

CORPORATION OF THE TOWNSHIP OF McNAB/BRAESIDE
PUBLIC WORKS COMMITTEE MINUTES
September 7, 2017
10:00 A.M

1. CALL TO ORDER AND ROLL CALL

The Township of McNab/Braeside Public Works Committee Meeting was called to order at 10:11am and roll call was taken.

Present:

Public Works Director	Ryan Frew
CAO/Clerk	Lindsey Parkes
Treasurer	Angela Lochtie
Public Works Manager	Kevin Murray

2. DISCLOSURES OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

NIL

3. ADOPTION OF AGENDA

Moved by CAO/Clerk Lindsey Parkes, seconded by Public Works Manager Kevin Murray, **THAT** the agenda dated September 7, 2017 be adopted as submitted and circulated. **CARRIED.**

3. ADOPTION OF PERVIOUS COMMITTEE MINUTES

a) NIL

5. DELEGATIONS AND PRESENTATIONS

a) NIL

6. INFORMATION ITEMS

- a) Trevor Hamilton will be travelling to Cornwall on September 13th to participate in the 2017 AORS Provincial Safety Truck Roadeo since he was the 2nd place winner at the local event for Renfrew County.
- b) Brian Box, CRS has retired from the Road Superintendent position after 28 years of service with the Township. Kevin Murray has accepted the position of Public Works Supervisor and will be taking over the duties of Mr. Box.
- c) Mike Lowe was hired as a full-time Equipment Operator. Mike's first day was August 28, 2017.

d) 2017 Touch a Truck – AFPRC Thank-you

7. UNFINISHED BUSINESS (PUBLIC WORKS)

a) Item: 2017 Capital Projects

- Scheel Drive Reconstruction Part 'A'
 - The construction is nearing completion with only the paving and shouldering still remaining.
- Surface Treatment Tender – McLeod Rd, Mountain View Rd, Meyer Rd, Pine Grove Rd.
 - The work was completed in mid-August. The Department received a couple complains with regards to the application of the fog seal. Next time this is completed a more detailed notice will be provided to homeowners and potentially the light application of sand to eliminate the initial tacky surface.
- Kippen Road Rehabilitation
 - The work is to proceed next week and is to last approximately 2 weeks.
- Deerfield and Lorlei Resurfacing
 - The work is to proceed next week and is to last approximately 2 weeks.
- McLachlan Road Design
 - A meeting is scheduled next week to discuss the preliminary design with the design consultants.
- Office Parking Lot Asphalt Repair
 - A quotation will be issued this fall.
- Public Works Garage Window and Door replacement
 - Proposed for Fall (Man doors and Windows)
- Old Braeside Sand/Salt Dome Removal
 - Power disconnected Sept 8th
- River Road Sidewalk Replacement
 - County Tender completed. To ask County if they can get a price to finish asphalt Boulevard.
- Fraser Road Reconstruction – Boundary Road
- Waba Museum – Cedar Shingle Roof
 - Obtain quotation from Duncan Campbell
- Public Works Garage Lighting
 - Save on Energy program offers \$1030 in rebate for replacement with LED

8. NEW BUSINESS (PUBLIC WORKS)

a) Item: CASE 621C Loader Repairs

The Public Works Supervisor provided an update and advised that there is grinding being heard and that replacement should be moved up from the 2021 date which it is at now. A rental is approx. \$4410/month is the loader goes down during the busy winter season.

b) Item: Speeding Complaints and 'Children at Play' Signage

a. Hazelwood Drive

- i. A response sent (Children at Play is not a good practice)

b. Milton Stewart Avenue

- i. Same issue as Hazelwood. OPP should be contacted

c. Scheel Drive

- i. Department to look into Bylaw Change to address new arrangement with the addition of the HWY 17 overpass.

d. Kippen Road

- i. Sightlines are adequate for posted limit.

c) Item: Screened Winter Sand – Budget

The committee reviewed budget and decided to reduce gravel resurfacing this year to address the increase in cost of winter sand on this year's budget.

d) Item: Truck #3 2004 Sterling Tandem Plow

The Public Works Supervisor advised that the box if the truck is in bad shape as it is sunk on one corner with extensive corrosion. Potential repairs could be in the range of \$15,000. Committee recommended that the Truck and Loader be brought forward to Council now prior to budget time to try and have the equipment ready for all or part of the 2017-2018 winter season.

e) Item: 2017 Flooding Repairs

a. Archibald Street

- i. Work to be completed by Township staff.

b. Goshen Road

- i. Quote to be issued for repair and installation of rip-rap

c. Usborne Street

- i. Work to be completed by Township staff

f) Item: OCIF Funding – Project Submission

The funding criteria stayed the same for this round of applications. The application is due on September 27, 2017. The committee recommended that an application be made for McLachlan Road with is next on the Asset Management Plan.

g) Item: Seasonal Equipment Operator

The Position is to be advertised.

- h) Item: River Road – Asphalt Boulevard
Committee recommended that a quotation be received for this work and to be reviewed at that time.

9. **WASTE MANAGEMENT**

- a) Item: Amended Blue Box Program Plan
Committee Reviewed as information
- b) Item: Stage 3A Road access and development
Potential costs for the full stage 3A development could be \$400k. The Treasurer to review budget and bring info forward at budget time.

10. **NEXT MEETING**

TBD

11. **ADJOURNMENT**

Moved by Angie Lochtie , seconded by Lindsey Parkes, **THAT** this meeting of Committee adjourn at 12:37 p.m. **CARRIED.**