



## MEETING MINUTES

<b>Meeting Name:</b>	Recreation Committee Meeting	
<b>Meeting Location:</b>	Twp Council Chambers	
<b>Date / Time:</b>	Nov 1, 2017	7:07pm – 8:40pm
<b>Minutes Prepared By:</b>	Geoff Patterson	

### 1. Purpose

Regular Rec Committee meeting

### 2. Attendance

Name	Present	Name	Present
Matthew Arseneau	y	Scott Buffam	y
Jason Marshall	y	Geoff Patterson	y
John Robertson	y		
Teresa Bahm	y		
Darcy Wall	regret		

### 3. Agenda

No.	Subject	Responsible
1	Call to Order/Welcome/Attendance	JM
2	Adoption of Agenda	JM
3	Declaration of pecuniary interest	JM
4	Delegations -nil	
5	adopt previous minutes from Oct	JM
6	Follow up business from minutes	All
7	Correspondence- /Director's status briefing/Blue Flag Beach	GP
8	Discussion re fees and tariffs	All
9	<b><i>Visioning Exercise – Strat Planing</i></b>	All
10	New/Other business – carnival dates/skate warm-up trailer	All
11	Next meeting/adjournment	All

#### 4. Action Items:

No	Actions, Decisions and Important Issues	Responsible	Status	Closure Date
1	The meeting was called to order at 7:07pm by Rec Chair Marshall and attendance was taken by Rec Director Patterson.	JM GP	Open	
2.	Committee member John Robertson moved that the agenda be adopted and Committee member Matthew Arseneau seconded. CARRIED.	JM	closed	17/11/1
3	The Chair invited members to declare items of pecuniary interest and no declarations of pecuniary interest were made by the group.	JM	closed	17/11/1
4.	Committee heard from no delegations during this evening's meeting.	JM	closed	17/11/1
5	Recreation Director Patterson circulated Recreation Committee meeting minutes from October which were approved, moved by Committee member Matthew Arseneau, seconded by Committee member Teresa Bahm. Carried.	JM	closed	17/11/1
6	No significant business arose from past minutes this evening but the group inquired about the status of the ball hockey program and the Director replied that the group run by Councillor Mackenzie at White Lake had a good interest level which translated into a good turn out to the ball hockey open house. Chair Marshall wondered about the surface being painted as per Mackenzie's suggestion but the Director felt it would be difficult with the plummeting temperatures but would be done if weather permitted. He also felt that the program may have to be out on hold until construction improvements there were completed which would be closer to actual skating season.	JM	closed	17/11/1
7	<p>No questions arose from correspondence circulated by the Rec Director pre-meeting regarding status report on facilities/programs/events etc as a quick overview of that document was presented by the Director.</p> <p>The group also agreed that it would be premature to invest in the Blue Flag Beach program at this point, as the Burnstown Beach isn't a major source of revenue, unlike other beaches in their program. The group was encouraged to hear, however, that the Beach was considered amongst the cleanest in the world when water quality was compared to other facilities.</p>	GP	open	17/11/1
8	<p>Committee had an opportunity to review fees and tariffs and felt that it was time to increase some of the fees associated with rental of Recreation Department facilities in a nominal fashion to accurately reflect the improvements made at some of our facilities in the past several seasons. It was noted that diamond time and ODR ice rental fees would still be the most reasonable rates in the County. The group noted that early in the new year, a new fee structure will have to be incorporated for Hall rental rate at new Township facilities as well, pending a review of other local resources in our area.</p> <p><b>Moved by Chair Marshall, seconded by Teresa Bahm, that Council alter the municipality fees and charges bylaw to reflect new charges as follows for Recreation facility rental:</b></p> <ul style="list-style-type: none"> <li>○ <b>\$33 per game/ per diamond</b></li> <li>○ <b>Lit diamond - \$160/day</b></li> <li>○ <b>Unlit diamond - \$100/day</b></li> <li>○ <b>4 diamonds - \$400/day</b></li> <li>○ <b>Weekend (Fri-Sun) - \$800 (all 4 diamonds)</b></li> <li>○ <b>Weekend (Sat-Sun) - \$700 (all 4 diamonds)</b></li> <li>○ <b>\$33/hour – Group Ice Skating</b></li> </ul>	JM	open	

#### 4. Action Items:

No	Actions, Decisions and Important Issues	Responsible	Status	Closure Date
9	<p>The follow up document developed from our strategic planning session was discussed during the <b>visioning</b> segment of the meeting led by Chair Marshall. The Recreation Committee reviewed timelines and components of the strat plan's next steps and re-allocated some of the responsibilities outlined in the document. Some of the deadlines were adjusted to reflect a more practical approach. Key points broke down as follows:</p> <ul style="list-style-type: none"> <li>○ PROGRAMS – dedicate portion of next rec committee meeting to program brainstorming (invite Karla)</li> <li>○ HERBFEST – set up a committee meeting in November/December to discuss the direction, future and vision of festival</li> <li>○ TRAIL SYSTEM – for CP trail ... get information from county and municipality about timelines and expectation ... for CN line: put on the agenda for upcoming rec committee meeting to discuss possibilities of utilizing the trail and Committee member Scott Buffam volunteered to assist Matt Arseneau with some of the tasks associated this section. <i>A map of the Braeside area was requested by members which could help give an overview of potential trails in that geographical area.</i></li> <li>○ ASSET &amp; INFRASTRUCTURE MAINTENANCE – ongoing</li> <li>○ PROGRAMMING AT SATELLITE COMMUNITIES – introduce non-winter programs at White Lake ... bring up an a Feb/March rec committee meeting for further discussion</li> </ul>	GP	Open	
10	<p>Rec Director Patterson updated the group on potential dates for Carnivals which included Braeside for Feb 3 and White Lake's on February 24<sup>th</sup>, 2018. The concept of the warming trailer at Braeside rink was introduced and potential costs discussed, with the group feeling unanimously, that the establishment of the warming shack on the site this year would be a mandatory item associated with continued operation of the ice surface at Braeside.</p>	GP	open	
10	<p>John Robertson informed the group that he had a contact that performed re—conditioned asphalt paving at reasonable prices and wished to inquire on behalf of the Township as to what the cost may be to re-surface the MP School ODR surface. Discussion resulted and if costs were reasonable, the group felt that it could be a worthwhile use of financial resources to give the facility longer, more efficient use during the ice season and open the facility to some other uses that a hard surface would be able to add to during the non-ice season.</p> <p>On a similar note, Matthew Arseneau noted that there would be some development going on at the Gillies Building near Braeside Beach and wondered if Madawaska Landscaping, a company working on site there, could be utilized to accomplish some late season work at the Beach.</p>	JM	open	
11	<p>Committee member Teresa Bahm moved to adjourn the meeting at 8:40 pm and Committee member Scott Buffam seconded. All were in favor. The next meeting is scheduled for December 6, 2017 at 7pm in Chambers. <i>No further action necessary.</i></p>	JM	Closed	17/11/1