



MINUTES
Regular Council Meeting
Tuesday, February 21, 2017
Council Chambers 7:00 p.m.

COUNCIL PRESENT: All members of Council were present this evening.

STAFF PRESENT: Angela Young, Deputy Clerk
Mandy Cannon, Executive Assistant
Angela Lochtie, Treasurer
Ryan Frew, Director of Public Works
Geoff Patterson, Recreation Director
Dave Hartwick, Fire Chief

MEDIA PRESENT: Cindy Clyne, My Broadcasting Corporation

- 1. Call to Order and Roll Call**
- 2. Disclosure of Pecuniary Interest and the General Nature Thereof**

There were no disclosures of pecuniary interest declared at this time.

- 3. Adoption of the Agenda**

3.1 Dated February 21, 2017

With the permission of Council, a summary of unofficial bid results for item 7.2 was handed out at the meeting and is attached hereto.

RESOLUTION - 66-2017

Moved by Councillor Brum, seconded by Councillor MacKenzie

THAT Council adopt the agenda dated February 21, 2017 as amended.

CARRIED.

4. Delegations and Presentations

Nil.

5. Matters Arising out of Delegations Heard

Nil.

6. Adoption of Previous Council Minutes

6.1 February 7, 2017

RESOLUTION - 67-2017

Moved by Councillor Lang, seconded by Deputy Mayor Armsden

***THAT** the minutes of the February 7, 2017 Regular Meeting be adopted as submitted and circulated.*

CARRIED.

7. Reports of Committee of Council and Other Boards, Committees and Commissions

7.1 Fire Department Report

RESOLUTION - 68-2017

Moved by Councillor Brum, seconded by Councillor Lang

***THAT** Council accept the 2016 Year End Fire Department Report as information as submitted and circulated.*

CARRIED.

Staff Direction: Staff was directed to post the Fire Department Report on the Township website.

Chief Hartwick vacated the Council Chambers at this time (7:03 p.m.).

7.2 Public Works Department Report - Waste Management Tender

RESOLUTION - 69-2017

Moved by Councillor Brum, seconded by Deputy Mayor Armsden

***THAT** Council accept the Public Works Department Report - Waste Management Tender as information as submitted and circulated.*

CARRIED.

7.3 Recreation Committee Meeting Minutes dated February 1, 2017

RESOLUTION - 70-2017

Moved by Councillor Lang, seconded by Councillor Brum

***THAT** Council accept the minutes from the Recreation Committee Meeting dated February 1, 2017 as information as submitted and circulated.*

CARRIED.

7.4 Mill Ridge Area Development

RESOLUTION - 71-2017

Moved by Councillor Brum, seconded by Deputy Mayor Armsden

***THAT** Council accept Cash-in-lieu of Parkland relating to the establishment of a Mill Ridge area subdivision rather than putting resources toward an additional commercial launch in that area.*

CARRIED.

Staff Direction: Staff was directed to put up signage indicating that this launch is for non-motorized use only and that there is no parking on the road. Staff was further directed to place a rock in front of the launch as a barricade to prevent the launching of motorized boats.

7.5 Herbfest Committee Formation

RESOLUTION - 72-2017

Moved by Councillor Lang, seconded by Deputy Mayor Armsden

***THAT** Council approve the appointment of Recreation Director Geoff Patterson, Recreation Committee members Teresa Bahm, John Robertson and Monique Keenleyside as a sub-Committee to assist with the governing of Herbfest to report to the Recreation Committee; **AND FURTHER THAT** appropriate staff and community member(s) will be added pending confirmation of their involvement.*

CARRIED.

7.6 Future Festivals with former Scottish Festival Co-Chairs

RESOLUTION - 73-2017

Moved by Councillor Brum, seconded by Councillor MacKenzie

***THAT** Council accept the memo dated January 27, 2017 regarding Future Direction of Festivals as information as submitted and circulated.*

CARRIED.

Staff Direction: Recreation Director Patterson was directed to bring a resolution forward to Council regarding the sequence of festivals and what will be done each year.

7.7 Trails Committee Meeting Minutes dated January 25, 2017

RESOLUTION - 74-2017

Moved by Councillor Brum, seconded by Councillor MacKenzie

***THAT** Council accept the meeting minutes from the Trails focus group meeting dated*

January 25, 2017 as information as submitted and circulated.

CARRIED.

Recreation Director Patterson vacated the Council Chambers at this time (7:27 p.m.).

7.8 Treasury Department Report - 2016 Committee of Adjustment Remuneration

RESOLUTION - 75-2017

Moved by Councillor Brum, seconded by Deputy Mayor Armsden

THAT Council accept the 2016 Committee of Adjustment Remuneration Report as information as submitted and circulated.

CARRIED.

7.9 Treasury Department Report - 2016 Council Remuneration and Other Expenses

RESOLUTION - 76-2017

Moved by Councillor Lang, seconded by Councillor MacKenzie

THAT Council accept the 2016 Council Remuneration and Other Expenses Report as information as submitted and circulated.

CARRIED.

7.10 Treasury Report - UNAUDITED December 2016 Financial Results Report

RESOLUTION - 77-2017

Moved by Councillor MacKenzie, seconded by Deputy Mayor Armsden

THAT Council accept the UNAUDITED December 2016 Financial Results Report as information as submitted and circulated; **AND FURTHER THAT** Council hereby approves the transfer to and from Reserves and Reserve Funds for the year 2016 as estimated in the 2016 Budget and amended by the 2016 surplus and 2016 actual project costs as presented as ANNEX A of the report entitled Treasury Report - UNAUDITED December 2016 Financial Results Report presented to Council on February 21, 2017; **AND FURTHER THAT** Council hereby approves the following 2017 reserve transfers for outstanding 2016 projects already approved as part of the 2016 budget as follows:

1. Up to \$18,365.00 from the **Reserve - Recreation** account for the construction of a 4th ball diamond at MCP.
2. Up to \$53,490.00 from the **Roads - Paved** account for the design of Scheel Drive 2017 roads construction project.
3. Up to \$100,090.00 from the **Recreation - Buildings** account for the design of a new Braeside RA Building.
4. Up to \$152,520.00 from the **Administration - Buildings** account for the design of a new municipal office.
5. Up to \$20,000.00 from the **Reserve - Recreation** account for the repair of CN trail bridges.

6. *Up to \$18,500.00 funded from debt for the completion of the Braeside PW garage project.*

CARRIED.

- 7.11 Economic Development Committee Meeting Minutes dated February 1, 2017

RESOLUTION - 78-2017

Moved by Councillor Brum, seconded by Deputy Mayor Armsden

THAT Council accept the Economic Development Committee Meeting Minutes dated February 1, 2017 as information as submitted and circulated.

CARRIED.

- 7.12 Economic Development Committee - New Goal

RESOLUTION - 79-2017

Moved by Councillor Brum, seconded by Councillor MacKenzie

THAT Council approve the addition of the following goal to the Economic Development strategic plan:

"Focus on Expanding the Tax Base Through Development Stream and High Speed Internet".

CARRIED.

Direction: The Economic Development Committee was directed to look into high speed internet access and add this action to their list of goals.

- 7.13 Amendments to the Election Act

RESOLUTION - 80-2017

Moved by Councillor Brum, seconded by Councillor Lang

THAT Council accept the Amendments to the Election Act report as information as submitted and circulated.

CARRIED.

Staff Direction: Staff was directed to prepare the By-Law for internet and telephone voting and bring this By-Law forward to a future Council meeting for consideration of passing.

- 7.14 Canada 150 Ad Hoc Committee Meeting Minutes dated February 6, 2017

RESOLUTION - 81-2017

Moved by Deputy Mayor Armsden, seconded by Councillor MacKenzie

THAT Council accept the Canada 150 Committee Meeting Minutes dated February 6, 2017 as information as submitted and circulated.

CARRIED.

8. Information Items

- 8.1 Correspondence as circulated #1- 9 (February 2 - 15, 2017 inclusive) distributed separately.

RESOLUTION - 82-2017

Moved by Deputy Mayor Armsden, seconded by Councillor Lang

THAT correspondence items #1-9 (February 2 - 15, 2017 inclusive) distributed separately be accepted as information as submitted and circulated.

CARRIED.

- 8.2 White Lake Preservation Project - Water Quality Monitoring Program - 2016 Report

RESOLUTION - 83-2017

Moved by Councillor Brum, seconded by Councillor Lang

THAT Council accept the White Lake Preservation Project - Water Quality Monitoring Program - 2016 Report as information as submitted and circulated.

CARRIED.

9. Motions

- 9.1 Request for Support List
1. Town of New Tecumseth - Municipal Fire Department Infrastructure

RESOLUTION - 84-2017

Moved by Deputy Mayor Armsden, seconded by Councillor Brum

THAT Council accept the Request for Support List #1 as information as submitted and circulated.

CARRIED.

RESOLUTION - 85-2017

Moved by Deputy Mayor Armsden, seconded by Councillor Brum

THAT Council support the Town of New Tecumseth in their effort to petition the Provincial Government to recognize municipal fire service as critical infrastructure by including funding for Fire Department infrastructure as part of the Provincial Government's Infrastructure Strategy to Move Ontario Forward.

CARRIED.

10. Unfinished Business

- 10.1 Mandatory Septic Pumping

RESOLUTION - 86-2017

Moved by Councillor Brum, seconded by Councillor Lang

WHEREAS the MMAH has proposed a change to the Building Code, B-08-09-03,

requiring mandatory five year septic tank pump out and records retention by the owner;

AND WHEREAS *that same change requires Municipalities to administer and enforce this change;*

AND WHEREAS *the change document fails to identify the administrative costs to Municipalities;*

AND WHEREAS *the change document fails to identify any transfer of Provincial funding to offset these additional downloaded costs;*

AND WHEREAS *the majority of homeowners pump out their septic tanks on a regular basis whether regulated to or not;*

AND WHEREAS *there are many more important issues on which to spend taxpayer's money than "enhancing" maintenance on existing functioning systems;*

AND WHEREAS *adequate legislation already exists to correct malfunctioning systems;*

THEREFORE BE IT RESOLVED THAT *Council of the Township of McNab/Braeside encourage the Ministry of Municipal Affairs to take our concerns very seriously with regards to the proposed change to the Building Code B-08-09-03 and to ask that this proposed change be rescinded;*

AND FURTHER THAT *this resolution be sent to the Minister of Municipal Affairs and Housing, John Yakabuski, MPP, all rural Ontario municipalities, all northern Ontario municipalities, NOMA, ROMA, the City of Ottawa, the Rural Mayors Forum of Eastern Ontario and circulated to all municipalities in Renfrew County for support.*

CARRIED.

10.2 Ontario Provincial Police - CFS Billing Summaries

RESOLUTION - 87-2017

Moved by Councillor Brum, seconded by Councillor MacKenzie

THAT *Council accept the Ontario Provincial Police correspondence pertaining to CFS Billing Summaries as information as submitted and circulated.*

CARRIED.

10.3 Katrin Spencer - The Grove Redevelopment - Correction

RESOLUTION - 88-2017

Moved by Councillor Brum, seconded by Councillor MacKenzie

THAT *Council accept the correspondence from Katrin Spencer regarding a correction to the Grove Redevelopment presentation as information as submitted and circulated.*

CARRIED.

10.4 Braeside RA Design - SC-03b

RESOLUTION - 89-2017

Moved by Councillor Brum, seconded by Deputy Mayor Armsden

THAT *Council approve layout SC-03b; AND FURTHER THAT design development commences for the Braeside RA project.*

A recorded vote was requested by Councillor MacKenzie.

Recorded vote as follows:

Councillor Brum - In Favour

Mayor Peckett - In Favour

Deputy Mayor Armsden - In Favour

Councillor Lang - In Favour

Councillor MacKenzie - Opposed

CARRIED.

Mr. Frew vacated the Council Chambers at this time (8:15 p.m.).

11. New Business

11.1 Arnprior Public Library Board

RESOLUTION - 90-2017

Moved by Councillor Brum, seconded by Councillor Lang

THAT Council appoint Ms. Elizabeth Stewart as the Township representative to the Arnprior Public Library Board.

CARRIED.

Staff Direction: Staff is directed to send a thank you letter to Ms. Elizabeth Stewart.

11.2 Renfrew County Veterinary Services

RESOLUTION - 91-2017

Moved by Deputy Mayor Armsden, seconded by Councillor MacKenzie

THAT Council appoint Mr. Brian Box as the Township representative on the Renfrew County Veterinary Service Committee.

CARRIED.

Staff Direction: Staff was directed to send a thank you letter to Mr. Brian Box.

12. Notice of Motions

Nil.

13. By-Laws

13.1 By-Law #2017-12 Record Retention

RESOLUTION - 92-2017

Moved by Deputy Mayor Armsden, seconded by Councillor Lang

THAT By-Law #2017-12, being a By-Law to establish schedules of retention periods for documents, records and other papers of the Corporation of the Township of McNab/Braeside, I now deemed read a second and third time short and is hereby enacted and passed.

CARRIED.

14. Public Questions/Comments

Nil.

15. Closed Meeting Session

Nil.

16. Notice of Council Meeting Dates

As noted on the Agenda dated February 21, 2017.

17. Confirmatory By-Law

17.1 By-Law #2017-13 - Confirm the proceedings of the February 21, 2017 Regular Meeting of Council

RESOLUTION - 93-2017

Moved by Councillor Brum, seconded by Councillor Lang

THAT By-Law #2017-13, being a By-Law to confirm the proceedings of the February 21, 2017 Regular Meeting of Council of the Corporation of the Township of McNab/Braeside, I now deemed read a second and third time short and is hereby enacted and passed.

CARRIED.

18. Adjournment

This Regular Council Meeting adjourned at 8:25 p.m.

MAYOR

CAO/CLERK

Summary of Unofficial Bid Results

TENDER CALL

(PART A) Recyclable Material Collection Services

(PART B) Solid Waste Collection Services

(PART C) Combined Recyclable Material and Solid Waste Collection Services

Issued By:

The Towns of Renfrew and Arnprior and Townships of McNab/Braeside and Horton

Bids were opened and read in public at the Town of Renfrew Municipal Building located at 127 Raglan St. South, Renfrew, Ontario K7V 1R8 at 10:00a.m. local time Tuesday February 21, 2017.

Note:

The attached record of submitted bids are unofficial and are subject to further review and verification.

Supplementary Information

The tender has been set-up to allow each Municipality to award Part A and Part B individually to the lowest qualified bid or Part C which includes the entire scope of work for all Municipalities may be awarded to a single bidder if each and every one of the four (4) bids submitted for each respective Municipality are lower than the lowest qualified bid combination of Part A plus Part B for each respective Municipality.

For Part A and B the pickup schedule will remain the same. For Part C the tender allowed the bidders to propose an alternative schedule that could streamline their service to all four (4) municipalities.

The Township's current collection contracts will expire on June 1, 2017 and are as follows:

Solid Waste Collection:

Contractor: Valley Wide Waste Management Services Inc.

2016-2017 Cost: \$225,710.43

Recycling Collection and Processing:

Contractor: Beaumen Waste Management System Ltd.

2016-2017 Cost: \$143,055.90

Next Steps:

Township staff will review the tender submissions and provide a recommendation for award at the March 7th, 2017 Regular Council Meeting.

Submitted by:

Ryan Frew, P.Eng.

Director of Public Works



PART A - RECYCLABLE MATERIAL COLLECTION SERVICES

RECORD OF SUBMITTED BIDS

10:00 a.m. local time Tuesday February 21, 2017



Bidders	Total Annual Cost (incl. HST)			
	Municipality			
	Arnprior	Horton	McNab/Braeside	Renfrew
Canadian Waste Management Inc.	\$ 221,126.78	\$ 85,173.21	\$ 154,071.66	\$ 187,459.90
Miller Waste Systems Inc.	no bid	no bid	no bid	no bid
Valley Wide Waste Management Services Inc.	no bid	no bid	no bid	no bid
Beaumen Waste Management System Ltd.	\$ 276,848.15	\$ 73,205.85	\$ 240,034.01	\$ 279,341.58
Topps Waste Management	no bid	no bid	no bid	no bid
Tomlinson Environmental Services Ltd.	\$ 417,992.50	no bid	no bid	no bid
Waste Management	no bid	no bid	no bid	no bid

Costs are as read from Table 8.1-1 of the submitted Tender.

Please note that these bid results are unofficial and are subject to further review and verification.



PART B - SOLID WASTE COLLECTION SERVICES
 RECORD OF SUBMITTED BIDS
 10:00 a.m. local time Tuesday February 21, 2017



Bidders	Total Annual Cost (incl HST)			
	Municipality			
	Arnprior	Horton	McNab/Braeside	Renfrew
Canadian Waste Management Inc.	\$ 168,238.30	\$ 45,374.47	\$ 221,250.79	\$ 172,477.22
Miller Waste Systems Inc.	no bid	no bid	no bid	no bid
Valley Wide Waste Management Services Inc.	\$ 243,134.46	no bid	\$ 269,048.52	no bid
Beaumen Waste Management System Ltd.	\$ 193,930.60	\$ 106,661.15	\$ 232,687.54	\$ 193,943.53
Topps Waste Management	\$ 160,107.71	\$ 73,180.87	\$ 173,346.70	\$ 164,284.64
Tomlinson Environmental Services Ltd.	no bid	no bid	no bid	no bid
Waste Management	no bid	no bid	no bid	no bid

Costs are as read from Table 15.1-1 of the submitted Tender.

Please note that these bid results are unofficial and are subject to further review and verification.



PART C - COMBINED RECYCLABLE MATERIAL AND
SOLID WASTE COLLECTION SERVICES

RECORD OF SUBMITTED BIDS

10:00 a.m. local time Tuesday February 21, 2017



Bidders	Total Annual Cost (incl. HST)			
	Municipality			
	Arnprior	Horton	McNab/Braeside	Renfrew
Canadian Waste Management Inc.	\$ 377,956.61	\$ 126,909.84	\$ 363,231.10	\$ 347,522.74
Miller Waste Systems Inc.	no bid	no bid	no bid	no bid
Valley Wide Waste Management Services Inc.	no bid	no bid	no bid	no bid
Beaumen Waste Management System Ltd.	\$ 462,791.79	\$ 146,728.13	\$ 407,221.78	\$ 465,202.58
Topps Waste Management	no bid	no bid	no bid	no bid
Tomlinson Environmental Services Ltd.	no bid	no bid	no bid	no bid
Waste Management	\$ 540,544.44	\$ 160,493.24	\$ 380,098.76	\$ 526,801.12

Costs are as read from Table 17.1-1 of the submitted Tender.

Please note that these bid results are unofficial and are subject to further review and verification.