed the role as Meeting Chair at this time (6:47 p.m.).

5. Delegations and Presentations

- 5.1 Shane Kramer, Arnprior Library Board Representative

Mr. Kramer, the Township's representative on the Arnprior Public Library Board, provided Council with a summary of who currently forms the Library Board and an overview of the current services the Arnprior Library offers, including services they are planning to offer in the future. Council thanked Mr. Kramer for his presentation.

RESOLUTION - 240-2023

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Kevin Rosien
***THAT** Council agree to extend the delegation regarding Shane Kramer, Arnprior Library Board Representative by 10 minutes.*

CARRIED.

6. Matters Arising out of Delegations Heard

Nil.

7. Adoption of Previous Council Minutes

- 7.1 May 2, 2023 - Regular Council Meeting

RESOLUTION - 241-2023

Moved by Councillor Robert Campbell, seconded by Councillor Kevin Rosien
***THAT** the Minutes of the May 2, 2023 Regular Council Meeting be adopted as submitted and circulated.*

CARRIED.

- 7.2 May 8, 2023 - Special Council Meeting

RESOLUTION - 242-2023

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Kevin Rosien

***THAT** the Minutes of the May 8, 2023 Special Council Meeting be adopted as submitted and circulated.*

CARRIED.

8. Reports of Committee of Council and Other Boards, Committees and Commissions

8.1 2022 Consolidated Financial Statements

RESOLUTION - 243-2023

Moved by Councillor Robert Campbell, seconded by Councillor Kevin Rosien
***THAT** Council adopt the 2022 Consolidated Financial Statements of the Corporation of the Township of McNab/Braeside as submitted and circulated; **AND FURTHER THAT** Council adopt the 2022 Discretionary and Obligatory Reserve Schedules attached as submitted and circulated.*

DEFERRED.

This item was discussed again after item #11.3

RESOLUTION - 244-2023

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Kevin Rosien
***THAT** Council adopt the 2022 Consolidated Financial Statements of the Corporation of the Township of McNab/Braeside as submitted and circulated; **AND FURTHER THAT** Council adopt the 2022 Discretionary and Obligatory Reserve Schedules attached as submitted and circulated.*

DEFERRED.

This item was discussed again after item #12.3.

RESOLUTION - 245-2023

Moved by Councillor Robert Campbell, seconded by Councillor Kevin Rosien
***THAT** Council adopt the 2022 Consolidated Financial Statements of the Corporation of the Township of McNab/Braeside as submitted and circulated; **AND FURTHER THAT** Council adopt the 2022 Discretionary and Obligatory Reserve Schedules attached as submitted and circulated.*

TABLED.

This item will be brought forward to a future meeting, following the Special Meeting with the auditor.

8.2 Public Recreation and Culture Committee Terms of Reference

RESOLUTION - 246-2023

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Robert Campbell

***THAT** Council approve the Public Recreation and Culture Committee Terms of Reference as submitted.*

CARRIED.

- 8.3 Public Recreation & Culture Committee Meeting - Re-Appointment of Chair

RESOLUTION - 247-2023

Moved by Councillor Kevin Rosien, seconded by Deputy Mayor Lori Hoddinott
***THAT** the Public Recreation and Culture Committee appoint Adam Rueckwald as Committee Chair.*

CARRIED.

- 8.4 Burnstown Beach Canteen Operator

RESOLUTION - 248-2023

Moved by Councillor Robert Campbell, seconded by Councillor Kevin Rosien
***THAT** Council accept the Burnstown Canteen Operator update as information as submitted and circulated.*

CARRIED.

- 8.5 Public Strategic Planning Committee Meeting Minutes dated April 11, 2023

RESOLUTION - 249-2023

Moved by Councillor Kevin Rosien, seconded by Deputy Mayor Lori Hoddinott
***THAT** Council accept the Public Strategic Planning Committee Meeting Minutes dated April 11, 2023 as information as submitted and circulated.*

CARRIED.

- 8.6 Relocating the Paddle Shack at Burnstown Beach

RESOLUTION - 250-2023

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Kevin Rosien
***THAT** Council accept the Public Recreation and Culture Committee recommendation to relocate the Paddle Shack at Burnstown Beach from the parking lot to a pad adjacent to the canteen building as information as submitted and circulated.*

CARRIED.

- 8.7 By-Law Enforcement Report - April 2023

RESOLUTION - 251-2023

Moved by Councillor Kevin Rosien, seconded by Deputy Mayor Lori Hoddinott
***THAT** Council accept the By-Law Enforcement Report for the Month of April 2023 as information as submitted and circulated.*

CARRIED.

9. Information Items

- 9.1 Enbridge - Letter to Municipalities - May 2, 2023

RESOLUTION - 252-2023

Moved by Councillor Robert Campbell, seconded by Deputy Mayor Lori Hoddinott

***THAT** Council accept the Enbridge - Letter to Municipalities dated May 2, 2023 as information as submitted and circulated.*

CARRIED.

- 9.2 Emergency Management Program Compliance Requirements

RESOLUTION - 253-2023

Moved by Councillor Kevin Rosien, seconded by Councillor Robert Campbell

***THAT** Council accept the Emergency Management Program Compliance Requirements correspondence as information as submitted and circulated.*

CARRIED.

- 9.3 Green Municipal Fund - Build a Circular Economy Initiative in Your Municipality

RESOLUTION - 254-2023

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Kevin Rosien

***THAT** Council accept the Green Municipal Fund - Build a Circular Economy Initiative in Your Municipality report as information as submitted and circulated.*

CARRIED.

10. Motions

Nil.

11. Unfinished Business

- 11.1 Interim Treasurer's Report - Follow up from May 2, 2023

RESOLUTION - 255-2023

Moved by Councillor Robert Campbell, seconded by Deputy Mayor Lori Hoddinott

***THAT** Council accept the Interim Treasurer's Report - Follow up from May 2, 2023 Report as information as submitted and circulated.*

CARRIED.

- 11.2 Joint Use Recreation Agreement - Reply from the Town of Arnprior - Our Request to Reinstate Original Agreement

RESOLUTION - 256-2023

Moved by Councillor Kevin Rosien, seconded by Deputy Mayor Lori Hoddinott

***THAT** Council accept the Joint Use Recreation Agreement - Reply from the Town of Arnprior - Our Request to Reinstate Original Agreement correspondence as information as submitted and circulated.*

CARRIED.

Staff Direction: Staff was directed to proceed with the reimbursement process that they deem appropriate.

Staff Direction: Staff was directed to move forward with reimbursing residents/ratepayers for the cost difference for registering for Camp Wannago.

Direction: The Public Recreation & Culture Committee was directed to discuss and present Council with a list of what programs offered by the Town of Arnprior should be covered for reimbursement and define the terms of such reimbursement program, taking seasonal programs into consideration.

11.3 Financial Questions

RESOLUTION - 257-2023

Moved by Councillor Robert Campbell, seconded by Councillor Kevin Rosien
THAT Council accept the question and answers regarding Financial Questions from Mayor MacKenzie as information as submitted and circulated.

CARRIED.

11.4 2022 Reserve Balance Actuals

RESOLUTION - 258-2023

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Kevin Rosien
THAT Council accept the 2022 Reserve Balance Actuals report as information as submitted and circulated.

CARRIED.

Council discussed item #8.1 at this time.

12. New Business

12.1 Waste Diversion Sub Committee/Working Group

RESOLUTION - 259-2023

Moved by Councillor Robert Campbell, seconded by Deputy Mayor Lori Hoddinott

THAT Council accept this as information as submitted and circulated; AND FURTHER THAT the Waste Diversion Working Group be formed.

CARRIED.

Direction: Council directed the Public Finance and Administration Committee to define the terms and general scope of the Waste Diversion Working Group.

Staff Direction: Staff was directed to advertise on the Township website for interested parties to submit their interest to join this working group.

12.2 Purchase of Defibrillator - Landfill

RESOLUTION - 260-2023

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Kevin Rosien

THAT Council approve the transfer from the Emergency Management Reserves for the purchase of a defibrillator for the Township's Landfill to an upset limit of \$2,000.00.

CARRIED.

12.3 Funds for Special Meeting with MacKillican & Associates

RESOLUTION - 261-2023

Moved by Councillor Kevin Rosien, seconded by Councillor Robert Campbell
THAT Council accept the Report on required funds for a Special Meeting with MacKillican & Associates; **AND FURTHER THAT** Council provide staff direction on where the funds (minimum of \$1,000) for this Special Meeting will be funded from as well as a preferred meeting date.

CARRIED.

Council will determine where the funds for this meeting can be transferred from should it be over what's been allotted in the 2023 budget.

Council will correspond with the CAO/Clerk regarding possible meeting dates and notice will be posted once a date has been determined.

Item #8.1 was discussed at this time.

13. Notice of Motions

Nil.

14. By-Laws

14.1 By-Law #2023-34 Arnprior Fish and Game Conservation Club Agreement

RESOLUTION - 262-2023

Moved by Councillor Robert Campbell, seconded by Councillor Kevin Rosien
THAT By-Law #2023-34, being a By-Law to authorize the execution of the Agreement between the Corporation of the Township of McNab/Braeside and The Arnprior Fish and Game Conservation Club, I now deemed read a second and third time short and is hereby enacted and passed.

CARRIED.

14.2 By-Law #2023-35 Integrity Commissioner & Closed Meeting Investigator Agreement Renewal

RESOLUTION - 263-2023

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Robert Campbell

THAT By-Law #2023-35, being a By-Law to authorize the execution of the Agreement between the Corporation of the Township of McNab/Braeside and Cunningham Swan Carty Little & Bonham LLP, I now deemed read a second and third time short and is hereby enacted and passed.

CARRIED.

14.3 By-Law #2023-36 - ZBLA Adult Entertainment Venue

RESOLUTION - 264-2023

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Robert Campbell

***THAT** By-Law #2023-36, being a By-Law to amend By-law Number 2010-49 of the Corporation of the Township of McNab/Braeside, as amended, I now deemed read a second and third time short and is hereby enacted and passed.*

CARRIED.

14.4 By-Law #2023-37 ZBLA Denniston

RESOLUTION - 265-2023

Moved by Councillor Robert Campbell, seconded by Councillor Kevin Rosien

***THAT** By-Law #2023-37, being a By-Law to amend By-law Number 2010-49, being the Comprehensive Zoning By-Law of the Corporation of the Township of McNab/Braeside, as amended, I now deemed read a second and third time short and is hereby enacted and passed.*

CARRIED.

14.5 By-Law #2023-38 ZBLA - 768 Usborne Street

RESOLUTION - 266-2023

Moved by Councillor Robert Campbell, seconded by Deputy Mayor Lori Hoddinott

***THAT** By-Law #2023-38, being a By-Law to amend By-Law Number 2010-49, being the Comprehensive Zoning By-Law of the Corporation of the Township of McNab/Braeside, as amended, I now deemed read a second and third time short and is hereby enacted and passed.*

TABLED.

This Application is being held in abeyance until such time as further information and clarification can be obtained and a Public Meeting takes place.

14.6 By-Law #2023-39 Circular Materials Agreement

RESOLUTION - 267-2023

Moved by Councillor Robert Campbell, seconded by Deputy Mayor Lori Hoddinott

***THAT** By-Law #2023-39, being a By-Law to authorize the Execution of the Agreement between Circular Materials and the Corporation of the Township of McNab/Braeside, I now deemed read a second and third time short and is hereby enacted and passed.*

CARRIED.

14.7 By-Law #2023-40 Eligible Community Promotion and Education Agreement

RESOLUTION - 268-2023

Moved by Deputy Mayor Lori Hoddinott, Seconded by Councillor Kevin Rosien
THAT By-Law #2023-40, being a By-Law to authorize the Execution of the Eligible Community Promotion and Education Agreement between Circular Materials and the Corporation of the Township of McNab/Braeside, I now deemed read a second and third time short and is hereby enacted and passed.

CARRIED.**15. Public Questions/Comments**

15.1 Mike Groulx asked if the plan to reimburse in lieu of the Recreation Agreement was only for the remainder of this year to which he was told yes and the plan moving forward can be discussed during budget deliberations.

Mr. Groulx asked if the meeting with the Auditor will be an open or closed meeting, to which he was told it would be open.

Mr. Groulx asked which programs would be covered for reimbursement to which he was advised the Public Recreation & Culture Committee would make a recommendation to that effect to Council.

15.2 Darrell Carson asked if a list of what will be reimbursed will be provided to the public, to which he was told yes, the Public Recreation & Culture Committee will make a recommendation to Council to this regard.

Mr. Carson asked what the timeline will be for requesting reimbursements? He was advised that this will be discussed at the Public Recreation and Culture Committee Meeting.

Mr. Carson asked what expected increase in costs will be incurred by the Township due to the lack of Recreation Agreement? He advised that there may be costs but there will be savings too and that Council has budgeted for this in the 2023 budget based on estimated numbers.

Mr. Carson asked how the Township will handle cost overruns in the 2023 Budget? He was told it would be handled the same way it would be handled in any instance where matters would be brought to Council and it would be dealt with at that time.

Mr. Carson asked if Council has put together a proposal for the Town of Arnprior to consider, to which he was told no.

16. Closed Meeting Session

Nil.

17. Notice of Council Meeting Dates

As noted on the Agenda.

18. Confirmatory By-Law

18.1 By-Law #2023-41 Confirm the Proceedings of the May 16, 2023 Regular Council Meeting

RESOLUTION - 269-2023

Moved by Councillor Kevin Rosien, seconded by Councillor Robert Campbell
***THAT** By-Law #2023-41, being a By-Law to confirm the proceedings of the May 16, 2023 Regular Meeting of Council of the Corporation of the Township of McNab/Braeside, I now deemed read a second and third time short and is hereby enacted and passed.*

CARRIED.

19. Adjournment

This Regular Council Meeting adjourned at 9:23 p.m.

MAYOR

CAO/CLERK