



MINUTES

**Planning Advisory Committee Meeting
Monday, September 11, 2017
Council Chambers 7:26 p.m.**

COUNCIL PRESENT: All Members of the Planning Advisory Committee were in attendance this evening.

STAFF PRESENT: Lindsey Parkes, CAO/Clerk
Angela Young, Deputy Clerk
Ryan Frew, Director of Public Works
Angela Lochtie, Treasurer
Bruce Howarth, Senior Planner, County of Renfrew

MEDIA PRESENT: Nil.

1. **Call to Order and Roll Call**
2. **Disclosure of Pecuniary Interest and the General Nature Thereof**

There were no disclosures of pecuniary interest declared at this time.

3. **Adoption of the Agenda**
 - 3.1 Dated September 11, 2017

PAC - RECOMMENDATION - 108-2017

Moved by Mark MacKenzie, seconded by Scott Brum

THAT the agenda dated September 11, 2017 be adopted as submitted and circulated.

CARRIED.

4. **Delegations and Presentations**

Nil.

5. Matters Arising out of Delegations Heard

Nil.

6. Adoption of Previous Planning Advisory Committee Minutes

6.1 August 8, 2017

PAC - RECOMMENDATION - 109-2017

Moved by Scott Brum, seconded by Heather Lang

***THAT** the Planning Advisory Committee Minutes of the August 8, 2017 Meeting be adopted as submitted and circulated.*

CARRIED.

7. Planning & Development

Nil.

8. Reports of Committee of Planning & Other Boards, Committees and Commissions

8.1 Perneel Building Design and Function

PAC - RECOMMENDATION - 110-2017

Moved by Heather Lang, seconded by Tom Peckett

***THAT** the Planning Advisory Committee accept the report as information and provide direction to the Building Committee with regards to the function and use of the Perneel Building.*

TABLED.

This discussion was tabled to the "10 Year Plan" under section 17.3 of the meeting agenda.

8.2 Building/Septic Department Report August 2017

PAC - RECOMMENDATION - 111-2017

Moved by Scott Brum, seconded by Heather Lang

***THAT** the Planning Advisory Committee accept the Building/Septic Department Report for the month of August 2017 as submitted and circulated.*

CARRIED.

8.3 Committee of Adjustment Meeting Minutes dated July 10, 2017

PAC - RECOMMENDATION - 112-2017

Moved by Scott Brum, seconded by Tom Peckett

THAT** the Planning Advisory Committee accept the Committee of Adjustment Minutes dated July 10, 2017 as information as submitted and circulated.CARRIED.****9. Information Items**

9.1 Ministry of Natural Resources and Forestry - Minor Site Plan Amendment Under the Aggregate Resources Act - Licence #16173

PAC - RECOMMENDATION - 113-2017

Moved by Mark MacKenzie, seconded by Heather Lang

THAT** the Planning Advisory Committee accept the correspondence from the Ministry of Natural Resources and Forestry - Minor Site Plan Amendment Under the Aggregate Resources Act (Licence #16173) as information as submitted and circulated.CARRIED.**

9.2 Property Standards Committee - Notice of Decision - 726 George Street

PAC - RECOMMENDATION - 114-2017

Moved by Heather Lang, seconded by Mark MacKenzie

THAT** the Planning Advisory Committee accept the Property Standards Committee - Notice of Decision - 726 George Street as information as submitted and circulated.CARRIED.****10. Motions**

Nil.

11. Applications for Consent/Minor Variance/Zoning & Official Plan Amendments

- 11.1 Application for Minor Variance A-2/17
Lois Forrest (Agent - John Townley) - Lot 19, Concession 6, 400 Calabogie Road
- Application for Minor Variance
 - Committee of Adjustment Notice of Application and Public Meeting
 - Sewage System Inspector Comments

PAC - RECOMMENDATION - 115-2017

Moved by Heather Lang, seconded by Scott Brum

***THAT** the Planning Advisory Committee recommends that Minor Variance Application A-2/17 for Lois Forrest (Agent - John Townley) - Lot 19, Concession 6, 400 Calabogie Road be accepted as information as submitted and circulated.*

CARRIED.

PAC - RECOMMENDATION - 116-2017

Moved by Heather Lang, seconded by Scott Brum

***THAT** the Planning Advisory Committee recommends that Minor Variance Application A-2/17 for Lois Forrest (Agent - John Townley) - Lot 19, Concession 6, 400 Calabogie Road be granted pending the concerns as noted by the Chief Building Official regarding the groundwater are addressed and until receipt of a favourable Planning Report from the County.*

CARRIED.

11.2 Consent Application B-14/17 (Lot Addition)

Doreen, Ernest & Timothy Colbert, East Part Lot 6, Concession A, 429 Division Street

- Application for Consent
- Committee of Adjustment Notice of Consent Application and Public Meeting
- Sewage System Inspector Comments
- Comments from the Ministry of Transportation
- County of Renfrew Planning Report

PAC - RECOMMENDATION - 117-2017

Moved by Heather Lang, seconded by Tom Peckett

***THAT** the Planning Advisory Committee recommends that Consent Application B-14/17 (Lot Addition), East Part Lot 6, Concession A, 429 Division Street for Doreen, Ernest and Timothy Colbert be accepted as information as submitted and circulated.*

CARRIED.

PAC - RECOMMENDATION - 118-2017

Moved by Heather Lang, seconded by Tom Peckett

***THAT** the Planning Advisory Committee recommends that Consent Application B-14/17 (Lot Addition), East Part Lot 6, Concession A, 429 Division Street for Doreen, Ernest and Timothy Colbert be granted pending favourable comments are received as outlined in the Planning Report and that a one square foot portion of land be surveyed and conveyed to the abutting road allowance from 429 Division Street.*

CARRIED.

12. Applications for Subdivision & Site Plan Control

- 12.1 Braeburn Estates Plan of Subdivision - 47-T-15005
 - Correspondence from Jp2g dated August 30, 2017
 - Road Design
 - Design Sections at Proposed Entrance Locations

PAC - RECOMMENDATION - 119-2017

Moved by Scott Brum, seconded by Heather Lang

***THAT** the Planning Advisory Committee accept this as information as submitted and circulated.*

CARRIED.

13. Unfinished Business

Nil.

14. New Business

- 14.1 Rosy Tashjian - Septic System Permit

PAC - RECOMMENDATION - 120-2017

Moved by Scott Brum, seconded by Mark MacKenzie

***THAT** the Planning Advisory Committee accept this correspondence from Rosy Tashjian as information as submitted and circulated.*

CARRIED.

Staff Direction: Staff was directed to advise Ms. Tashjian to proceed with having a survey of the land completed and bring the survey, together with comments from the Director of Public Works to a future Council Meeting.

15. Notice of Motions

Nil.

16. Public Questions

Nil.

Mr. Howarth vacated the Council Chambers at this time (8:43 p.m.).

The Planning Advisory Committee Meeting recessed at 8:45 p.m.
The Planning Advisory Committee Meeting reconvened at 8:52 p.m.

17. Ten Year Plan

17.1 Building Committee DRAFT Meeting Minutes dated August 1, 2017

PAC - RECOMMENDATION - 121-2017

Moved by Heather Lang, seconded by Scott Brum

***THAT** the Planning Advisory Committee accept the Building Committee DRAFT Meeting Minutes dated August 1, 2017 as information as submitted and circulated.*

CARRIED.

17.2 Long-Term Building Plan Options (August 2017)

PAC - RECOMMENDATION - 122-2017

Moved by Scott Brum, seconded by Heather Lang

***THAT** the Planning Advisory Committee accept the Long-Term Building Plan Options (August 2017) Report as information as submitted and circulated; **AND FURTHER THAT** the Planning Advisory Committee provide staff direction on their preferred building options for inclusion in a Township Long Term Building Plan.*

CARRIED.

Staff Direction: Staff was directed to remove "move baseball diamonds to central Perneel site" from the long-term building plan options and bring the new cost estimates forward to a Special Planning Advisory Committee Meeting on September 18, 2017.

Committee Member Mark MacKenzie vacated the Council Chambers at 9:24 p.m. and returned at 9:26 p.m.

17.3 Perneel Building Design and Function

PAC - RECOMMENDATION - 123-2017

Moved by Heather Lang, seconded by Tom Peckett

***THAT** the Planning Advisory Committee accept the report as information and provide direction to the Building Committee with regards to the function and use of the Perneel Building.*

CARRIED.

Staff Direction: Staff was directed to provide the Planning Advisory Committee with the following information at the Special Planning Advisory Committee Meeting on September 18, 2017:

- The seating capacity of the Braeside Recreation Centre and the Perneel Building;
- The full class B estimate for the Perneel Building;
- The cost reductions on the construction of the Braeside Recreation Centre.

18. Closed Meeting Session

Nil.

19. Adjournment

This Planning Advisory Committee Meeting adjourned at 9:34 p.m.

20. Next Meeting

A Special Planning Advisory Committee Meeting will be held on September 18, 2017.
The next Regular Planning Advisory Committee Meeting is on October 10, 2017.

CHAIR

CAO/CLERK