



MEETING MINUTES

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|-----------------------------|------------------------------|-----------------|
| Meeting Name: | Recreation Committee Meeting | |
| Meeting Location: | Twp Council Chambers | |
| Date / Time: | May 2, 2018 | 7:05pm – 8:45pm |
| Minutes Prepared By: | Geoff Patterson | |

1. Purpose

Regular Rec Committee meeting

2. Attendance

| Name | Present | Name | Present |
|------------------|---------|-----------------|---------|
| Matthew Arseneau | Y | Scott Buffam | regret |
| Jason Marshall | Y | Geoff Patterson | y |
| John Robertson | regret | | |
| Teresa Bahm | y | | |

3. Agenda

| No. | Subject | Responsible |
|-----|--|-------------|
| 1 | Call to Order/Welcome/Attendance | JM |
| 2 | Adoption of Agenda | JM |
| 3 | Declaration of pecuniary interest | JM |
| 4 | Delegations – Mackie MacLaren | |
| 5 | adopt previous minutes from Mar. mtg | GP |
| 6 | Follow up business from minutes | All |
| 7 | Correspondence- Herbfest minutes | All |
| 8 | Visioning - status update events/programs/presentation to Council | All |
| 9 | Possible Charges for Park Use | All |
| 10 | New/Other Business | All |
| 11 | Next Meeting/Adjournment | All |

4. Action Items:

| No | Actions, Decisions and Important Issues | Responsible | Status | Closure Date |
|----|---|-------------|--------|--------------|
| 1 | The meeting was called to order at 7:05pm by Rec Committee Chair Jason Marshall and attendance was taken by the Director. | JM | Open | |
| 2. | Committee member Matthew Arseneau moved that the agenda be adopted and Committee member Teresa Bahm seconded. CARRIED. | JM | closed | 18/5/2 |
| 3 | The Chair invited members to declare items of pecuniary interest and no declarations of pecuniary interest were made by the group. | JM | closed | 18/5/2 |
| 4. | Committee heard from Mackie MacLaren as a delegation representing members of the former Scottish Festival organizing committee on this evening. Mr. MacLaren stated that plans were in place to substitute a Celtic-oriented event for the Scottish Festival as organizers understood that with the significance of Canada's 150 th last year, their event was put on hold. The group felt that timing was right to orchestrate an altered version of a Celtic event for the Township. Mr. MacLaren explained that he had assistance from 10-12 individuals formerly on the Scottish Festival organizing Committee but a smaller group of 4 or 5 persons would organize the event itself and the others would simply volunteer their assistance on event day. The event was to focus on folk/Celtic music and performances and would also capture a family element as per past Festivals. The event is very scaled down from past endeavors and would utilize Township resources already put in place such as porta-potties, stage, electrical, garbage cans etc for the Canada Day festivities at Red Pine Bay. Some of the concepts from the past such as a "Calling of the clans" style ceremony would be part of the itinerary which would expect to last from 5pm through 10pm. He noted that the group wished to donate any potential proceeds to a "Recreation Dept park project" such as a gazebo or something similar as determined by the Recreation Committee. Mr. MacLaren wished to formally request access to monies held in reserve as a result of previous Festivals, to help pay for securing musical acts for the proposed Celtic Night at Red Pine Bay on June 30 th . | JM | | |
| 5 | Recreation Director Patterson circulated Recreation Committee meeting minutes from March which were approved, moved by Committee member Teresa Bahm, seconded by Committee Chair Jason Marshall. Carried. | JM | closed | 18/5/2 |
| 6 | Business which arose from past minutes this evening included a question about and subsequent discussion about the proposed "Concert in the Park" series. The Director explained that July 12 is a potential first start date of the pilot which will rotate venues and entertainers every 3 weeks and will be completed by-mid August in White Lake. Chair Marshall offered assistance with recruitment of entertainers but felt a small stipend should be forwarded to those entertainers who donated their time to the program. Several members of the community have approached the Department regarding this initiative and those offering to entertain have suggested that they be remunerated for their services. The group felt Thursdays would be an ideal night to hold these free concerts, given the fact that many people are away on the weekend during the summer months or attending other special events during weekends. More information regarding this program will be available at the next meeting. | GP | closed | 18/5/2 |
| 7 | Correspondence circulated by the Rec Director included minutes from a Herbest organizing committee meeting dated March 8 and Committee had no questions as a follow-up to this correspondence. The Director reviewed a draft of the Herbest events budget and Committee felt it be feasible at this time. Committee member Teresa Bahm, who also sits on the Herbest organizing Committee, suggested a meeting be set for Thursday May 17 to continue with progress on the Herbest. The Rec Director will ensure the White Lake Firehall is secured and members are informed of the date. Also, the Director updated the group verbally on status of recent/upcoming events, programs and facilities. | all | closed | 18/5/2 |

4. Action Items:

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| 8 | <p>Committee had an opportunity to review the Strategic Plan document that was formulated in the fall of 2017. Several items on the plan included some progress which would necessitate the report to be updated. The Director noted that Council wished to view a presentation on the latest Departmental status and wondered whether we should present the strat plan and current developments which the Rec Committee have instituted. Chair Marshall felt it was a good option to present to Council as they were heading toward the end of their term and were so supportive of Rec-oriented initiatives. The Chair felt he would like to present or co-present to Council during late June or early July if Council was sitting at that time.</p> <p>Trails were highlighted as part of the <i>visioning</i>/ Strat plan discussion. Committee member Matthew Arseneau stated he would take the overview of the Braeside area to fellow Committee member Scott Buffam to further investigate the possibility of linking new trails to the Algonquin system of trails. Matt noted he'd like to incorporate historical interpretive signage once the final product is realized at Braeside Beach as the history of that area is so rich and important to preserve. The Director noted that mapping would be available to assist them with this task but they would have to specify which areas they would like more detail on. Committee member Teresa Bahm noted that the Braeside Beach trail and the system running out of the Perneel site continue to have the most exciting potential and both of these were identified by the group in our strategic planning sessions. Unfortunately, the Director noted that a lot of the Perneel site cannot be developed until some of the construction is completed but we may be able to access some of the potential trail system from other points. The group felt that if we circle back during the June meeting and have the report updated we will be in a position where we would be able to present the findings/results to Council.</p> | GP | open | |
| 9 | <p>Discussion was held about potential charges for Park use after the Recreation Director brought up several scenarios about how inquiries into parkland use are currently handled. Commonly people request parkland to be reserved to hold things like birthday parties, family reunions or picnics but Mr. Patterson explained there is no policy currently in place to charge for this use as the land cannot be reserved to hold these types of events. Field bookings and weddings at Waba don't fall into this category and rental charges apply, he noted. The group felt that facility and field booking charges were legitimate but for somebody to utilize parkland informally, the present policy of first come, first served should remain in place when it comes to using space in a park. The group felt that further details will be required once construction is completed at the RA and Perneel regarding Hall rental policy. Also, it was felt that if birthday parties were part of a package with cake, pizza and slab rental type thing, in the future that could be marketed as a package. Further it was noted, that marketing the Waba Museum in conjunction with a more comprehensive wedding package may be a future opportunity to develop, should we be able to enhance the resources available there.</p> <p>Further, Committee member Teresa Bahm wondered if our defibrillator stations were located at all Township Parks and wondered if their location could be noted somehow on a Township map on the website. <i>Rec Director Patterson explained that they are sometimes moved to locations where the larger volume of people will be located for special events etc and would further inquire as to if this feature was something we could include on the website.</i></p> | JM | Open | |
| 10 | <p>The Committee discussed the appearance of Mackie MacLaren as a delegation earlier in the meeting and felt his 1 page overview and verbal presentation made sense and the group was comfortable with proceeding with his request. Moved by Matthew Arseneau, seconded by Teresa Bahm that Council approve allowing the former Scottish Festival organizing Committee access to Reserve funding relating to past events, in order to utilize "seed" money for the purposes of organizing a special Celtic Night at Red Pine Bay on June 30th in conjunction with Township Canada Day celebrations. Carried.</p> | GP | open | |
| | <p>Committee was updated on corrections made to proposed Township concussion policy as previously reviewed by Committee. Moved by Jason Marshall, seconded by Teresa Bahm that Council approve the "concussion policy" as attached and adopt it into official Township policy. Carried.</p> | JM | open | |

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| 10 | Committee member Teresa Bahm moved to adjourn the meeting at 8:42 pm and Committee member Scott Buffam seconded. All were in favor. The next meeting is scheduled for June 6, 2018 at 7pm in Chambers. <i>No further action necessary.</i> | all | Closed | 18/5/2 |