

TOWNSHIP OF McNAB/BRAESIDE  
PLANNING ADVISORY COMMITTEE  
October 13, 2015

**Call to Order and Roll Call:**

The Township of McNab/Braeside Planning Advisory Committee met at 7:00 p.m. All members were present this evening with the exception of Committee Member Tom Peckett who gave his regrets.

Staff in attendance: Lindsey Parkes, CAO/Clerk  
Chris Vereyken, Chief Building Official  
Bruce Howarth, Senior Planner - County of Renfrew  
Angela Young, Deputy Clerk  
Angela Lochtie, Treasurer

Media in attendance: Nil.

**Members are to state any pecuniary interest and the general nature thereof before item is discussed:**

No disclosures of pecuniary interest were declared at this time.

**Adoption of Agenda:**

Moved by Heather Lang, seconded by Mark MacKenzie, **THAT** the Planning Advisory Committee adopt the agenda dated October 13, 2015, as submitted and circulated.

**CARRIED.**

**Delegations and Presentations:**

Nil.

**Matter arising out of Delegations Heard:**

Nil.

**Adoption of Previous Planning Advisory Committee Minutes:**

Moved by Heather Lang, seconded by Scott Brum, **THAT** the Planning Advisory Committee Minutes of the September 8, 2015, meeting be adopted as submitted and circulated.

**CARRIED.**

**Planning & Development:**

Nil.

**Reports of Committees of Planning & Other Boards, Committees and Commissions:**

a) Building/Zoning/Septic Department Report

Moved by Scott Brum, seconded by Mark MacKenzie, **THAT** the Building/Zoning/Septic Department Report for the month of September 2015, be accepted as information as submitted and circulated.

**CARRIED.**

b) Committee of Adjustment

Moved by Scott Brum, seconded by Mark MacKenzie, **THAT** the Committee of Adjustment minutes of the August 26, 2015 & September 2, 2015, meetings be received as submitted and circulated.

**CARRIED.**

Committee Member Heather Lang commented that Committee Member Tom Peckett was mis-quoted on Page 7 of the August 26<sup>th</sup> meeting minutes. Staff was directed to advise the Committee of Adjustment Members that the newspaper mis-quoted Mayor Peckett with regards to the Nature Conservancy Applications. The Mayor said “As a Council, they feel it’s a done deal, however, the applications still have to go through final approval with the Committee of Adjustment.”

**Information Items:**

Nil.

**Motions:**

Nil.

**Applications for Consent/Minor Variance/Zoning Amendments:**

1. Committee of Adjustment - Notice of Decision
  - Application for Minor Variance - A-02/15 - Leonard Stavenow
  - Application for Consent - B-02/15 - Thomas McLennan
  - Application for Consent - B-09/15 - 1230381 Ontario Inc.
  - Application for Consent - B-10/15 - Orville and Bonnie Coe

Moved by Scott Brum, seconded by Mark MacKenzie, **THAT** the Planning Advisory Committee accept the above noted correspondence as information as submitted and circulated.

**CARRIED.**

2. Committee of Adjustment - Notice of Conditions Fulfilled
  - Severance Application - B-12/14 - Lou Laventure
  - Severance Application - B-03/15 - Conray Riopelle
  - Severance Application - B-05/15 - Charlene & Leander Hutchings

Moved by Scott Brum, seconded by Mark MacKenzie, **THAT** the Planning Advisory Committee accept the above noted correspondence as information as submitted and circulated.

**CARRIED.**

#### **Applications for Subdivisions & Site Plan Control:**

1. Braeburn Estates - Plan of Subdivision - 47-T-15005
  - Part Lot 17, Concession 2 - KDSA Development Corporation
  - County of Renfrew - Notice of Application for Subdivision
  - Township of McNab/Braeside - Notice of Application of Public Meeting

Moved by Mark MacKenzie, seconded by Scott Brum, **THAT** the Planning Advisory Committee accept the above noted correspondence for Braeburn Estates - Plan of Subdivision - 47-T-15005 - Part Lot 17, Concession 2 - KDSA Development Corporation as information as submitted and circulated.

**CARRIED.**

#### **Unfinished Business:**

Nil.

#### **New Business:**

1. BioMass Municipal Council Support Resolution - Reichart

Moved by Mark MacKenzie, seconded by Scott Brum, **THAT** this correspondence be accepted as information as submitted and circulated.

**CARRIED.**

Staff was directed to invite the Reicharts' to the next Regular Meeting of Council as a delegation so that more information could be provided.

**Notice of Motions:**

Nil.

**Public Questions/Comments:**

Nil.

Mr. Howarth & Mr. Vereyken vacated the Council Chambers at this time.

**Ten Year Plan:**

1. Treasurer Report dated October 1, 2015 - Township Building Survey Results

The Committee discussed the results of the building survey and the report prepared by Ms. Lochtie. Chair Armsden advised that he would draft and bring forward a Building Committee mandate. Chair Armsden also advised that he would draft a document to record milestones.

Staff was directed to prepare a one page report for each building summarizing the survey results for that particular building and include other pertinent information. This report is to be brought forward to the November Planning Advisory Committee meeting.

Staff was directed to find out what the cost would be to have the entrance to the new Salt and Sand Shed coming from three options; Phillips Street, River Road and Sarah Street.

Staff was directed to bring forward terms of reference for the Building Committee to the next Planning Advisory Committee meeting.

**Closed Meeting Session:**

Nil.

**Adjournment:**

The Planning Advisory Committee meeting adjourned at 9:15 p.m.

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CHAIR

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CAO/CLERK