



MEETING MINUTES

Meeting Name:	Recreation Committee Meeting	
Meeting Location:	M/B Firestation #1	
Date / Time:	Feb 1, 2017	7:00pm – 9:00pm
Minutes Prepared By:	Geoff Patterson	

1. Purpose

Regular Rec Committee meeting

2. Attendance

Name	Present	Name	Present
Ryan Marcellus	regret	Matt Arseneau	y
Jason Marshall	y	Geoff Patterson	y
John Robertson	regret		
Teresa Bahm	y		
Darcy Wall	y		

3. Agenda

No.	Subject	Responsible
1	Call to Order/Welcome/Attendance	JM/GP
2	Adoption of Agenda	JM
3	Declaration of pecuniary interest	JM
4	Delegations –nil	
5	adopt previous minutes from January	JM
6	Follow up business from minutes	All
7	Correspondence-Directors facility and event update	GP
8	Visioning Exercise 150 Relay/Future facility design changes/consultants' proposal	All
9	HERBFEST	All
10	New/Other business – Mill Ridge water access/ White Lake Skatehouse	All
11	Next meeting/adjournment	All

4. Action Items:

No	Actions, Decisions and Important Issues	Responsible	Status	Closure Date
1	The meeting was called to order at 7:02pm by Rec Chair Marshall and attendance was taken by Rec Director Patterson.	JM GP	Open	
2.	Committee member Darcy Wall moved that the agenda be adopted and Committee member Teresa Bahm seconded. CARRIED.	JM	closed	17/2/1
3	The Chair invited members to declare items of pecuniary interest and no declarations of pecuniary interest were made by the group.	JM	closed	17/2/1
4.	Committee heard from no delegations this evening.			
5	Recreation Director Patterson circulated Recreation Committee meeting minutes from January which were also approved, moved by Committee member Darcy Wall, seconded by committee member Teresa Bahm. Carried.	JM	closed	17/2/1
6	Business arising from past minutes included and inquiry from Teresa Bahm as to whether the Fire Department has been confirmed to be involved in the upcoming White Lake Carnival and the Director replied he only spoke of the breakfast so far but would try to confirm their participation in a hockey game as well once the Braeside Carnival was completed. Further logistical details were then discussed about the White Lake Carnival	GP JM	closed	17/2/1
7	Correspondence circulated amongst the members prior to the meeting included the Director's report on programs/facilities and special events. Dates were highlighted including Braeside Carnival on February 4 th , the Festival of Outdoor rinks Feb. 10-12, the Braeside Cup on February 18 th , the White Lake carnival February 25 th and the Earth Day Community Clean up April 22 nd . A snowshoeing program was highlighted and slated for Feb 9 which is to be held in the evening in conjunction with a full moon, where equipment will be available, Tim Horton's refreshments and snacks and will be based out of the Perneel Building. This initiative has been entirely undertaken by the Trails Focus group consisting of Darcy Wall, Joanne Logan and Holly Forrest and all will be on hand to help manage the event that evening. The group has done some pre-scouting and trail exploration to determine various lengths and challenging terrain should the skill level of participants that night turn out to be of a wide range of capabilities. It was noted that 7 attended a previous snowshoeing day time session led by Councillor Lang and volunteer Andy Kalnins which was held earlier in January based out of Alexander Stewart Provincial Park. They notified the Director that there will be another one held February 11 th at the same location beginning at 9am as well.	GP	open	17/2/1

4. Action Items:

No	Actions, Decisions and Important Issues	Responsible	Status	Closure Date
8	<p>Committee discussed future special events at this month's visioning exercise as Chair Marshall spoke of Mr. Patterson talking to the MacLarens about their tentative plans for the upcoming summer regarding special events. Mr. Patterson elaborated on a memo outlining the conversation he had with Mr. and Mrs MacLaren and how they had a positive reaction to the 150 relay concept, wishing to add some input about potential components of the event, but generally they were quite supportive of the project. Primarily, they wondered if some of the pipe bands could be incorporated into the new program as a way of including them in the festivity.</p> <p>Chair Marshall had no additional information about the 150 Relay at this time but was going into a meeting soon so he could update the group at the next regular Rec Committee meeting.</p> <p>Mr. Patterson also brought to light the fact that there was some availability of a consultant to help steer some future recreation-oriented vision for Committee but it would take at least a morning of everybody's time in order to go through the process. The potential session would be led by a Queen's University consultant that did previous work assisting the Township with <i>strategic planning</i> and staff indicated that through this process, Committee would literally save 100's of hours of work and wrap things into a compact session which would lead to a tight package which could guide the Rec Committee for future years. <i>The group was unanimous in supporting this Township Recreational Strategic Plan initiative and felt that the next step would be to ask the CAO to determine possible times that the Queens' staffer could be available to spearhead this process.</i></p> <p>As per Committee's request during the January meeting, the CAO was in attendance to provide more updates on the latest design updates for both the potential new Municipal office complex at the Perneel area as well as some new design features for the Braeside RA Centre. First, the Rec Committee voiced unanimous approval of the changes to the design of the RA Centre as they were allowed to examine the drawings with viewing windows and adjustments to corridor/washroom and various access points now incorporated into the plans.</p> <p>The CAO was also able to show the group the latest drawings from the Perneel/Market building and the group thought the design of the area, including Phase 1 and 2 as highlighted by the CAO, was well thought out. The entire grounds had a design which would be friendly to the continued establishment of improved trail development, make it better for the Market vendors and patrons and various future recreational uses as well. The CAO was also able to notify the group about grant funding acquired by the Township relating to Perneel development as well as another some of grant funding relating to accessibility that will be targeted to the White Lake Park facility. Reaction from the Committee members was extremely positive relating to design change as well as the successful grant applications. Darcy Wall provided explanations as to some research he's been doing on trails and food "swells" and how they could tie in with the Perneel Market concept and how sustainability could be a key theme which could be showcased at the Perneel Site. Teresa Bahm concurred, stating that the educational component will be key here at the Perneel site, with potential for interpretive signage prevalent, especially given the close proximity of the new and improved municipal facility to McNab Public School.</p>	JM	open	
9	<p>HERBFEST was discussed next and the Director noted that he'd been getting vendor and entertainment inquiries about the upcoming event. The group felt it was time to officially strike a Committee, so more comprehensive background planning could begin. Moved by Matthew Arsenau, seconded by Jason Marshall, that Council approve the appointment of Rec Director Patterson, Teresa Bahm, John Robertson, Monique Keenleyside as a sub-committee to assist with governing of Herbfest to report to the Rec Committee. Further that appropriate staff and community member(s) will be added to the Committee pending confirmation of their involvement. Carried</p>	GP JM TB	Open	

4. Action Items:

No	Actions, Decisions and Important Issues	Responsible	Status	Closure Date
10	<p>Committee reviewed information relating to establishment of an additional water access point at a Mill Ridge subdivision development. Committee declared unanimously that McNab/Braeside Township had enough launching points already established that we should not consider the establishment of another one in this area. Committee member Darcy Wall gave the group an overview of the existing site and stated that the size of the area alone is inadequate to support any sort of commercial launch and that it would just increase maintenance and costs significantly if this initiative was considered. The group felt that the area in question should best remain as a put-in for paddlers and very small boats only. After discussion, the group believed that cash-in-lieu of parkland, which would be allocated by the developer to the Township, a much wiser use of funds and could be put toward other causes relating to recreation. Moved by Teresa Bahm, seconded by Matthew Arseneau that Council accept Cash-in-lieu of parkland relating to the establishment of a Mill Ridge area subdivision rather than putting resources toward an additional commercial launch in that area. Carried.</p>	GP	open	
10 b	<p>The Committee heard from the Director about a couple of complaints at the White Lake Park skatehouse about smoking inside but new signage was erected about 10 days previously and the evidence of smokers has not been noticed since. The Director asked Dwayne to monitor it closely and it hasn't been a problem in a couple weeks he said so they decided to carry on status quo but closely monitor the condition of the building every morning. If the problem persisted a rotational basis would have to be instituted with volunteers locking up the Building tightly at 9 or 10pm nightly.</p>	JM	open	
11	<p>Committee member Darcy Wall moved to adjourn the meeting at 9:10 pm and Committee Chair Jason Marshall seconded. All were in favor. The next meeting is scheduled for Mar. 8, 2017 at 7pm. <i>No further action necessary.</i></p>	JM	Closed	17/2/11