

CORPORATION OF THE TOWNSHIP OF McNAB/BRAESIDE  
PUBLIC WORKS COMMITTEE MINUTES  
February 6, 2018  
10:00 A.M

1. **CALL TO ORDER AND ROLL CALL**

The Township of McNab/Braeside Public Works Committee Meeting was called to order at 10:15am and roll call was taken.

Present:

Public Works Director	Ryan Frew
CAO/Clerk	Lindsey Parkes
Treasurer	Angela Lochtie
Public Works Manager	Kevin Murray

2. **DISCLOSURES OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF**

NONE

3. **ADOPTION OF AGENDA**

Moved by Treasurer Angela Lochtie, seconded by Public Works Manager Kevin Murray, **THAT** the agenda dated February 6, 2018 be adopted as submitted and circulated. **CARRIED.**

3. **ADOPTION OF PERVIOUS COMMITTEE MINUTES**

- a) November 29<sup>th</sup>, 2017
  - a. Minutes to be revised to note that Lindsey Parkes, CAO/Clerk was not in attendance

5. **DELEGATIONS AND PRESENTATIONS**

- a) NIL

6. **INFORMATION ITEMS**

- a) NIL

7. **UNFINISHED BUSINESS (PUBLIC WORKS)**

- a) Item: McLachlan Road – Preliminary Design (Property limits)

The Committee discussed one location that was identified during the preliminary design where the

work may conflict with the existing property lines of the road allowance. The Committee agreed that the property owner should be contacted to discuss the extent of work and to determine if an agreement can be made.

## 8. NEW BUSINESS (PUBLIC WORKS)

### a) CN Trail (Recreation Trail) OMCC Grant

The Treasurer advised the Committee that the Township received \$25k in funding or 80% of the project budget for work to be done on the Recreational Trail to provide for commuter cycling. The location of work is planned between Duncan Drive and Division Street. The work is to be in conformance with MTO Book 18. The Treasurer is to clarify if salaries of PW staff completing work can apply against this project. The design budget and scope of work will be reviewed in the spring.

### b) New asset management regulations and integration of climate change as a requirement of the plan.

The Treasurer provided an initial overview of new asset management regulations. The policy will come into effect in July 2019 and will need to address vulnerabilities in relation to climate change. MFOA is to provide a template for providing this report.

### c) Road Needs Study – LAS Road Assessment Proposal

The Treasurer provided the Committee an overview of a proposal received for a road assessment and road asset management program that has been provided through LAS. The road assessment would be completed through the use of a mobile collection vehicle which would collect the required data and condition of the roadway surface. The Roads Needs Study would focus on the Townships hard surface roads as these are the roads that are reflected in the current 10-year capital plan. The Townships gravel roads are maintained through the gravel resurfacing budget.

The Director of Public Works advised that it would be beneficial if additional data related to different safety related components can also be imputed into the program for different road segments. The director will look into this and determine if this has been completed for road needs studies in different municipalities.

### d) New streetlight – Richmond street

The committee reviewed and agreed that the new streetlight should be installed in this location.

### e) Maple Bend Road – Survey and Property Requirements

The Committee reviewed the survey provided and directed the Director of Public Works to contact the Township's Solicitor to verify the impacted properties and their owners.

### f) Mast Road – Survey and Property Requirements

The Committee reviewed the survey provided and directed the Director of Public Works to contact

the Township's Solicitor to verify the impacted properties and their owners.

- g) County Road 1 (River Road) Rehabilitation – Class Environmental Assessment Study

The Committee received this notice as information.

- h) 1656 A-I River Road – Snow Plowing

The Committee reviewed the information provided and directed the Director of Public Works to contact the Township's Solicitor for a legal opinion.

- i) Request For Quotation – Garage Overhead Doors

The Committee reviewed the RFQ and directed the Director of Public Works to send out the quotation request.

## 9. WASTE MANAGEMENT

- a) Sand Cover Tender – Extend existing contract or issue new tender.

The Committee discussed and directed the Director of Public Works to contact the existing provider in accordance with the original contract.

## 10. NEXT MEETING

March 6<sup>th</sup>, 2018 @ 10:00am

## 11. ADJOURNMENT

Moved by CAO/Clerk Lindsey Parkes, seconded by Treasurer Angela Lochtie, **THAT** this meeting of Committee adjourn at 12:08 p.m. **CARRIED.**