

CORPORATION OF THE TOWNSHIP OF McNAB/BRAESIDE
PUBLIC WORKS COMMITTEE AGENDA
May 8, 2018
2:30 P.M

1. **CALL TO ORDER AND ROLL CALL**

The Township of McNab/Braeside Public Works Committee Meeting was called to order at 2:30 pm and roll call was taken.

Present:	Public Works Director	Ryan Frew
	CAO/Clerk	Lindsey Lee
	Treasurer	Angela Lochtie
	Public Works Manager	Kevin Murray

2. **DISCLOSURES OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF**

None

3. **ADOPTION OF AGENDA**

Moved by Kevin Murray, seconded by Lindsey Lee, **THAT** the agenda dated May 8, 2018 be adopted as submitted and circulated. **CARRIED.**

3. **ADOPTION OF PERVIOUS COMMITTEE MINUTES**

a) April 10, 2018 - CARRIED

5. **DELEGATIONS AND PRESENTATIONS**

a) NIL

6. **INFORMATION ITEMS**

a) Roads Staff Summer Hours Commencing the week of May 28, 2018.

7. **UNFINISHED BUSINESS (PUBLIC WORKS)**

a) Item: 2018 Capital Work/Purchases

- McLachlan Road
Tenders for project received today. Low bid is below budget. The Tenders will be reviewed and a recommendation brought to the next Council Meeting.
- Mast Road

- Property acquisition ongoing.
 - Maple Bend Road
Property acquisition ongoing.
 - Surface Treatment
Waiting on signed Contract documents.
 - PW Garage Overhead Doors
Shop drawings are approved. Doors are being ordered and an end of May installation day has been tentatively set.
 - Backhoe Loader
Equipment has been ordered. July delivery date is anticipated. Public Works Supervisor advised that one of the back tires on the existing backhoe will require replacement. The Committee agreed that the tire will need to be replaced prior to receiving the new equipment.
 - Tandem Plow Truck
Equipment has been ordered. November delivery date is anticipated.
 - CN Trail (OMCC Grant)
Site visit required to determine scope of work.

- b) 1656 A-I River Road – Snow Plowing
Review Ongoing.

8. NEW BUSINESS (PUBLIC WORKS)

- a) Streetlight Installation Request – Sawmill Road
The committee reviewed the request and determined that this location does not warrant a streetlight installation based on the fact that the intersection is in a 60km/h zone and visibility is good in both directions so approaching vehicles can see a vehicle in front of them that is slowing down to make the turn.
- b) Speed reduction solution for Campbell Drive – Debbie Pierce
The Committee reviewed the request from Ms. Pierce regarding the installation of a 3-way stop at Campbell Drive and Wellington Street. The Committee also reviewed documentation that indicated that installing stop signs between intersections does not effectively reduce traffic speeds and can in some cases do more harm than good. The Committee agreed that additional stop signs should not be installed at this intersection. Ms. Lee will contact the OPP with regards to this stretch of road and see if they will be able to install their speed radar board.
- c) Lead Hand position
The Committee discussed the possibility of reintroducing the Lead Hand position to the Public Works Department. This position will provide some continuity in the Department when the Public Works Supervisor is away. Ms. Lochtie will review the budget as this has been a position that been previously budgeted for however was not filled when the Public Works Supervisor was hired.

d) Entrance/Culvert Bylaw.

The Committee discussed the existing entrance/culvert bylaw. The current bylaw required the Township to install all entrances and charge back the cost to the applicant. The bylaw does not clearly state who is responsible to complete any subsequent repairs or replacements when the culvert fail after 25+ years. The installations and repairs are currently taking up significant PW staff time and could be something that is effectively completed by local contractor as they are typically already on site completing the rest of the entrance that is on the property. The Committee requested Mr. Frew to contact our solicitor to discuss this proposed change.

e) Small Tools

Mr. Murray advised that the Township cut-off saw has quit working and a new one will need to be purchased to allow the department to complete asphalt cuts and cutting of culverts, etc. The cost is approximately \$1,300.00 and will come out of the small tools budget.

f) Municipal Trade Show

Mr. Murray advised that the Municipal Trade show will be in Bellville this year and it would be nice to send the PW staff to the show to see what is available with regard to new equipment and products. The Committee agreed and will send the staff on June 7th.

9. **WASTE MANAGEMENT**

a) New Landfill Staff

Mr. Frew advised that Robert Dontigny will be joining the staff at the Waste Disposal Site.

b) Oil Depot

Mr. Frew advised that the Household Hazardous Waste depot (HHWD) is now open in Renfrew and it would be beneficial to close the Township waste oil depot while the HHWD is open (may to august) as resident can take their oil and all other hazardous waste there free of charge. The Committee agreed and that notice be provided and a sign installed.

10. **NEXT MEETING**

June 5th, 2018 @ 10:00am

11. **ADJOURNMENT**

Moved by Lindsey Lee, seconded by Angie Lochtie, **THAT** this meeting of Committee adjourn at 3:40 p.m. **CARRIED.**