



MEETING MINUTES

Meeting Name:	Recreation Committee Meeting	
Meeting Location:	Braeside Works Depot	
Date / Time:	Oct 5, 2017	7:05pm – 8:35pm
Minutes Prepared By:	Geoff Patterson	

1. Purpose

Regular Rec Committee meeting

2. Attendance

Name	Present	Name	Present
Matthew Arseneau	y		
Jason Marshall	y	Geoff Patterson	y
John Robertson	regret		
Teresa Bahm	y		
Darcy Wall	regret		

3. Agenda

No.	Subject	Responsible
1	Call to Order/Welcome/Attendance	JM
2	Adoption of Agenda	JM
3	Declaration of pecuniary interest	JM
4	Delegations -1) Councillor Mackenzie 2) Karla Blemkie	
5	adopt previous minutes from Sept	JM
6	Follow up business from minutes	All
7	Correspondence- Concussions/Director's status report/new member	GP
8	Further discussion re upcoming and proposed events	All
9	<i>Visioning Exercise – Strat Plan follow up</i>	All
10	New/Other business – consultant sessions re Strat Plan	All
11	Next meeting/adjournment	All

4. Action Items:

No	Actions, Decisions and Important Issues	Responsible	Status	Closure Date
1	The meeting was called to order at 7:05pm by Rec Chair Marshall and attendance was taken by Rec Director Patterson.	JM GP	Open	
2.	Committee member Matthew Arseneau moved that the agenda be adopted and Committee member Teresa Bahm seconded. CARRIED.	JM	closed	17/10/5
3	The Chair invited members to declare items of pecuniary interest and no declarations of pecuniary interest were made by the group.	JM	closed	17/10/5
4.	<p>Committee heard from Councillor Mark Mackenzie who was in attendance as a delegation this evening. Councillor Mackenzie spoke of a casual drop-in ball hockey program he had initiated at White Lake with some assistance from volunteer Monique Keenleyside. Mr. Mackenzie inquired as to whether the programmer could answer inquiries relating to the ball hockey open house and develop a flyer. He asked about equipment available to support this program and elaborated on how their first attempt at the program went and felt that regular hours be established Saturday mornings from 9:30-11:30am. Councillor Mackenzie asked if the surface was due to be painted and if the ball hockey group could provide assistance with that task at a Saturday after the program ended.</p> <p>Rec Programmer Karla Belton briefly presented a verbal recap of past events and what is planned for the future. The itinerary was busy as she spoke of an established after-school program, a very successful Movie night at McNab Public School and future events such as a continuation of the after school program, a subsequent movie night October 13, a Braeside rinkboard fundraiser on the 20th of October.</p> <p>The Director added a few words on ball tournaments, past cycling and rowing events that took place in September, then spoke of upcoming events such as White Lake Fallfest October 28th, the Tuff Tartan Trek Nov 25th and planning for fall/winter programming such as star gazing and snowshoeing.</p> <p>Councillor Mackenzie exited the meeting at 7:45pm</p>			
5	Recreation Director Patterson circulated Recreation Committee meeting minutes from September which were approved, moved by Committee member Matthew Arseneau, seconded by Committee member Teresa Bahm. Carried.	JM	closed	17/10/5
6	No business arose from past minutes this evening.	JM	closed	17/10/5
7	<p>Correspondence included a forwarded e-mail to the Mayor by County officials suggesting that the Township adapt a policy relating to concussion protocol. Members of the group felt that we should tweak the Petawawa guidelines as provided and adapt them to our McNab/Braeside scenario and forward the policies to Council in hopes they officially endorse the concussion protocol parameters.</p> <p>Moved by Jason Marshall, seconded by Matt Arseneau, that Council approve the development of policies dealing with concussion protocol at Township recreation facilities by McNab/Braeside staff, based closely on guidelines established by Petawawa and endorsed by the County of Renfrew. Further, that once a final draft of this protocol is established, it be forwarded to Council for consideration to be added to official Township policy guidelines. Carried</p> <p>The Director reviewed Scott Buffam's written interest to be part of the Recreation Committee. The Chair spoke of Mr. Buffam's strong recreation background and Committee member Teresa Bahm felt with the departure of Ryan Marcellus due to new employment and time challenges, Mr. Buffam's addition to the Committee would be a logical step. The group noted that his input during the strat planning session was beneficial.</p> <p>Moved by Matt Arseneau, seconded by Teresa Bahm that Council approve the addition of Scott Buffam to the Recreation Advisory Committee for the Township of McNab/Braeside effective immediately. Carried.</p>	JM GP	open	17/10/5

4. Action Items:

No	Actions, Decisions and Important Issues	Responsible	Status	Closure Date
8	<p>Committee was asked by a member of the public in attendance this evening as to whether he could have the floor to pose a few questions relating to special events. Chair Marshall indicated that in order to speak at a Committee meeting, normally a party asks to appear as a delegation. Since Mr. Wright made an effort to come to Braeside for our meeting, the Chair felt he could make an exception tonight and grant him the opportunity to ask questions. He ratepayer spoke of his regular exercise routine at the Rec facility in Renfrew and expressed that he would not travel to Arnprior or Braeside to participate in any recreational activities. Mr. Wright also expressed disappointment in the fact that McNab/Braeside activities were not promoted enough in Renfrew and that the Department should strive to put up more posters in that area to assist with increasing awareness to those, like himself, who do not have internet capabilities. He then offered to distribute some posters of upcoming events in the Renfrew area.</p>	JM	open	
9	<p>The follow up document developed from our strategic planning session was discussed briefly during the visioning segment of the meeting led by Rec Director Patterson. <i>Moved by Chair Marshall. Seconded by Teresa Bahm that the Recreation Committee accept Strategy Workshop Highlights from the September 25th session as information as submitted and circulated and follow up next meeting with some constructive feedback on next steps as to future direction derived as a result of the planning session. Carried.</i></p>	GP	Open	
10	<p>Rec Director Patterson updated the group on an upcoming meeting with the CNIB with respect to establishing a fundraising events in the Township during the upcoming months.</p>	GP	open	
10	<p>Matt Arseneau informed the group that he felt the pre-meeting trip to the Braeside Beach area was quite beneficial so that Committee got a glimpse of potential projects in that area. The group agreed that the Beach and Red Pine Bay had an enormous upside in terms of future recreational use. Mr. Arseneau wondered where the improvement to Osborne street at the Ottawa River project was situated in the big picture of McNab/Braeside capital improvements. <i>He wondered if the Director can see exactly where this project sits on the radar relating to the 10 year plan</i> as the group could plainly see during their pre-meeting tour, that the road is slowly falling into the River and is in a significant state of disrepair. The group felt that a Trail on the side of the Road at Osborne would be beneficial to help link Red pine Bay to the Braeside Beach.</p>	JM	open	
11	<p>Committee member Teresa Bahm moved to adjourn the meeting at 8:45 pm and Committee member Matt Arseneau seconded. All were in favor. The next meeting is scheduled for November 1, 2017 at 7pm in Chambers. <i>No further action necessary.</i></p>	JM	Closed	17/10/5