



**MINUTES**

**Planning Advisory Committee Meeting**

**Tuesday, August 10, 2021**

**<https://us02web.zoom.us/j/87231836079> 7:00 p.m.**

**COUNCIL PRESENT:** All Members of the Planning Advisory Committee were in attendance this evening.

**STAFF PRESENT:** Lindsey Lee, CAO/Clerk  
Angela Young, Deputy Clerk  
Mandy Cannon, Executive Assistant  
Bruce Howarth, Manager of Planning, County of Renfrew

**MEDIA PRESENT:** Nil.

**1. Call to Order and Roll Call**

**2. Disclosure of Pecuniary Interest and the General Nature Thereof**

There were no disclosures of pecuniary interest declared at this time.

**3. Adoption of the Agenda**

3.1 Dated August 10, 2021

**PAC - RECOMMENDATION - 55-2021**

Moved by Heather Lang, seconded by Oliver Jacob

*THAT the Planning Advisory Committee adopt the August 10, 2021 Agenda as submitted and circulated.*

**CARRIED.**

**4. Delegations and Presentations**

Nil.

**5. Matters Arising out of Delegations Heard**

Nil.

**6. Adoption of Previous Planning Advisory Committee Minutes**

6.1 June 8, 2021

**PAC - RECOMMENDATION - 56-2021**

Moved by Oliver Jacob, seconded by Scott Brum

***THAT** the Minutes of the June 8, 2021 Planning Advisory Committee meeting be adopted as submitted and circulated.*

**CARRIED.**

**7. Planning & Development**

Nil.

**8. Reports of Committee of Planning & Other Boards, Committees and Commissions**

8.1 Building/Septic Department Report - June 2021

**PAC - RECOMMENDATION - 57-2021**

Moved by Tom Peckett, seconded by Heather Lang

***THAT** the Planning Advisory Committee accept the Building/Septic Department Report for the month of June 2021 as information as submitted and circulated.*

**CARRIED.**

**9. Information Items**

9.1 County of Renfrew - Notice Public Meeting (OPA No 31) to Amend the Official Plan

**PAC - RECOMMENDATION - 58-2021**

Moved by Oliver Jacob, seconded by Scott Brum

***THAT** this be accepted as information as submitted and circulated.*

**CARRIED.**

9.2 County of Renfrew - Notice of Decision - Official Plan Amendment No. 32

**PAC - RECOMMENDATION - 59-2021**

Moved by Oliver Jacob, seconded by Scott Brum

***THAT** this be accepted as information as submitted and circulated.*

**CARRIED.**

9.3 County of Renfrew - Cannabis Operations Study Background Report

**PAC - RECOMMENDATION - 60-2021**

Moved by Oliver Jacob, seconded by Scott Brum

***THAT** this be accepted as information as submitted and circulated.*

**CARRIED.**

- 9.4 MTO Notice of Study Commencement - Patrol Yard

**PAC - RECOMMENDATION - 61-2021**

Moved by Oliver Jacob, seconded by Scott Brum

***THAT** this be accepted as information as submitted and circulated.*

**CARRIED.**

- 9.5 Official Plan - Section 17.5 - Site Plan Control

**PAC - RECOMMENDATION - 62-2021**

Moved by Oliver Jacob, seconded by Scott Brum

***THAT** this be accepted as information as submitted and circulated.*

**CARRIED.**

**10. Motions**

Nil.

**11. Applications for Consent/Minor Variance/Zoning & Official Plan Amendments**

- 11.1 Application for Minor Variance - A-4/21

Christopher Charles Leppan

Pt Lot 17, Concession 3, 21 Chris Lane

- Application for Minor Variance

- Notice of Hearing

- County of Renfrew Planning Report

- Application Sketch

**PAC - RECOMMENDATION - 63-2021**

Moved by Scott Brum, seconded by Oliver Jacob

***THAT** the Planning Advisory Committee accept Application for Minor Variance A-4/21 for Christopher Charles Leppan, Pt Lot 17, Concession 3, 21 Chris Lane as information as submitted and circulated; **AND FURTHER THAT** the Planning Advisory Committee recommends that this Application for Minor Variance be granted.*

**CARRIED.**

- 11.2 Application for Consent - B-8/21 (New Lot)

Dorothy Garlough

Part Lot 15, Concession 2, 1384 Burnstown Road

- Application for Consent

- Notice of Hearing

- Aggregate Impact Study

- County of Renfrew Planning Report

**PAC - RECOMMENDATION - 64-2021**

Moved by Heather Lang, seconded by Oliver Jacob

***THAT** the Planning Advisory Committee accept Application for Consent B-8/21 for Dorothy Garlough, Part Lot 15, Concession 2, 1384 Burnstown Road as information as submitted and circulated; **AND FURTHER THAT** the Planning Advisory Committee recommends that this Application for Consent be granted pending a successful Zoning By-Law Amendment as outlined by the Chief Building Official and pending a Development Agreement as noted in the Planning Report.*

**CARRIED.**

11.3 Application for Consent - B-13/21 (New Lot)

Roland & Brenda Guyea

Part Lot 12, Concession 2, 870 Burnstown Road

- Application for Consent

- Notice of Hearing

- County of Renfrew Planning Report

**PAC - RECOMMENDATION - 65-2021**

Moved by Scott Brum, seconded by Heather Lang

***THAT** the Planning Advisory Committee accept Application for Consent B-13/21 for Roland & Brenda Guyea, Part Lot 12, Concession 2, 870 Burnstown Road as information as submitted and circulated; **AND FURTHER THAT** the Planning Advisory Committee recommends that this Application for Consent be granted pending the recommendations as outlined in the Planning Report be obtained.*

**CARRIED.**

11.4 Application for Consent - B-14/21 (New Lot)

Roland & Brenda Guyea

Part Lot 12, Concession 2, 870 Burnstown Road

- Application for Consent

- Notice of Hearing

- County of Renfrew Planning Report

**PAC - RECOMMENDATION - 66-2021**

Moved by Scott Brum, seconded by Heather Lang

***THAT** the Planning Advisory Committee accept Application for Consent B-14/21 for Roland & Brenda Guyea, Part Lot 12, Concession 2, 870 Burnstown Road as information as submitted and circulated; **AND FURTHER THAT** the Planning Advisory Committee recommends that this Application for Consent be granted pending the recommendations as outlined in the Planning Report be obtained.*

**CARRIED.**

11.5 Application for Consent - B-15/21 (New Lot)

Roland & Brenda Guyea

Part Lot 12, Concession 2, 870 Burnstown Road

- Application for Consent
- Notice of Hearing
- County of Renfrew Planning Report

**PAC - RECOMMENDATION - 67-2021**

Moved by Scott Brum, seconded by Heather Lang

**THAT** the Planning Advisory Committee accept Application for Consent B-15/21 for Roland & Brenda Guyea, Part Lot 12, Concession 2, 870 Burnstown Road as information as submitted and circulated; **AND FURTHER THAT** the Planning Advisory Committee recommends that this Application for Consent be granted pending the receipt of favourable comments from County of Renfrew Public Works.

**CARRIED.**

- 11.6 Application for Consent - B-16/21 (Easement)  
The Estate of Michael J. Culhane & Mary B. Culhane (Agent: Adam Kasprzak)  
Pt Lot 17, Concession 3, 19 Chris Lane
- Application for Consent
  - Notice of Hearing
  - Sketch
  - County of Renfrew Planning Report

**PAC - RECOMMENDATION - 68-2021**

Moved by Oliver Jacob, seconded by Tom Peckett

**THAT** the Planning Advisory Committee accept Application for Consent B-16/21 for The Estate of Michael J. Culhane & Mary B. Culhane (Agent: Adam Kasprzak), Pt Lot 17, Concession 3, 19 Chris Lane as information as submitted and circulated; **AND FURTHER THAT** the Planning Advisory Committee recommends that this Application for Consent be granted.

**CARRIED.**

- 11.7 Application for Consent - B-17/21 (Lot Addition)  
Christopher Leppan (Agent: Adam Kasprzak)  
Pt Lot 17, Con 3, 21 Chris Lane
- Application for Consent
  - Notice of Hearing
  - Sketch
  - County of Renfrew Planning Report

**PAC - RECOMMENDATION - 69-2021**

Moved by Scott Brum, seconded by Oliver Jacob

**THAT** the Planning Advisory Committee accept Application for Consent B-17/21 for Christopher Leppan (Agent: Adam Kasprzak), Pt Lot 17, Concession 3, 21 Chris Lane as information as submitted and circulated; **AND FURTHER THAT** the Planning Advisory Committee recommends that this Application for Consent be granted pending a

*successful Minor Variance Application to permit the shed as outlined in the Planning Report.*

**CARRIED.**

**12. Applications for Subdivision & Site Plan Control**

Nil.

**13. Unfinished Business**

Nil.

**14. New Business**

Nil.

**15. Notice of Motions**

Nil.

**16. Public Questions**

Nil.

**17. Ten Year Plan**

Nil.

**18. Closed Meeting Session**

Nil.

**19. Adjournment**

This Planning Advisory Committee adjourned at 7:10 p.m.

**20. Next Meeting**

**September 14, 2021 - 7:00 p.m.**

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CHAIR

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CAO/CLERK