



MEETING MINUTES

Meeting Name:	Recreation Committee Meeting	
Meeting Location:	M/B Council Chambers	
Date / Time:	Jan 11, 2017	7:00pm – 9:10pm
Minutes Prepared By:	Geoff Patterson	

1. Purpose

Regular Rec Committee meeting

2. Attendance

Name	Present	Name	Present
Ryan Marcellus	regret	Matt Arseneau	y
Jason Marshall	y	Geoff Patterson	y
John Robertson	y		
Teresa Bahm	y		
Darcy Wall	regret		

3. Agenda

No.	Subject	Responsible
1	Call to Order/Welcome/Attendance	JM
2	Adoption of Agenda	JM
3	Declaration of pecuniary interest	JM
4	Delegations –nil	
5	adopt previous minutes/ memo	JM
6	Follow up business from minutes	All
7	Correspondence-volunteer forms	All
8	Visioning Exercise special events focus	All
9	New/Other business – ie Giving that Grows grant/ County Youth Collaborative Strategy	All
10	Next meeting/Adjournment	All

4. Action Items:

No	Actions, Decisions and Important Issues	Responsible	Status	Closure Date
1	The meeting was called to order at 7:00pm by Rec Chair Marshall and attendance was taken by Rec Director Patterson.	JM	Open	
2.	Committee member Teresa Bahm moved that the agenda be adopted and Committee member John Robertson seconded. CARRIED.	JM	closed	17/1/11
3	The Chair invited members to declare items of pecuniary interest and no declarations of pecuniary interest were made by the group.	JM	closed	17/1/11
4.	Committee heard from no delegations this evening.			
5	A memo was circulated regarding content from the December meeting, then, Recreation Director Patterson circulated recreation Committee meeting minutes from November which were also approved, moved by Committee member Teresa Bahm, seconded by committee member John Robertson. Carried.	JM	closed	17/1/11
6	Business arising from past minutes included a question regarding clarification on current use of the CP Trail recently purchased by the County. John Robertson wondered if each municipality would be maintaining and governing their own particular section of Trail, to which both the Director and Chair replied that decisions were not made with respect to that question as of yet and that the current policy to be reiterated is that the CP Trail is not to be used by residents as of this time.	GP JM	closed	17/1/11
7	<p>Correspondence circulated amongst the members prior to the meeting included the Director's report on programs/facilities and special events. Dates were highlighted including Braeside Carnival on February 4th, the Festival of Outdoor rinks Feb. 10-12, the proposed Braeside Cup on February 18th, the White Lake carnival February 25th and the Earth Day clean up April 22nd. A brief discussion was to follow on the sold out archery program and snowshoeing programs which is to be held January 21st at the Alexander Stewart Provincial Park at 9am and will be led by Volunteer Andy Kalnins and Councillor Heather Lang.</p> <p>The group then reviewed a letter forwarded to Committee by Dan LeBlanc regarding his request to execute the annual Braeside Cup at the RA Centre. Based on the past several years, Committee was satisfied that Mr. Leblanc has been successful in holding the event despite challenging conditions, and Committee felt they'd be in favor of allowing him to do the same in 2017. In his request, Leblanc stated that partial proceeds will be forwarded to Darryl Meek, a local Braesider who has fallen ill with health challenges. Moved by Jason Marshall, seconded by John Robertson that Council approve use of the Braeside RA Centre by Dan LeBlanc on February 18 to hold the annual Braeside Cup. Further, that Council allow the sale of alcohol at that facility for the event, providing Mr. Leblanc shows all proper documentation to the Recreation Director, which satisfies the Township's current alcohol service policy. Carried.</p>	GP	open	17/1/11

4. Action Items:

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8	<p>Committee discussed future special events at this month's visioning exercise as Chair Marshall elaborated on Councillor Lang's Township Relay concept that she has been developing during Canada's 150th anniversary celebrations. The Chair reported on a meeting that he attended earlier in the week dealing with this concept and he explained the various components of this unique event to the members in attendance. The concept was enthusiastically welcomed by the group and Chair Marshall led the discussion about some of the logistics involved with pulling off a major undertaking like what is proposed. First, the Chair noted that there are several geographic links and targets of the areas which will be pulled together on event day through passing of a torch or a related item, symbolic of the "relay" concept. The ad hoc Committee identified a starting point of Sand Point, moving through Red Pine Bay and Braeside, to Dochart Park, then towards Pine Grove, along the water toward Stewartville and School and MCP through Burnstown and finally ending in White Lake. Jason explained that this ambitious project will be spearheaded by an ad hoc Committee already in place and the event will be executed on June 24 just prior to Canada Day. Another significant part of the attraction of the relay includes the concept of it being considered for a world record as a relay featuring the most different modes of transportation, both active and passive. Not only will it celebrate local and Valley heritage, it will celebrate what it means to be Canadian and part of the exercise could be that participants can add items to be placed in a time capsule, which would be opened during a Canada Day celebration much further down the road. There was unanimous positive reaction to Mr. Marshall's presentation and Committee was in full support of offering Recreation Department resources to assist with this task and wondered if Riverfest and Scottish festival should be postponed for a year to accommodate this special celebration of Canada's birthday. It was felt the Scottish and Riverfest elements could be easily incorporated into the Relay event, which will be a one off type of activity anyway. <i>Mr Marshall and Mr. Patterson will speak to the MacLarens on their tentative plans for the upcoming summer regarding special events.</i></p>	JM	open	
9	<p>Other business brought up included event background planning on the upcoming White Lake winter carnival by Teresa Bahm. She updated the group on ongoing planning and the involvement of the McNab/Braeside Firefighters with their Pancake Breakfast element of the Carnival. A bit of discussion took place as to how to spend donation money should it come in as a result of the White Lake event and the group felt it could go to help offset costs of kids recreational equipment associated with the rink.</p> <p>Teresa also brought up the need to strike a Committee to help organize the 2017 edition of Herbfest. The group agreed that in order to grow the event, it must be a collaborative effort with the composition of the Committee to be made of Rec Committee members, staff and Herbfest-associated members of the public. <i>Committee members will attempt to recruit individuals to be part of this steering group by the next Rec Committee meeting in February.</i></p> <p>Moved by Teresa Bahm seconded by John Robertson, that Council approve the formation of a sub-committee to assist with governing of Herbfest to report to the Rec Committee and be comprised of Rec Committee members, Township staff and other interested parties.</p> <p>Carried</p>	GP JM TB	Open	

4. Action Items:

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	<p>Committee reviewed a Renfrew County Youth Strategy document recently forwarded by County officials to Mr. Patterson and declared unanimously that McNab/Braeside Township should be included in this initiative. Goals of the project are to: 1) build capacity for youth engagement, 2) support youth led events, 3) support a virtual youth resource hub, 4) create a structure that strengthens youth voice, 5) engage all levels of government in supporting youth in Renfrew County and 6) explore a governance model for Renfrew County Youth network</p> <p>Moved by Jason Marshall, seconded by Teresa Bahm that Council approve entering into an agreement with Renfrew County, specifically regarding Youth Strategy, and offer staff resources to assist with support and organization of this project. Carried</p> <p>Committee heard from Geoff regarding a local Pembroke/Petawawa and District Foundation that has been tasked with managing grant funding from Canada's 150th. Since their guidelines require that any money they dole out must be matched by existing funding, AMBUSC has requested that we apply to this group to acquire \$5000 in funding to match the \$5k they have committed to the patio/gazebo project at the Ruth MacNeil Building at Dochart Park. The Rec Director has examined parameters of the grant application set out by the local Foundation and has determined that this request fits in with their criteria. Moved by Matthew Arseneau, seconded by Jason Marshall that Council approve the pursuit of funding through an application to the "Giving that Grows" stream put out by the Pembroke/Petawawa District Community Foundation for the amount of \$5000 that would go toward the soccer shelter project at Dochart Soccer Park. Carried</p>	GP	open	
	<p>The group wished to determine a location for the next meeting at a later date pending availability of the Council Chambers. They also noted to the members in attendance this evening that couldn't make it to the last meeting that having the CAO and Treasurer at the December meeting to explain some of the processes involved with decision making and developments involving the proposed Braeside RA Centre was an invaluable resource. The group wished to have CAO, Treasurer and perhaps other staff welcomed to subsequent meetings to give updated information involving decisions regarding future townships facilities.</p>	JM	open	
10	<p>Committee member Matthew Arseneau moved to adjourn the meeting at 9:10 pm and Committee member Teresa Bahm seconded. All were in favor. The next meeting is scheduled for Feb. 1, 2017 at 7pm. <i>No further action necessary.</i></p>	JM	Closed	17/1/11