

**Corporation of the Township of McNab/Braeside**

**Accessibility Advisory Committee**

**September 17, 2019 - 9:00 a.m.**

**Summary of Meeting:**

In attendance:

**Support Staff:**

Lindsey Lee, CAO/Clerk  
Chris Vereyken, Chief Building Official  
Ryan Frew, Public Works Director  
Geoff Patterson, Recreation Director  
Helen Siroski, Recording Secretary

**1. Disclosures of Pecuniary Interest and the General Nature Thereof**

Members were asked to state any pecuniary interest and the general nature thereof before the item is discussed.

No disclosures of pecuniary interest were declared at this time.

**2. Adoption of Agenda**

Moved by Lindsey Lee, seconded by Chris Vereyken, THAT the agenda dated September 17, 2019 be adopted as submitted and circulated. **CARRIED.**

**3. Adoption of Previous Meeting Minutes**

Moved by Lindsey Lee, seconded by Chris Vereyken, THAT the minutes of the July 2, 2019 meeting be adopted as submitted and circulated. **CARRIED.**

**4. Updates:**

- Nil.

**5. New Business:**

- **Accessibility – Accessible Graphic Design**

The Committee were in receipt of a document forwarded by Councilor Jacob pertaining to Accessible Graphic Design which had been circulated prior to the meeting. Following a brief discussion regarding pdf's and other formats

currently used by Township staff, the Committee were in agreement that the document be accepted as information.

The next Accessibility Advisory Committee meeting will be held on Tuesday November 5, 2019 at 9:00 a.m.

Moved by Lindsey Lee, seconded by Ryan Frew, THAT this meeting adjourn at 9:07 a.m. **CARRIED.**