



## MEETING MINUTES

<b>Meeting Name:</b>	Recreation Committee Meeting	
<b>Meeting Location:</b>	M/B Council Chambers	
<b>Date / Time:</b>	April 5, 2017	7:05pm – 9:15pm
<b>Minutes Prepared By:</b>	Geoff Patterson	

### 1. Purpose

Regular Rec Committee meeting

### 2. Attendance

Name	Present	Name	Present
Matthew Arseneau	regret		
Jason Marshall	y	Geoff Patterson	y
John Robertson	regret		
Teresa Bahm	y		
Darcy Wall	y		

### 3. Agenda

No.	Subject	Responsible
1	Call to Order/Welcome/Attendance	JM/GP
2	Adoption of Agenda	JM
3	Declaration of pecuniary interest	JM
4	Delegations –Scottish Festival rep	
5	adopt previous minutes from February	JM
6	Follow up business from minutes	All
7	Correspondence-Directors facility and event update/note from Ryan Marcellus	GP
8	<b>Visioning Exercise</b> Special events proposed Summer Schedule	All
9	HERBFEST	All
10	New/Other business – Relay update/ White Lake Carnival	All
11	Next meeting/adjournment	All

#### 4. Action Items:

No	Actions, Decisions and Important Issues	Responsible	Status	Closure Date
1	The meeting was called to order at 7:05pm by Rec Chair Marshall and attendance was taken by Rec Director Patterson.	JM GP	Open	
2.	Committee Chair Jason Marshall moved that the agenda be adopted and Committee member Teresa Bahm seconded. CARRIED.	JM	closed	17/4/5
3	The Chair invited members to declare items of pecuniary interest and no declarations of pecuniary interest were made by the group.	JM	closed	17/4/5
4.	Committee heard from CAO Lindsey Parkes to update the Committee once more on the most recent developments regarding the Perneel design as well as fielding questions from the group about the Municipal office and the Braeside RA Centre. The CAO noted how some of the groups' suggestions were incorporated into the new design plan, specifically with reference to some adjustments made to the Perneel plan with respect to a bigger storage area for Recreation Department equipment and elaborated on some practical aspects of the design relating to future useable outdoor space. The design will be based on an occupancy of 100- 150 people to which the Rec Committee felt that would be an ideal size for many types of functions and programs. When asked about time frame of the various projects, CAO Parkes explained that the priority was Perneel as the grant opportunity would cease to exist if that project wasn't completed by March 2018. She noted that tenders are currently being developed for both the RA Centre and Municipal Building. Chair Marshall thanked the CAO for her attendance at our meeting and elaborated that for next meeting we could continue to brainstorm feasibility of various programming options now that the group has a certain idea that there will be an appropriate facility coming available for use in the near future.			
5	Recreation Director Patterson circulated Recreation Committee meeting minutes from February which were approved, moved by Committee member Teresa Bahm, seconded by committee Chair Jason Marshall. Carried.	JM	closed	17/4/5
6	Business arising from past minutes included Teresa's inquiry about facility related issues saying there are a few views out in the community that Diamond 4, the new diamond at MCP, is able to be used by some and not others this upcoming summer. Director Patterson replied that at this time his plan was to not make it available due to immature grass on the outfield being too fragile to withstand the rigours of ball this season. He stated it may be ready for fall use pending how the weather is this summer but has not permitted group use of that diamond as of yet. The tentative plan is to have young t-ballers try it out around Canada Day for an official unveiling but limit use of the field to exclude adult competition.  Ms Bahm also inquired about what TODS signage constituted and after explanation by the Rec Director, she found that to be a very positive development. Discussion items also included Dog Park feasibility after the group read about the Ec Dev presentation geared around Dog Parks at the Trails Committee meeting. Reaction was luke warm at best to the concept and the group thought that Trail establishment in the Township should continue to be top priority for the trails group and that development of a dog park should be further down the list of priorities. Committee member Darcy Wall stated that he did not think the project should be looked at as a money maker or even something that would come close to breaking even financially. Wall called it a lost leader and concurred that the trails group continue to pursue establishing a trail linking the School to Perneel and Alex Stewart Park, given recent momentum involving various aspects of the project.	GP JM	closed	17/4/5
7	Correspondence included the Director's email update on programs/facilities and special events. Dates were highlighted including Earth Day Community Clean up April 22 <sup>nd</sup> and he noted key MCP/Dochart Park bookings which were filling up quickly. Archery continues with the last session ending in the month of May, deadlines for minor ball and soccer registration are approaching rapidly and field preparation for all spring/summer programming and special events is a Department priority at this time.  No questions arose as a result of the Director's report.	GP	open	17/4/5

#### 4. Action Items:

No	Actions, Decisions and Important Issues	Responsible	Status	Closure Date
8	<p>Committee, once again, focused on what future special events and programs could be held at the new Perneel area during this month's <b>visioning exercise</b>. The group brainstormed many different avenues in terms of activities from martial arts to baking classes but decided to ask members to digest the info about the future Perneel facility and return next month with several feasible future options and be able to discuss and prioritize all the options brought to the table by the group. Chair Marshall led discussion about whether it be appropriate that community sports icons be recognized in the new Perneel Hall in a Hall/Wall of Fame type of concept. The group felt that a supper and a special night could be developed with speakers and an induction ceremony for the individuals honored. Discussion centered around who could be inducted, how many individuals per year and just how they could be enshrined into such a unique project. The group concurred that they felt the idea could be a worthwhile endeavour, although there may need to be a separate committee developed to deal with the specifics of this initiative as it is quite a comprehensive project. The group decided to bring it up again at a future meeting and the Chair noted that this project could be loosely be based on the Ottawa Valley Country Music Hall of Fame, another project he is quite familiar with.</p>	JM	open	
9	<p>The Herbfest Committee minutes were recently distributed by Rec Director Patterson and Committee, after reviewing, agreed to back a recommendation regarding service of alcohol at special events at the Waba Cottage Museum including the Township Canada 150 on June 24<sup>th</sup> and Herbfest on July 30<sup>th</sup> event. <b>Moved by Darcy Wall, seconded by Teresa Bahm that Council permit alcohol sales at Waba Cottage Museum for June 24 Relay and July 30 Herbfest for the upcoming season providing all the necessary permits have been put in place. Carried.</b> Teresa Bahm, also a member of the Herbfest Committee, indicated that the early jump on organizing the event should pay dividends as she's quite comfortable with the progress so far and is impressed by various Committee members contributions to Herbfest so far. Ms Bahm requested that Chair Marshall check with his White Lake parking contact to make sure our parking requirements remain adequate for the upcoming year as we are expecting attendance to increase significantly.</p> <p>Trails Committee minutes were also circulated amongst the Rec Committee and no further questions arose with respect to the March 23<sup>rd</sup> Trails Committee minutes.</p>	GP	Open	
10	<p>Chair Marshall and Director Patterson updated the group on the 24<sup>th</sup> June Relay challenge, explaining the route and captains of the various components. The Rec Committee personnel wondered as to how people could sign up as they felt the event would be of great interest to their children. Jason explained the 150<sup>th</sup> anniversary event was progressing smoothly as meetings were ongoing and logistics are being taken care of efficiently.</p> <p>Committee heard a new item of business from the Rec Director as he had been approached by a citizen who wished that the Department support a potential new event at Red Pine Bay. The event is a car show which is to be held on June 17 and all associated proceeds from the Show would be forwarded to charity. The event will be executed by Brian Gunn, who has experience doing a similar show at the Arnprior Fair grounds but stated that Red Pine Bay would be a better option for the growing event. He wished to get limited resource support from the Recreation Department and would be in contact with the M/B Fire Department to possibly assist with the charity barbecue as well that weekend. Mr. Gunn's intended recipient for his charitable work is the very worthy cause of prostate cancer. Mr. Patterson explained that with all the car enthusiasts in the area, he believed that the event would be quite successful, especially given the fact that Riverfest is postponed this year, and that had been a great draw for car enthusiasts over the past few years. <b>Moved by Jason Marshall, seconded by Teresa Bahm, that Council allow Brian Gunn use of Red Pine Bay at no charge for his charity car show event for the day of June 17 and further that the Rec Department partner with Mr. Gunn and support him with appropriate resources for the purposes of executing the event. Carried.</b></p>	GP	open	

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10 b	<p>Rec Director Patterson updated the group on the upcoming McNab/Braeside Market season, explaining that their group wished to spend a portion of their advertising budget on services allocated by an advertising coordinator that worked for the group providing social media and other promotional services. The Rec Committee personnel wondered if this was approved internally by their group and the Rec Director indicated it had been fully approved and this expenditure would only require a small portion of their advertising budget. <b>Moved by Darcy Wall, seconded by Teresa Bahm that Council approve a payment of \$250 to Market consultant, Trista Groulx for her services to the McNab/Braeside Market. Carried.</b></p>	JM	open	
11	<p>Committee member Teresa Bahm moved to adjourn the meeting at 9:15 pm and Committee Chair Darcy Wall seconded. All were in favor. The next meeting is scheduled for May 3, 2017 at 7pm. <i>No further action necessary.</i></p>	JM	Closed	17/4/5