



MINUTES

**Planning Advisory Committee Meeting
Tuesday, May 8, 2018
Council Chambers 7:00 p.m.**

COUNCIL PRESENT: All Members of the Planning Advisory Committee were in attendance this evening with the exception of Mark MacKenzie, who sent his regrets.

STAFF PRESENT: Lindsey Lee, CAO/Clerk
Angela Young, Deputy Clerk
Bruce Howarth, Senior Planner, County of Renfrew

MEDIA PRESENT: Nil.

1. **Call to Order and Roll Call**
2. **Disclosure of Pecuniary Interest and the General Nature Thereof**

There were no disclosures of pecuniary interest declared at this time.

3. **Adoption of the Agenda**
 - 3.1 Dated May 8, 2018

With permission from Chair Armsden, amendments were made to section 12.1 of the Agenda.

PAC - RECOMMENDATION - 58-2018

Moved by Tom Peckett, seconded by Heather Lang

THAT the Agenda dated May 8, 2018 be adopted as amended.

CARRIED.

4. **Delegations and Presentations**
 - 4.1 Susan Anglin - Building Supply Road Name Change Request

Ms. Anglin is requesting that the name of "Building Supply Road" be changed. She stated that she believes that the name "Building Supply Road" will have a negative effect on the lifestyle she is trying to sell with her subdivision. Ms. Anglin indicated that she would be willing to assist with

the costs associated for the residents currently living on that road to make the change. Ms. Anglin is seeking Council's support.

5. Matters Arising out of Delegations Heard

- 5.1 Susan Anglin - Building Supply Road Name Change Request

Staff Direction: Staff was directed to bring this forward to the next Regular Council Meeting for Council decision.

6. Adoption of Previous Planning Advisory Committee Minutes

- 6.1 April 10, 2018

PAC - RECOMMENDATION - 59-2018

Moved by Scott Brum, seconded by Heather Lang

THAT the minutes of the April 10, 2018 Planning Advisory Committee Meeting be adopted as submitted and circulated.

CARRIED.

7. Planning & Development

Nil.

8. Reports of Committee of Planning & Other Boards, Committees and Commissions

- 8.1 Building/Septic Department Report April 2018

PAC - RECOMMENDATION - 60-2018

Moved by Scott Brum, seconded by Tom Peckett

THAT the Planning Advisory Committee accept the Building/Septic Department Report for the month of April 2018 as submitted and circulated.

CARRIED.

- 8.2 Committee of Adjustment Meeting Minutes dated February 22, 2018

PAC - RECOMMENDATION - 61-2018

Moved by Heather Lang, seconded by Scott Brum

THAT the Planning Advisory Committee accept the Committee of Adjustment Minutes dated February 22, 2018 as information as submitted and circulated.

CARRIED.

9. Information Items

- 9.1 Municipal Guide to Cannabis Legislation

PAC - RECOMMENDATION - 62-2018

Moved by Scott Brum, seconded by Heather Lang

***THAT** the Planning Advisory Committee accept this as information as submitted and circulated.*

CARRIED.

Staff Direction: Staff was directed to provide copies of this guide to Heather Lang and Tom Peckett.

10. Motions

Nil.

11. Applications for Consent/Minor Variance/Zoning & Official Plan Amendments**11.1 Application for Consent (New Lot) - B-8/18**

Brian Robillard, Lot 15, Concession 7, Mill Ridge Road/Maple Bend Road

- Application for Consent
- Committee of Adjustment Notice of Consent Application and Public Meeting
- Sewage System Inspector Comments
- County of Renfrew Planning Report

PAC - RECOMMENDATION - 63-2018

Moved by Scott Brum, seconded by Tom Peckett

***THAT** the Planning Advisory Committee recommends the Application for Consent (New Lot) - B-8/18 for Brian Robillard, Lot 15, Concession 7, Mill Ridge Road/Maple Bend Road be accepted as information as submitted and circulated.*

CARRIED.

PAC - RECOMMENDATION - 64-2018

Moved by Scott Brum, seconded by Tom Peckett

***THAT** the Planning Advisory Committee recommends the Application for Consent (New Lot) - B-8/18 for Brian Robillard, Lot 15, Concession 7, Mill Ridge Road/Maple Bend Road be granted.*

CARRIED.

11.2 Application for Consent (New Lot) - B-9/18

Brian Robillard, Lot 15, Concession 7, Mill Ridge Road/Maple Bend Road

- Application for Consent
- Committee of Adjustment Notice of Consent Application and Public Meeting
- Sewage System Inspector Comments
- County of Renfrew Planning Report
- Ministry of Transportation Comments

PAC - RECOMMENDATION - 65-2018

Moved by Scott Brum, seconded by Heather Lang

***THAT** the Planning Advisory Committee recommends the Application for Consent (New Lot) - B-9/18 for Brian Robillard, Lot 15, Concession 7, Mill Ridge Road/Maple Bend Road be accepted as information as submitted and circulated.*

CARRIED.

PAC - RECOMMENDATION - 66-2018

Moved by Scott Brum, seconded by Heather Lang

***THAT** the Planning Advisory Committee recommends the Application for Consent (New Lot) - B-9/18 for Brian Robillard, Lot 15, Concession 7, Mill Ridge Road/Maple Bend Road be granted.*

CARRIED.

12. Applications for Subdivision & Site Plan Control

12.1 Madawaska Shores - Conditions for Draft Approval

Proposed Amendment to Conditions for Draft Approval (Added at the Meeting)

PAC - RECOMMENDATION - 67-2018

Moved by Tom Peckett, seconded by Heather Lang

***THAT** the Planning Advisory Committee accept the draft conditions as amended; **AND FURTHER THAT** the conditions be brought forward to the May 15, 2018 Regular Meeting of Council for approval and submission to the County of Renfrew for inclusion in the consolidated conditions of draft approval.*

CARRIED.

Staff Direction: Staff was directed to make the following changes:

Section f (iv) can be replaced with:

The grading plan should at minimum:

Demonstrate a minimum of 0.3m of clearance between the 1:100 year flood level and the USF

OR

Demonstrate a minimum of 0.3m of clearance between the average invert elevation of the roadside ditch adjacent the lot and the underside of footing,

AND

the foundation is to be provided with foundation drainage by means of a sump pit and pump

AND

the lowest opening into the building is a minimum of 0.3m above the 1:100 year flood level.

Section n) amended by adding bold and underlined

n) Prior to final approval, the Owner shall submit a Lot Development Plan to the satisfaction of the Township of McNab/Braeside that will identify all building and sewage envelopes, **areas of**

constraint, well locations, existing and finished elevations of the lot development envelopes, driveway location, and drainage works.

Section r) amended by removing bold, strikeout and underlined

r) Prior to final approval of each phase of the development, the Owner shall enter into a subdivision agreement with the Township of McNab/Braeside. The Owner agrees, by entering into a Subdivision Agreement, to satisfy all terms, conditions and obligations, financial and otherwise, of the Township of McNab/Braeside, at the Owner's sole expense. The subdivision agreement shall, among other matters, require that the Owner post securities in a format approved by the Township, in an amount of 100% of the estimated cost of all internal and external site works. The aforementioned security for site works shall be for works on both private and public property and shall include, but not be limited to, ~~lot grading and drainage, landscaping~~, roads, drainage works, parkland (if required), and storm water management works. The amount secured by the Township shall be approved by the Township Engineer.

12.2 Plan of Subdivision - 47-T-06002 Hogan Heights - Request for Extension

PAC - RECOMMENDATION - 68-2018

Moved by Scott Brum, seconded by Heather Lang

THAT the Planning Advisory Committee accept this as information.

CARRIED.

Staff Direction: Staff was directed to bring a recommendation forward to the next Council meeting, granting a three month extension.

13. Unfinished Business

Nil.

14. New Business

Nil.

15. Notice of Motions

Nil.

16. Public Questions

Nil.

17. Ten Year Plan

Nil.

18. Closed Meeting Session

18.1 Under Section 239(2)(c)- regarding a proposed or pending acquisition or disposition of land by the municipality or local board.

PAC - RECOMMENDATION - 69-2018

Moved by Scott Brum, seconded by Heather Lang

***THAT** this meeting become a closed session under Section 239(2)(c) for the purpose of discussing a proposed or pending acquisition or disposition of land by the municipality or local board at 8:00 p.m.*

CARRIED.

PAC - RECOMMENDATION - 70-2018

Moved by Scott Brum, seconded by Heather Lang

***THAT** the Planning Advisory Committee resume the open session at 8:30 p.m.*

CARRIED.

19. Adjournment

This Planning Advisory Committee Meeting adjourned at 8:30 p.m.

20. Next Meeting

June 5, 2018 - 6:00 p.m.

CHAIR

CAO/CLERK