

TOWNSHIP OF McNAB/BRAESIDE  
PLANNING ADVISORY COMMITTEE  
July 14, 2015

**Call to Order and Roll Call:**

The Township of McNab/Braeside Planning Advisory Committee met at 7:00 p.m. All members were present this evening.

Staff in attendance: Lindsey Parkes, CAO/Clerk  
Chris Vereyken, Chief Building Official  
Bruce Howarth, Senior Planner - County of Renfrew  
Angela Young, Deputy Clerk  
Angela Lochtie, Treasurer

Media in attendance: Nil.

**Members are to state any pecuniary interest and the general nature thereof before item is discussed:**

No disclosures of pecuniary interest were declared at this time.

**Adoption of Agenda:**

The Clerk requested that an item be added under New Business regarding the August PAC Meeting date.

Moved by Scott Brum, seconded by Heather Lang, **THAT** the Planning Advisory Committee adopt the agenda dated July 14, 2015, as submitted and circulated as amended. **CARRIED.**

**Delegations and Presentations:**

- Chris Vereyken - OBOA Successful Completion of Part 12 SB-10 Energy Efficiency

Chair Brian Armsden presented the Chief Building Official - Mr. Vereyken with a certificate for the successful completion of Part 12 (2012): SB-10 Energy Efficiency as part of the Association's Building Code and related training program issued by the OBOA (Ontario Building Official Association). Mr. Vereyken was congratulated by the Committee.

**Matter arising out of Delegations Heard:**

Nil.

**Adoption of Previous Planning Advisory Committee Minutes:**

Moved by Heather Lang, seconded by Tom Peckett, **THAT** the Planning Advisory Committee minutes of the June 9, 2015 meeting be adopted as submitted and circulated. **CARRIED.**

**Planning & Development:**

Nil.

**Reports of Committees of Planning & Other Boards, Committees and Commissions:**

a) Building/Zoning/Septic Department Report

Moved by Heather Lang, seconded by Scott Brum, **THAT** the Building/Zoning/Septic Department Reports for the month of May and June 2015, be accepted as information as submitted and circulated. **CARRIED.**

The Chief Building Official was requested to have comparisons for prior and current year to date statistics on future reports.

**Information Items:**

1. 2015 Compliance Assessment Report
  - Aggregate Resources - Licence #14860

Moved by Heather Lang, seconded by Tom Peckett, **THAT** the Planning Advisory Committee accept item #1 as information as submitted and circulated. **CARRIED.**

Council requested that information be obtained for the next meeting to ascertain where this quarry is located.

**Motions:**

Nil.

**Applications for Consent/Minor Variance/Zoning Amendments:**

1. Committee of Adjustment - Notice of Decision
  - Application for Consent B-3/15 - Conray Riopelle
  - Application for Consent B-4/15 - Douglas & Gail Gillies
  - Application for Consent B-5/15 - Charlene and Leander Hutchings
  - Application for Consent B-6/15 - Kate Pace Lindsay

Moved by Scott Brum, seconded by Mark MacKenzie, **THAT** the Planning Advisory Committee accept the above noted correspondence as information as submitted and circulated.  
**CARRIED.**

**Applications for Subdivisions & Site Plan Control:**

Nil.

**Unfinished Business:**

1. Vic Moreau

Moved by Mark MacKenzie, seconded by Heather Lang, **THAT** the Planning Advisory Committee accept the above noted correspondence as information. **CARRIED.**

The Committee discussed this road allowance and recommendation from the Planner that should the road allowance be sold to the abutting property owner(s) that the property be rezoned to not permit a structure to be built on it as it cannot be merged with the abutting property because of the gully between the allowance and the lot. A concern identified was that part of the road allowance should be kept for a turn around for the snow plow.

Chair Armsden requested that this item be tabled until he can speak to Mr. Moreau regarding the challenges faced by the municipality should they decide to sell it.

2. Don Johnston - Kingdon Holdings

Moved by Mark MacKenzie, seconded by Heather Lang, **THAT** the Planning Advisory Committee table this matter to the August PAC meeting to permit a site visit with Mr. & Mrs. Muldoon and an opportunity to walk the Muldoon side of the property line.  
**CARRIED.**

3. PAC Meeting Schedule.

The August Planning Advisory Committee Meeting will be held on Monday August 10<sup>th</sup> , 2015. Staff was directed to advertise the schedule change accordingly.

4. Township Buildings

Moved by Mark MacKenzie, seconded by Heather Lang, **THAT** the Planning Advisory Committee accept the above noted correspondence as information as submitted and circulated.  
**CARRIED.**

The Committee reviewed the draft material as submitted for the August 11, 2015 Township Hall Meeting. It was determined that the Town Hall session only speak to the Township structures that need to be repaired or replaced in order to keep the scope of the meeting focused. Copies of the roads and equipment schedules are to be made available for the public to pick up. Staff was directed to set up the meeting as stations so that the public would walk around and gather information. Chair Armsden and Committee Member Lang will take a lead role in preparing for the Town Hall Meeting.

Several changes were directed to be made to the presentation material along with the questions on the survey prior to the Town Hall session. The survey will be made available to the public in paper format and will be put online after the Town Hall session.

Staff was requested to provide a copy of the MTO highway design for the cloverleaf at Calabogie Road for the next meeting.

The CAO was directed to temporarily change the PAC agenda structure to add the Ten (10) Year Plan as a discussion item.

Treasurer Angela Lochtie vacated the Council Chambers at this time.

**New Business:**

1. County of Renfrew Department of Development & Property - Species At Risk and Planning

Moved by Heather Lang, seconded by Scott Brum, **THAT** the Planning Advisory Committee accept the above correspondence as information as submitted and circulated. **CARRIED.**

Upon inquiries from the Committee Mr. Howarth explained that with new data base it is now the landowners responsibility to ensure that the Species at Risk Act is adhered to. Ministry of Natural Resources Conservation Officers police the Species at Risk regulations. The Planning Department recommended that larger developments be requested to provide the studies.

**Notice of Motions:**

Nil.

**Public Questions/Comments:**

Nil.

**Closed Meeting Session:**

Nil.

**Adjournment:**

The Planning Advisory Committee meeting adjourned at 9:15 p.m.

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CHAIR

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CAO/CLERK