



MEETING MINUTES

Meeting Name:	150 th Relay Committee / McNab/Braeside Relay 150	
Meeting Location:	Council Chambers	
Date / Time:	April 3, 2017	7 p.m.
Minutes Prepared By:	Councillor Heather Lang, Chair	

1. Purpose

To plan 150th relay

2. Attendance

Name	Present	Name	Present
Councillor Heather Lang	Y	Georgia Quinn	Y
John Brady	Y	Roger Robertson	regrets
Andy Kalnins	Y		
Jason Marshall	regrets	Geoff Patterson, Recreation Director	Y
Nicci Murray	Y		

3. Agenda

No.	Subject	Responsible
1	Call to order/Welcome/Attendance	HL
2	Adoption of Agenda	HL
3	Approval of previous minutes	All
4	Delegation – Laurie Gauvreau, Glasgow Women’s Institute	All
5	Discussion on need for official photographer & posting pictures on website	All
6	Update on baton	All
7	Review of sections 1 & 3	John & Andy
8	Adjournment	All

4. Action Items:				
No	Actions, Decisions and Important Issues	Responsible	Status	Closure Date
1	The meeting was called to order at 7 p.m. by Chair Heather Lang. Attendance was taken by Chair Lang.	HL	Open	
2	Chair Lang welcomed everyone to the meeting of the 150th Relay Committee. Agenda reviewed. Moved by Andy Kalnins, seconded by Nicci Murray. CARRIED.	HL	Open	
3	Minutes for meeting of March 20. Moved by John Brady, seconded by Georgia Quinn. CARRIED.			
4	Delegation #1/Laurie Gauvreau, Glasgow Women's Institute: Chair Lang gave an overview of the relay, followed by possible suggestions for involvement by the Glasgow Women's Institute (donations of water or glow bracelets for children at finale; items for time capsule; volunteers). There was an open discussion, with committee members answering questions from Laurie. Laurie promised to relay the information to the Institute members.	ALL	Open	
5	Discussion about having an official photographer. Committee members felt that having the drone video highlights was enough, and people will be encouraged to also send in their pictures. The best photos and highlights from the video will be posted on the Township website. Because this is a public event, the committee felt that photo release forms are not necessary. A statement to this effect will be publicized and put on sign up sheets as well.	ALL	Open	
6	Baton: A watch with GPS will be strapped onto the baton. There will be no GO Pro feature on the baton. The drone video will capture images.	ALL	Open	
7	Relay (Sections 1 & 3): John Brady provided an overview of section 1 (Sand Point into Braeside). Andy Kalnins provided an overview of section 3 (Wellington Park in Pine Grove to Farmers' Market building on Russett)	John Brady & Andy Kalnins	Open	
8	The meeting adjourned at 8:15 p.m. Moved by Georgia Quinn, seconded by John Brady. CARRIED. The next meeting is scheduled for April 24 at 7 p.m. <i>No further action is necessary.</i>	HL	Closed	04/3/2017