



MINUTES

**Planning Advisory Committee Meeting
Tuesday, April 10, 2018
Council Chambers 7:00 p.m.**

COUNCIL PRESENT: All Members of the Planning Advisory Committee were in attendance this evening.

STAFF PRESENT: Angela Young, Deputy Clerk
Angela Lochtie, Treasurer
Bruce Howarth, Senior Planner, County of Renfrew

MEDIA PRESENT: Nil.

1. **Call to Order and Roll Call**
2. **Disclosure of Pecuniary Interest and the General Nature Thereof**

There were no disclosures of pecuniary interest declared at this time.

3. **Adoption of the Agenda**

3.1 Dated April 10, 2018

With permission from the Planning Advisory Committee, Chair Armsden added the following to this evening's Agenda:

18.1 Under Section 239(2)(b) - for the purpose of discussing personal matters about an identifiable individual, including municipal or local board employees.

PAC - RECOMMENDATION - 34 - 2018

Moved by Mark MacKenzie, seconded by Scott Brum

THAT the Agenda dated April 10, 2018 be adopted as amended.

CARRIED.

4. **Delegations and Presentations**

Nil.

5. Matters Arising out of Delegations Heard

Nil.

6. Adoption of Previous Planning Advisory Committee Minutes

6.1 March 6, 2018

PAC - RECOMMENDATION - 35 - 2018

Moved by Heather Lang, seconded by Scott Brum

THAT the minutes of the March 6, 2018 Planning Advisory Committee Meeting be adopted as submitted and circulated.

CARRIED.

7. Planning & Development

7.1 Comprehensive Zoning Amendment - Marijuana Production Facilities

PAC - RECOMMENDATION - 36 - 2018

Moved by Scott Brum, seconded by Tom Peckett

THAT Council accept the draft by-law as information as submitted.

CARRIED.

Staff Direction: Staff was directed to continue moving forward with the Public Meeting process for this amendment.

8. Reports of Committee of Planning & Other Boards, Committees and Commissions

8.1 Building/Septic Department Report March 2018

PAC - RECOMMENDATION - 37 - 2018

Moved by Tom Peckett, seconded by Mark MacKenzie

THAT the Planning Advisory Committee accept the Building/Septic Department Report for the month of March 2018 as submitted and circulated.

CARRIED.

8.2 Planning Application Update

PAC - RECOMMENDATION - 38 - 2018

Moved by Heather Lang, seconded by Scott Brum

THAT the Planning Advisory Committee accept the Planning Application Summary/Update as at April 3, 2018 as information as submitted and circulated.

CARRIED.

9. Information Items

9.1 Town of Arnprior - Notice of Public Meeting - April 9, 2018

PAC - RECOMMENDATION - 39 - 2018

Moved by Scott Brum, seconded by Heather Lang

***THAT** the Planning Advisory Committee accept the Town of Arnprior - Notice of Public Meeting as information as submitted and circulated.*

CARRIED.

10. Motions

Nil.

11. Applications for Consent/Minor Variance/Zoning & Official Plan Amendments

11.1 Application for Consent (New Lot) - B-1/18

Estate of William Miller, Part Lot 25, Concession 7, Miller Road

- Application for Consent
- Committee of Adjustment Notice of Consent Application and Public Meeting
- Sewage System Inspector Comments
- County of Renfrew Planning Report

PAC - RECOMMENDATION - 40 - 2018

Moved by Scott Brum, seconded by Mark MacKenzie

***THAT** the Planning Advisory Committee recommends the Application for Consent (New Lot) - B-1/18 for the Estate of William Miller, Part Lot 25, Concession 7, Miller Road be accepted as information as submitted and circulated.*

CARRIED.

PAC - RECOMMENDATION - 41 - 2018

Moved by Scott Brum, seconded by Mark MacKenzie

***THAT** the Planning Advisory Committee recommends the Application for Consent (New Lot) - B-1/18 for the Estate of William Miller, Part Lot 25, Concession 7, Miller Road be granted pending favourable comments from both the County of Renfrew and Township Public Works Department.*

CARRIED.

11.2 Application for Consent (New Lot) - B-2/18

Estate of William Miller, Part Lot 25, Concession 6, 2305 Miller Road

- Application for Consent
- Committee of Adjustment Notice of Consent Application and Public Meeting
- Sewage System Inspector Comments
- County of Renfrew Planning Report

PAC - RECOMMENDATION - 42 - 2018

Moved by Heather Lang, seconded by Mark MacKenzie

***THAT** the Planning Advisory Committee recommends the Application for Consent (New Lot) - B-2/18 for the Estate of William Miller, Part Lot 25, Concession 6, 2305 Miller Road be accepted as information as submitted and circulated.*

CARRIED.

PAC - RECOMMENDATION - 43 - 2018

Moved by Heather Lang, seconded by Mark MacKenzie

***THAT** the Planning Advisory Committee recommends the Application for Consent (New Lot) - B-2/18 for the Estate of William Miller, Part Lot 25, Concession 6, 2305 Miller Road be granted pending favorable comments from both the County of Renfrew and Township Public Works Department.*

CARRIED.

- 11.3 Application for Consent (New Lot) - B-3/18
Estate of William Miller, Part Lot 25, Concession 6, 2305 Miller Road (Miller Road & Clifford Side Road)
- Application for Consent
- Committee of Adjustment Notice of Consent Application and Public Meeting
- Sewage System Inspector Comments
- County of Renfrew Planning Report

PAC - RECOMMENDATION - 44 - 2018

Moved by Tom Peckett, seconded by Scott Brum

***THAT** the Planning Advisory Committee recommends that Application for Consent (New Lot) - B-3/18 for the Estate of William Miller, Part Lot 25, Concession 6, 2305 Miller Road (Miller Road & Clifford Side Road) be accepted as information as submitted and circulated.*

CARRIED.

PAC - RECOMMENDATION - 45 - 2018

Moved by Tom Peckett, seconded by Scott Brum

***THAT** the Planning Advisory Committee recommends that Application for Consent (New Lot) - B-3/18 for the Estate of William Miller, Part Lot 25, Concession 6, 2305 Miller Road (Miller Road & Clifford Side Road) be held in abeyance until the drainage issue can be satisfactorily addressed for both the proposed lot and land within the vicinity of the lot as outlined in the Planning Report.*

CARRIED.

- 11.4 Application for Consent (New Lot) - B-4/18
Estate of William Miller, Part Lot 25, Concession 6, 2305 Miller Road (Miller Road & Clifford Side Road)
- Application for Consent
- Committee of Adjustment Notice of Consent Application and Public Meeting

- Sewage System Inspector Comments
- County of Renfrew Planning Report

PAC - RECOMMENDATION - 46 - 2018

Moved by Scott Brum, seconded by Heather Lang

***THAT** the Planning Advisory Committee recommends that Application for Consent (New Lot) - B-4/18 for the Estate of William Miller, Part Lot 25, Concession 6, 2305 Miller Road (Miller Road & Clifford Side Road) be accepted as information as submitted and circulated.*

CARRIED.

PAC - RECOMMENDATION - 47 - 2018

Moved by Scott Brum, seconded by Heather Lang

***THAT** the Planning Advisory Committee recommends that Application for Consent (New Lot) - B-4/18 for the Estate of William Miller, Part Lot 25, Concession 6, 2305 Miller Road (Miller Road & Clifford Side Road) be held in abeyance until the drainage issue can be satisfactorily addressed for both the proposed lot and land within the vicinity of the lot as outlined in the Planning Report.*

CARRIED.

11.5 Application for Consent (New Lot) - B-5/18

Susan Clark, Part Lots 3 & 4, Concession 4, 3965 Highland Road

- Application for Consent
- Committee of Adjustment Notice of Consent Application and Public Meeting
- Sewage System Inspector Comments
- County of Renfrew Planning Report

PAC - RECOMMENDATION - 48 - 2018

Moved by Scott Brum, seconded by Mark MacKenzie

***THAT** the Planning Advisory Committee recommends that Application for Consent (New Lot) - B-5/18 for Susan Clark, Part Lots 3 & 4, Concession 4, 3965 Highland Road be accepted as information as submitted and circulated.*

CARRIED.

PAC - RECOMMENDATION - 49 - 2018

Moved by Scott Brum, seconded by Mark MacKenzie

***THAT** the Planning Advisory Committee recommends that Application for Consent (New Lot) - B-5/18 for Susan Clark, Part Lots 3 & 4, Concession 4, 3965 Highland Road be granted pending favorable comments from the County of Renfrew Public Works Department.*

CARRIED.

11.6 Application for Consent (New Lot) - B-6/18

Robert Jennings, Part Lot 6, Concession 4, 101 Kippen Road

- Application for Consent
- Committee of Adjustment Notice of Application and Public Meeting
- Sewage System Inspector Comments
- County of Renfrew Planning Report

PAC - RECOMMENDATION - 50 - 2018

Moved by Scott Brum, seconded by Mark MacKenzie

***THAT** the Planning Advisory Committee recommends that Application for Consent (New Lot) - B-6/18 for Robert Jennings, Part Lot 6, Concession 4, 101 Kippen Road be accepted as information as submitted and circulated.*

CARRIED.

PAC - RECOMMENDATION - 51 - 2018

Moved by Scott Brum, seconded by Mark MacKenzie

***THAT** the Planning Advisory Committee recommends that Application for Consent (New Lot) - B-6/18 for Robert Jennings, Part Lot 6, Concession 4, 101 Kippen Road be granted pending favourable comments from the Township Public Works Department.*

CARRIED.

- 11.7 Application for Consent - (New Lot) - B-7/18
Robert Jennings, Part Lot 6, Concession 4, 101 Kippen Road
- Application for Consent
 - Committee of Adjustment Notice of Application and Public Meeting
 - Sewage System Inspector Comments
 - County of Renfrew Planning Report

PAC - RECOMMENDATION - 52 - 2018

Moved by Tom Peckett, seconded by Heather Lang

***THAT** the Planning Advisory Committee recommends that Application for Consent (New Lot) - B-7/18 for Robert Jennings, Part Lot 6, Concession 4, 101 Kippen Road be accepted as information as submitted and circulated.*

CARRIED.

PAC - RECOMMENDATION - 53 - 2018

Moved by Tom Peckett, seconded by Heather Lang

***THAT** the Planning Advisory Committee recommends that Application for Consent (New Lot) - B-7/18 for Robert Jennings, Part Lot 6, Concession 4, 101 Kippen Road be granted pending favourable comments from the Township Public Works Department.*

CARRIED.

12. Applications for Subdivision & Site Plan Control

Nil.

13. Unfinished Business

13.1 Draft Terms of Reference - Green Energy Ad Hoc Committee

PAC - RECOMMENDATION - 54 - 2018

Moved by Heather Lang, seconded by Scott Brum

***THAT** the Planning Advisory Committee accept the draft Terms of Reference for the Green Energy Ad Hoc Committee as information as submitted and circulated; **AND FURTHER THAT** these Terms of Reference be brought forward to the next Regular Council Meeting as amended for adoption.*

CARRIED.

14. New Business

Nil.

15. Notice of Motions

Nil.

16. Public Questions

Nil.

17. Ten Year Plan

Nil.

Treasurer Lochtie vacated the Council Chambers at this time (7:45 p.m.).

18. Closed Meeting Session

18.1 Under Section 239(2)(b) - for the purpose of discussing personal matters about an identifiable individual, including municipal or local board employees.

PAC - RECOMMENDATION - 55 - 2018

Moved by Tom Peckett, seconded by Heather Lang

***THAT** this Meeting become a closed session Under Section 239(2)(b) - for the purpose of discussing personal matters about an identifiable individual, including municipal or local board employees at 7:45 p.m.*

CARRIED.

PAC - RECOMMENDATION - 56 - 2018

Moved by Heather Lang, seconded by Tom Peckett

THAT the Planning Advisory Committee resume the open session at 8:20 p.m.

CARRIED.

PAC - RECOMMENDATION - 57 - 2018

Moved by Heather Lang, seconded by Tom Peckett

THAT the Planning Advisory Committee recommends that the CAO/Clerk obtain the services of Stantec for peer review services pertaining to Braeburn Estates Subdivision and Madawaska Shores Subdivision; **AND FURTHER THAT** this recommendation be brought forward to the next Regular Council Meeting for approval, pending the receipt of the required acknowledgement from the developers.

CARRIED.

19. Adjournment

This Planning Advisory Committee Meeting adjourned at 8:26 p.m.

20. Next Meeting

May 8, 2018

CHAIR

CAO/CLERK