



MINUTES

**Planning Advisory Committee Meeting
Tuesday, March 21, 2017
Council Chambers 7:00 p.m.**

COUNCIL PRESENT: All Members of the Planning Advisory Committee were in attendance this evening.

STAFF PRESENT: Lindsey Parkes, CAO/Clerk
Angela Young, Deputy Clerk
Ryan Frew, Director of Public Works
Bruce Howarth, Senior Planner, County of Renfrew

MEDIA PRESENT: Nil.

- 1. Call to Order and Roll Call**
- 2. Disclosure of Pecuniary Interest and the General Nature Thereof**

There were no disclosures of pecuniary interest declared at this time.

- 3. Adoption of the Agenda**

3.1 Dated March 21, 2017

PAC - RESOLUTION - 21-2017

Moved by Scott Brum, seconded by Mark MacKenzie

THAT the agenda dated March 21, 2017 be adopted as submitted and circulated.

CARRIED.

- 4. Delegations and Presentations**

4.1 Don Johnston - Property Access

Mr. Johnston requested that a culvert be installed at Campbell Drive and the road allowance, at his expense and that the brush be cut and a survey be completed. The CAO/Clerk will arrange a

site visit with Mr. Johnston to walk the property with Deputy Mayor Armsden and Councillor Brum sometime in April when the ground has dried up.

5. Matters Arising out of Delegations Heard

Site visit to take place in April 2017 with Mr. Johnston.

6. Adoption of Previous Planning Advisory Committee Minutes

6.1 February 14, 2017

PAC - RESOLUTION - 22-2017

Moved by Heather Lang, seconded by Tom Peckett

THAT the Planning Advisory Committee Minutes of the February 14, 2017 meeting be adopted as submitted and circulated.

CARRIED.

7. Planning & Development

Nil.

8. Reports of Committee of Planning & Other Boards, Committees and Commissions

8.1 Mayor Peckett - Verbal Report - Road Work & Construction in the Township (County of Renfrew)

Committee Member Tom Peckett provided the Planning Advisory Committee with a construction update for the following roads as discussed with the County of Renfrew Operations Committee: Dochart Street to 600m West of County Road 3, Toner Road to Mast Road, White Lake Road to Campbell Drive, Maple Bend to County Road 508 and the Clay Bank Bridge rehabilitation. He is going to find out when construction will begin through the Village of Braeside.

PAC - RESOLUTION - 23-2017

Moved by Heather Lang, seconded by Scott Brum

THAT the Planning Advisory Committee accept the Mayor's verbal report and information.

CARRIED.

8.2 Building/Septic Department Report February 2017

PAC - RESOLUTION - 24-2017

Moved by Scott Brum, seconded by Mark MacKenzie

THAT the Planning Advisory Committee accept the Building/Septic Department Report for the month of February 2017 as submitted and circulated.

CARRIED.

Staff Direction: Staff was directed to include a month to date comparison for the previous two years on the next report as well as going forward.

8.3 Committee of Adjustment November 2016 Meeting Minutes

PAC - RESOLUTION - 25-2017

Moved by Mark MacKenzie, seconded by Scott Brum

THAT the Planning Advisory Committee accept the Committee of Adjustment Meeting Minutes dated November 28, 2016 as information as submitted and circulated.

CARRIED.

9. Information Items

9.1 County of Renfrew - 2017-2026 Forest Management Plan for the Renfrew County Forest

PAC - RESOLUTION - 26-2017

Moved by Heather Lang, seconded by Scott Brum

THAT the Planning Advisory Committee accept the County of Renfrew - 2017-2026 Forest Management Plan for the Renfrew County Forest as information as submitted and circulated.

CARRIED.

9.2 Town of Arnprior - Notice of Public Meeting - March 13, 2017

PAC - RESOLUTION - 27-2017

Moved by Tom Peckett, seconded by Mark MacKenzie

THAT the Planning Advisory Committee accept the Town of Arnprior - Notice of Public Meeting as information as submitted and circulated.

CARRIED.

10. Motions

Nil.

11. Applications for Consent/Minor Variance/Zoning & Official Plan Amendments

11.1 Consent Application - B-1/17 (New Lot)

Martin Koshman - Part Lot 4, Concession C, 10 Hill Road

- Consent Application
- Committee of Adjustment Notice of Consent Application and Public Meeting
- Sewage System Inspector Report
- County of Renfrew Planning Report

PAC - RESOLUTION - 28-2017

Moved by Heather Lang, seconded by Scott Brum

***THAT** the Planning Advisory Committee recommend that Application B-1/17 (New Lot) for Martin Koshman - Part Lot 4, Concession C, 10 Hill Road be accepted as information as submitted and circulated.*

CARRIED.

PAC - RESOLUTION - 29-2017

Moved by Heather Lang, seconded by Scott Brum

***THAT** the Planning Advisory Committee recommend that Consent Application B-1/17 (New Lot) for Martin Koshman - Part Lot 4, Concession C, 10 Hill Road be granted pending the successful completion of a Zoning Amendment and of a draft survey.*

CARRIED.

- 11.2 Consent Application - B-2/17 (New Lot)
 Doug & Julia McNab - Part Lot 16, Concession 7, 626 Mountain View Road
 - Consent Application
 - Committee of Adjustment Notice of Consent Application and Public Meeting
 - Sewage System Inspector Comments
 - County of Renfrew Planning Report

PAC - RESOLUTION - 30-2017

Moved by Scott Brum, seconded by Heather Lang

***THAT** the Planning Advisory Committee recommend that Consent Application B-2/17 (New Lot) for Doug & Julia McNab - Part Lot 16, Concession 7, 626 Mountain View Road be accepted as information as submitted and circulated.*

CARRIED.

PAC - RESOLUTION - 31-2017

Moved by Scott Brum, seconded by Heather Lang

***THAT** the Planning Advisory Committee recommends that Consent Application B-2/17 (New Lot) for Doug & Julia McNab - Part Lot 16, Concession 7, 626 Mountain View Road be granted pending the successful completion of a Zoning Amendment for the retained land, to prevent further development.*

CARRIED.

- 11.3 Consent Application - B-3/17 (Lot Addition)
 Creativity + Inc. - Part Lot 15, Concession 9, 775 Carmichael Side Road/Scheel Drive
 - Consent Application
 - Committee of Adjustment Notice of Consent Application and Public Meeting
 - Sewage System Inspector Comments
 - County of Renfrew Planning Report

PAC - RESOLUTION - 32-2017

Moved by Heather Lang, seconded by Scott Brum

THAT the Planning Advisory Committee recommend that Consent Application B-3/17 (Lot Addition) for Creativity + Inc. - Part Lot 15, Concession 9, 775 Carmichael Side Road/Scheel Drive be accepted as information as submitted and circulated.

CARRIED.

PAC - RESOLUTION - 33-2017

Moved by Heather Lang, seconded by Scott Brum

THAT the Planning Advisory Committee recommend that Consent Application B-3/17 (Lot Addition) for Creativity + Inc. - Part Lot 15, Concession 9, 775 Carmichael Side Road/Scheel Drive be granted pending favourable MDS1 calculations, confirmation from a qualified professional engineer of post development stormwater flow, confirmation from the Township's Chief Building Official that the enlarged lot can be developed and the submission of a Registered Plan of Survey.

CARRIED.

12. Applications for Subdivision & Site Plan Control

Nil.

13. Unfinished Business

Nil.

14. New Business

- 14.1 - Campbell Drive Municipal Drain Modifications and Improvements
- Notice of Meeting to Consider the Engineer's Report

PAC - RESOLUTION - 34-2017

Moved by Heather Lang, seconded by Scott Brum

THAT the Planning Advisory Committee accept the Campbell Drive Municipal Drain Modifications and Improvements & Notice of Meeting as information as submitted and circulated.

CARRIED.

Staff Direction: Staff was directed to watch the drainage this spring at Wabalac Drive.

15. Notice of Motions

Nil.

16. Public Questions

Nil.

17. Ten Year Plan

- 17.1 Correspondence Received Regarding the 10 Year Building Plan
- Wilma Prince

PAC - RESOLUTION - 35-2017

Moved by Scott Brum, seconded by Tom Peckett

THAT the Planning Advisory Committee accept this correspondence as information as submitted and circulated.

CARRIED.

The Planning Advisory Committee recessed at 7:58 p.m.

The Planning Advisory Committee reconvened at 8:00 p.m. with the CAO/Clerk, Deputy Clerk & Director of Public Works present.

18. Closed Meeting Session

- 18.1 Under Section 239(2)(f) - for the purpose of discussing advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

PAC - RESOLUTION - 36-2017

Moved by Heather Lang, seconded by Scott Brum

THAT this meeting become a closed session under Section 239(2)(f) for the purpose of discussing advice that is subject to solicitor-client privilege, including communications necessary for that purpose at 8:00 p.m.

CARRIED.

PAC - RESOLUTION - 37-2017

Moved by Heather Lang, seconded by Scott Brum

THAT the Planning Advisory Committee resume the open session at 8:45 p.m.

CARRIED.

Staff Direction: Staff was directed to contact the Township's Solicitor to obtain further information as discussed in the closed session.

19. Adjournment

This Planning Advisory Committee Meeting adjourned at 8:46 p.m.

20. Next Meeting

April 11, 2017

CAO/CLERK

CHAIR