



**MINUTES**

**Planning Advisory Committee Meeting  
Tuesday, August 11, 2020  
Council Chambers 7:00 p.m.**

**COUNCIL PRESENT:** All Members of the Planning Advisory Committee were in attendance this evening.

**STAFF PRESENT:** Lindsey Lee, CAO/Clerk  
Angela Young, Deputy Clerk  
Bruce Howarth, Senior Planner, County of Renfrew

**MEDIA PRESENT:** Nil.

**1. Call to Order and Roll Call**

**2. Disclosure of Pecuniary Interest and the General Nature Thereof**

There were no disclosures of pecuniary interest declared at this time.

**3. Adoption of the Agenda**

3.1 Dated August 11, 2020

**PAC - RECOMMENDATION - 41-2020**

Moved by Oliver Jacob, seconded by Scott Brum

*THAT the Agenda dated August 11, 2020 be adopted as submitted and circulated.*

**CARRIED.**

**4. Delegations and Presentations**

Nil.

**5. Matters Arising out of Delegations Heard**

Nil.

**6. Adoption of Previous Planning Advisory Committee Minutes**

6.1 June 9, 2020

**PAC - RECOMMENDATION - 42-2020**

Moved by Heather Lang, seconded by Scott Brum

***THAT** the minutes of the June 9, 2020 Planning Advisory Committee Meeting be adopted as submitted and circulated.*

**CARRIED.**

**7. Planning & Development**

Nil.

**8. Reports of Committee of Planning & Other Boards, Committees and Commissions**

8.1 Building/Septic Department Report June/July 2020

**PAC - RECOMMENDATION - 43-2020**

Moved by Scott Brum, seconded by Heather Lang

***THAT** the Planning Advisory Committee accept the Building/Septic Department Report for the months of June/July 2020 as submitted and circulated.*

**CARRIED.**

8.2 Committee of Adjustment Meeting Minutes - May 25, 2020

**PAC - RECOMMENDATION - 44-2020**

Moved by Scott Brum, seconded by Heather Lang

***THAT** the Planning Advisory Committee accept the Committee of Adjustment Minutes dated May 25, 2020 as information as submitted and circulated.*

**CARRIED.**

8.3 Committee of Adjustment Progress Chart

**PAC - RECOMMENDATION - 45-2020**

Moved by Scott Brum, seconded by Heather Lang

***THAT** the Planning Advisory Committee accept the Committee of Adjustment Progress Chart dated June 30, 2020 as information as submitted and circulated.*

**CARRIED.**

8.4 Planning Application Status Report

**PAC - RECOMMENDATION - 46-2020**

Moved by Scott Brum, seconded by Heather Lang

***THAT** the Planning Advisory Committee accept the Planning Application Status Report to July 30th, 2020 as information as submitted and circulated.*

**CARRIED.**

**9. Information Items**

- 9.1 Ministry of Government and Consumer Services - Moving Towards a More Digital-Focused Service Model for Land Registration Services

**PAC - RECOMMENDATION - 47-2020**

Moved by Oliver Jacob, seconded by Heather Lang

***THAT** the Planning Advisory Committee accept this as information as submitted and circulated.*

**CARRIED.**

- 9.2 Town of Arnprior - Notice of Public Meeting - Plan of Subdivision

**PAC - RECOMMENDATION - 48-2020**

Moved by Heather Lang, seconded by Oliver Jacob

***THAT** the Planning Advisory Committee accept this as information as submitted and circulated.*

**CARRIED.**

- 9.3 Town of Arnprior - Notice of Public Meeting - ZBLA

**PAC - RECOMMENDATION - 49-2020**

Moved by Oliver Jacob, seconded by Scott Brum

***THAT** the Planning Advisory Committee accept this as information as submitted and circulated.*

**CARRIED.**

**10. Motions**

Nil.

**11. Applications for Consent/Minor Variance/Zoning & Official Plan Amendments**

- 11.1 Application for Minor Variance - A-1/20  
McEwan Homes  
Lot 34, Plan 49M-94, 4 Dale Gillan Street  
- Application for Minor Variance  
- Committee of Adjustment - Notice of Application  
- Sewage System Inspector Comments  
- County of Renfrew Planning Report

**PAC - RECOMMENDATION - 50-2020**

Moved by Oliver Jacob, seconded by Scott Brum

***THAT** the Planning Advisory Committee recommends that Application for Minor Variance - A-1/20 for McEwan Homes, Lot 34, Plan 49M-94, 4 Dale Gillan Street be accepted as information as submitted and circulated; **AND FURTHER THAT** Application*

*for Minor Variance A-1/20 be granted pending the comments from the Director of Public Works be taken into consideration.*

**CARRIED.**

- 11.2 Application for Consent - B-2/20  
 Marlene Freitag & Mary Melcher  
 Lot 25, Concession 2, 2618 Burnstown Road  
 - Application for Consent  
 - Committee of Adjustment Notice of Consent Application and Public Meeting  
 - Sewage System Inspector Comments  
 - County of Renfrew Planning Report

**PAC - RECOMMENDATION - 51-2020**

Moved by Heather Lang, seconded by Oliver Jacob

***THAT*** the Planning Advisory Committee recommends that Application for Consent - B-2/20 for Marlene Freitag & Mary Melcher, Lot 25, Concession 2, 2618 Burnstown Road be accepted as information as submitted and circulated; ***AND FURTHER THAT*** Application for Consent B-2/20 be granted pending favourable comments from the County of Renfrew Public Works Department.

**CARRIED.**

- 11.3 Application for Consent - B-7/20  
 Terry Glen Bandy & Tracy-Lynn Bandy (Agent: McIntosh Perry)  
 Pt Part Lot 8, Concession 3, 579 McLachlan Road  
 - Application for Consent  
 - Hydrogeological Study - April 16, 2020  
 - Planning Justification Report - May 7, 2020  
 - Committee of Adjustment Notice of Consent Application and Public Meeting  
 - County of Renfrew Planning Report  
 - Sewage System Inspector Comments

**PAC - RECOMMENDATION - 52-2020**

Moved by Heather Lang, seconded by Scott Brum

***THAT*** the Planning Advisory Committee recommends that Application for Consent - B-7/20 for Terry Glen Bandy & Tracy-Lynn Bandy (Agent: McIntosh Perry), Pt Part Lot 8, Concession 3, 579 McLachlan Road be accepted as information as submitted and circulated; ***AND FURTHER THAT*** Application for Consent B-7/20 be granted pending favourable comments from agencies as outlined in the Planning Report; a Development Agreement; and a successful Zoning Amendment to remove the exception.

**CARRIED.**

- 11.4 Application for Consent - B-8/20  
 Terry Glen Bandy & Tracy-Lynn Bandy (Agent: McIntosh Perry)  
 Pt Part Lot 8, Concession 3, 579 McLachlan Road  
 - Application for Consent

- Hydrogeological Study - April 16, 2020
- Planning Justification Report - May 7, 2020
- Committee of Adjustment Notice of Consent Application and Public Meeting
- County of Renfrew Planning Report
- Sewage System Inspector Comments

**PAC - RECOMMENDATION - 53-2020**

Moved by Heather Lang, seconded by Scott Brum

**THAT** the Planning Advisory Committee recommends that Application for Consent - B-8/20 for Terry Glen Bandy & Tracy-Lynn Bandy (Agent: McIntosh Perry), Pt Part Lot 8, Concession 3, 579 McLachlan Road be accepted as information as submitted and circulated; **AND FURTHER THAT** Application for Consent B-8/20 be granted pending favourable comments from agencies as outlined in the Planning Report; a Development Agreement; and a successful Zoning Amendment.

**CARRIED.**

- 11.5 Application for Consent - B-9/20  
 Kristian Knight & Nikki Campbell  
 Lot 7, Concession 4, Burnstown Road
- Application for Consent
  - Committee of Adjustment Notice of Consent Application and Public Meeting
  - County of Renfrew Planning Report
  - Sewage System Inspector Comments

**PAC - RECOMMENDATION - 54-2020**

Moved by Oliver Jacob, seconded by Heather Lang

**THAT** the Planning Advisory Committee recommends that Application for Consent - B-9/20 for Kristian Knight & Nikki Campbell, Lot 7, Concession 4, Burnstown Road be accepted as information as submitted and circulated; **AND FURTHER THAT** Application for Consent B-9/20 be granted pending a successful Zoning Amendment for reduced lot frontage and favourable comments from outside agencies as outlined in the Planning Report.

**CARRIED.**

- 11.6 Application for Consent - B-10/20  
 Andrew Mele & Terri-Lee Rayvals-Mele  
 Lot 20, Concession 13(B), 1919 River Road
- Application for Consent
  - Applicant's Cover Letter
  - Planning Study - Novatech
  - Hydrogeological Investigation and Terrain Analysis
  - Committee of Adjustment - Notice of Application and Public Meeting
  - County of Renfrew Planning Report
  - Sewage System Inspector Comments

**PAC - RECOMMENDATION - 55-2020**

Moved by Oliver Jacob, seconded by Scott Brum

***THAT** the Planning Advisory Committee recommends that Application for Consent - B-10/20 for Andrew Mele & Terri-Lee Rayvals-Mele, Lot 20, Concession 13(B), 1919 River Road be accepted as information as submitted and circulated; **AND FURTHER THAT** Application for Consent B-10/20 be granted pending a successful Zoning Amendment to address the reduced frontage; a Development Agreement; and favourable comments from outside agencies as outlined in the Planning Report.*

**CARRIED.**

11.7 Application for Consent - B-11/20

Jason Hogan & Lisa Eve Desjardins, Trustees for the Estate of Boyd Kenneth Hogan  
Pt of Jedwood Farm, Plan 39, 90 Colin Street

- Application for Consent
- McIntosh Perry (Agent) - Cover Letter
- Application Plan
- Committee of Adjustment Notice of Consent Application and Public Meeting
- Sewage System Inspector Comments
- Director of Public Works Comments
- County of Renfrew Planning Report

**PAC - RECOMMENDATION - 56-2020**

Moved by Heather Lang, seconded by Oliver Jacob

***THAT** the Planning Advisory Committee recommends that Application for Consent - B-11/20 for Jason Hogan & Lisa Eve Desjardins, Trustees for the Estate of Boyd Kenneth Hogan, Pt of Jedwood Farm, Plan 39, 90 Colin Street be accepted as information as submitted and circulated; **AND FURTHER THAT** Application for Consent B-11/20 be granted pending the recommendations as outlined in the Planning Report be implemented and a favourable resolution to the comments as submitted by the Director of Public Works.*

**CARRIED.**

**12. Applications for Subdivision & Site Plan Control**

12.1 Braeburn Estates Plan of Subdivision - KDSA Development Corporation

**PAC - RECOMMENDATION - 57-2020**

Moved by Heather Lang, seconded by Oliver Jacob

***THAT** the Planning Advisory Committee accept the draft subdivision agreement; draft covenant agreement and draft site plan agreement for the Braeburn Estates Plan of Subdivision as attached as information; **AND FURTHER THAT** the by-laws to authorize these agreements be brought forward to a regular meeting of Council for consideration of passing pending receipt of all outstanding invoices, documents and information.*

**CARRIED.**

**13. Unfinished Business**

## 13.1 Request to Purchase Road Allowance - McIlquham

**PAC - RECOMMENDATION - 58-2020**

Moved by Scott Brum, seconded by Oliver Jacob

***THAT** the Planning Advisory Committee accept the attached report as information as submitted and circulated and provide a recommendation and direction to staff as to how they wish to respond to Mrs. McIlquham's request.*

**CARRIED.**

Staff Direction: Staff was directed to bring a resolution forward to the next Regular Council Meeting to declare this land surplus to the Township's needs.

**14. New Business**

## 14.1 Liz Mosco - Fencing By-Law

**PAC - RECOMMENDATION - 59-2020**

Moved by Scott Brum, seconded by Oliver Jacob

***THAT** the Planning Advisory Committee accept this as information as submitted and circulated.*

**CARRIED.**

Staff Direction: Staff was directed to respond to Ms. Mosco indicating that the Planning Advisory Committee is not prepared to add a fencing by-law at this time and that the Township follows the legislation as specified in the Line Fences Act.

## 14.2 Water &amp; Sewer Agreement - Town of Arnprior

Committee Member Tom Peckett advised that he had been speaking with the Town of Arnprior with regards to bringing water & sewer services across Division Street to the land on the corner of Duncan Drive and Division Street. The Committee discussed the type of housing that a developer might propose for this land if these services were available.

**PAC - RECOMMENDATION - 60-2020**

Moved by Tom Peckett, seconded by Scott Brum

***THAT** the Planning Advisory Committee accept this verbal report as information.*

**CARRIED.**

Committee member Scott Brum vacated the meeting at 8:01 p.m.  
Committee member Scott Brum returned to the meeting at 8:05 p.m.

The Planning Advisory Committee was in agreement that Committee Member Tom Peckett continue discussions with the Town of Arnprior and bring any pertinent information back to the Planning Advisory Committee for consideration.

**15. Notice of Motions**

Nil.

**16. Public Questions**

Nil.

**17. Ten Year Plan**

Nil.

**18. Closed Meeting Session**

Nil.

**19. Adjournment**

This Planning Advisory Committee adjourned at 8:16 p.m.

**20. Next Meeting**

**September 8, 2020 - 7:00 p.m.**

---

CHAIR

---

CAO/CLERK