



MINUTES

**Planning Advisory Committee Meeting
Tuesday, June 5, 2018
Council Chambers 6:00 p.m.**

COUNCIL PRESENT: All Members of the Planning Advisory Committee were in attendance this evening with the exception of Mark MacKenzie who arrived at 6:03 p.m.

STAFF PRESENT: Lindsey Lee, CAO/Clerk
Angela Young, Deputy Clerk
Ryan Frew, Director of Public Works

MEDIA PRESENT: Nil.

1. Call to Order and Roll Call

2. Disclosure of Pecuniary Interest and the General Nature Thereof

There were no disclosures of pecuniary interest declared at this time.

3. Adoption of the Agenda

3.1 Dated June 5, 2018

PAC - RECOMMENDATION - 71-2018

Moved by Scott Brum, seconded by Heather Lang

***THAT** the Agenda dated June 5, 2018 be adopted as submitted and circulated.*

CARRIED.

4. Delegations and Presentations

4.1 Braeburn Estates Plan of Subdivision - 47-T-15005
- Joint Use Agreement

Ms. Anglin discussed the proposed OPA and a Joint Use Agreement to see if the Township would entertain this option explaining that she believes it would be easier to move forward than the

Subdivision Agreement. She further explained the contents of the Joint Use Agreement vs. a Condo Agreement.

5. Matters Arising out of Delegations Heard

Nil.

6. Adoption of Previous Planning Advisory Committee Minutes

6.1 May 8, 2018

PAC - RECOMMENDATION - 72-2018

Moved by Scott Brum, seconded by Mark MacKenzie

THAT the minutes of the May 8, 2018 Planning Advisory Committee be adopted as submitted and circulated.

CARRIED.

7. Planning & Development

Nil.

8. Reports of Committee of Planning & Other Boards, Committees and Commissions

8.1 McNab Centre Park Building - Feasibility Study

PAC - RECOMMENDATION - 73-2018

Moved by Heather Lang, seconded by Scott Brum

THAT the Planning Committee authorize Township staff to proceed with a feasibility study for the McNab Centre Park Building based on the details presented in this report; **AND FURTHER THAT** quotations be obtained from qualified consultants.

CARRIED.

8.2 Building/Septic Department Report May 2018

PAC - RECOMMENDATION - 74-2018

Moved by Scott Brum, seconded by Mark MacKenzie

THAT the Planning Advisory Committee accept the Building/Septic Department Report for the month of May 2018 as submitted and circulated.

CARRIED.

8.3 Committee of Adjustment Minutes - April 23, 2018

PAC - RECOMMENDATION - 75-2018

Moved by Mark MacKenzie, seconded by Heather Lang

THAT the Planning Advisory Committee accept the Committee of Adjustment Minutes

dated April 23, 2018 as information as submitted and circulated.

CARRIED.

8.4 Committee of Adjustment Minutes - May 7, 2018

PAC - RECOMMENDATION - 76-2018

Moved by Heather Lang, seconded by Mark MacKenzie

THAT the Planning Advisory Committee accept the Committee of Adjustment Minutes dated May 7, 2018 as information as submitted and circulated.

CARRIED.

8.5 Planning Application Update

PAC - RECOMMENDATION - 77-2018

Moved by Scott Brum, seconded by Heather Lang

THAT the Planning Advisory Committee accept the Planning Application Summary/Update as at May 30, 2018 as information as submitted and circulated.

CARRIED.

9. Information Items

9.1 Town of Arnprior - Notice of Public Meeting - May 28, 2018

PAC - RECOMMENDATION - 78-2018

Moved by Tom Peckett, seconded by Scott Brum

THAT the Planning Advisory Committee accept the Town of Arnprior - Notice of Public Meeting as information as submitted and circulated.

CARRIED.

10. Motions

Nil.

11. Applications for Consent/Minor Variance/Zoning & Official Plan Amendments

11.1 Application for Consent (Lot Addition) - B-10/18

Jolan Kallio, Lot 12, Concession 6, Mufferaw Place/Stewartville Road

- Application for Consent

- Committee of Adjustment Notice of Consent Application and Public Meeting

- Sewage System Inspector Comments

- County of Renfrew Planning Report

PAC - RECOMMENDATION - 79-2018

Moved by Scott Brum, seconded by Heather Lang

THAT the Planning Advisory Committee recommends the Application for Consent (Lot Addition) - B-10/18 for Jolan Kallio, Lot 12, Concession 6, Mufferaw Place/Stewartville Road be accepted as information as submitted and circulated.

CARRIED.

PAC - RECOMMENDATION - 80-2018

Moved by Scott Brum, seconded by Heather Lang

THAT the Planning Advisory Committee recommends the Application for Consent (Lot Addition) - B-10/18 for Jolan Kallio, Lot 12, Concession 6, Mufferaw Place/Stewartville Road be approved with the condition that a one square foot piece of land adjacent to the road allowance from the previously severed lot at 307 Stewartville Road be conveyed to the Township to ensure that the lands merge on title properly.

CARRIED.

- 11.2 Application for Consent (Lot Addition) - B-11/18
 Jolan Kallio, Lot 12, Concession 6, Mufferaw Place/Stewartville Road
 - Application for Consent
 - Committee of Adjustment Notice of Consent Application and Public Meeting
 - Sewage System Inspector Comments
 - County of Renfrew Planning Report

PAC - RECOMMENDATION - 81-2018

Moved by Heather Lang, seconded by Scott Brum

THAT the Planning Advisory Committee recommends the Application for Consent (Lot Addition) - B-11/18 for Jolan Kallio, Lot 12, Concession 6, Mufferaw Place/Stewartville Road be accepted as information as submitted and circulated.

CARRIED.

PAC - RECOMMENDATION - 82-2018

Moved by Heather Lang, seconded by Scott Brum

THAT the Planning Advisory Committee recommends the Application for Consent (Lot Addition) - B-11/18 for Jolan Kallio, Lot 12, Concession 6, Mufferaw Place/Stewartville Road be approved with the condition that a one square foot piece of land adjacent to the road allowance from the previously severed lot at 337 Stewartville Road be conveyed to the Township to ensure that the lands merge on title properly, and an approved entrance permit can be obtained from the Township for the retained lands.

CARRIED.

- 11.3 Application for Consent (New Lot) - B-12/18
 Jolan Kallio, Lot 12, Concession 6, Mufferaw Place
 - Application for Consent
 - Committee of Adjustment Notice of Consent Application and Public Meeting
 - Sewage System Inspector Comments
 - County of Renfrew Planning Report

PAC - RECOMMENDATION - 83-2018

Moved by Heather Lang, seconded by Scott Brum

***THAT** the Planning Advisory Committee recommends the Application for Consent (New Lot) - B-12/18 for Jolan Kallio, Lot 12, Concession 6, Mufferaw Place be accepted as information as submitted and circulated.*

CARRIED.

PAC - RECOMMENDATION - 84-2018

Moved by Heather Lang, seconded by Scott Brum

***THAT** the Planning Advisory Committee recommends the Application for Consent (New Lot) - B-12/18 for Jolan Kallio, Lot 12, Concession 6, Mufferaw Place be approved pending favourable comments are received from the Township Public Works Department regarding the suitability of the road and access for both the severed and retained lands. An entrance permit is required for the new lot created under B-12/18 as well as an approved entrance for the retained lands.*

CARRIED.

12. Applications for Subdivision & Site Plan Control

Nil.

13. Unfinished Business

13.1 Susan Anglin - Building Supply Road Name Change Request

PAC - RECOMMENDATION - 85-2018

Moved by Scott Brum, seconded by Heather Lang

***THAT** the Planning Advisory Committee accept this as information as submitted and circulated.*

CARRIED.

14. New Business

Nil.

15. Notice of Motions

Nil.

16. Public Questions

Nil.

17. Ten Year Plan

17.1 Building Committee Meeting Minutes dated January 15 & February 23, 2018

PAC - RECOMMENDATION - 86-2018

Moved by Scott Brum, seconded by Heather Lang

THAT the Planning Advisory Committee accept the Building Committee Meeting Minutes dated January 15 & February 23, 2018 as submitted and circulated.

CARRIED.

17.2 Building Committee DRAFT Minutes dated May 15, 2018

PAC - RECOMMENDATION - 87-2018

Moved by Mark MacKenzie, seconded by Scott Brum

THAT the Planning Advisory Committee accept the Building Committee DRAFT Minutes dated May 15, 2018 as information as submitted and circulated.

CARRIED.

Mr. Frew vacated the Council Chambers at this time (6:42 p.m.).

18. Closed Meeting Session

18.1 Under Section 239(2)(f) - for the purpose of discussing advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

PAC - RECOMMENDATION - 88-2018

Moved by Tom Peckett, seconded by Heather Lang

THAT this meeting become a closed session under Section 239(2)(f) for the purpose of discussing advice that is subject to solicitor-client privilege, including communications necessary for that purpose at 6:42 p.m.

CARRIED.

PAC - RECOMMENDATION - 89-2018

Moved by Tom Peckett, seconded by Scott Brum

THAT the Planning Advisory Committee resume the open session at 7:00 p.m.

CARRIED.

Staff Direction: Staff was directed to bring this matter forward to the June 5, 2018 Regular Meeting.

19. Adjournment

This Planning Advisory Committee Meeting adjourned at 7:00 p.m.

20. Next Meeting

August 14, 2018

CHAIR

CAO/CLERK