

CORPORATION OF THE TOWNSHIP OF McNAB/BRAESIDE
SPECIAL COUNCIL MEETING
BUDGET
February 12, 2013

The Council of the Corporation of the Township of McNab/Braeside met at 12:00 p.m.

Staff in attendance: Noreen C. Mellema, CAO/Clerk
Connie Graham, Treasurer/Deputy-Clerk

Media in attendance: None

1. **CALL TO ORDER AND ROLL CALL**

All members of Council were in attendance this afternoon.

2. **DISCLOSURES OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF**

No disclosures of pecuniary interest were declared at this time.

3. **ADOPTION OF AGENDA**

Moved by Councillor Styles, seconded by Deputy Mayor Blimkie,
THAT the agenda dated February 12, 2013 be adopted as submitted
and circulated. **CARRIED.**

4. **NOTICE OF MEETING**

a) Item: Notice dated February 5, 2013

The Clerk read the notice of the Special Meeting. The notice was posted on the Township website calendar. The Clerk further advised that the notice of the Special Meeting was published in the February 7, 2013 editions of the Arnprior and Renfrew Newspapers.

5. **DELEGATIONS AND PRESENTATIONS**

- Nil.

6. **ITEMS OF BUSINESS**

Public Works (Roads)

The following items were discussed at the Public Works Committee Meeting earlier today:

- Delete Campbell Drive resurfacing (1.9 km) and Carmichael Sideroad (.35km). Council's decision was not to pursue this work this year as a result of the Township being advised they did receive funding from the MIII application.
- Increase Campbell Drive culvert replacement by \$56,000 to allow for additional paving (.7km) to alleviate the ruts in this road for safety purposes.

Council

The following items were adjusted:

- Decreased mileage expense by \$ 500.00
- Increased conventions and meetings by \$1,000.00
- Increased misc. by \$ 750.00 for the Mayor's cell phone (full year of coverage)
- Decreased donations by \$ 1,000.00
- Increased Council salaries by 1.5%

The donation to the Arnprior Agricultural Fair was deleted this year, because last year's donation of \$ 1,000 was to be used on 4-H activities, which did not take place. It was expressed that last year's donation should be used on this years 4-H activity if there is any. Staff direction to notify the fair committee.

Moved by Councillor McIlquham, seconded by Councillor Campbell,
THAT Council of the Township of McNab/Braeside hereby approve
a cost of living increase of 1.5% to Council honorariums.
CARRIED.

Administration

The following items were adjusted:

- Increased public relations by \$1,000.00 for the purchase of promotional items.
- Increased accessibility by \$2,000.00 to prepare a design for the municipal building as well as host a seminar. Other municipalities have been invited to attend.
- Increased staff salaries including Fire salaries by 2%

Moved by Councillor McIlquham, seconded by Councillor Styles,
THAT Council of the Township of McNab/Braeside hereby approve
a cost of living increase of 2% to Staff and Fire honorariums/fire
wages. **CARRIED.**

Building

The following items were discussed:

- Mileage rate remains at the .48 per/km for the Township.
- CBO is currently on a contract until April, and the new contract for four days a week will

- begin in May.
- Decreased legal fees by \$ 7,000.00. No pending claims to date.

Animal Control & By-law Enforcement

The following items were discussed:

- Decreased contract by \$ 10,000.00 based on last year's actual.

Emergency Planning

The following items were discussed:

- Purchase EOC & communications equipment including portable radio.
- Three courses for certification and one conference for the coordinator.
- Mileage for attending courses at the County of Renfrew.

It was noted by Mr. Lough, CEMC that there is a \$ 4,525.00 increase over last year. However in order to effectively meet the compliance requirements of the Province and provide the Township with a robust plan to prevent, prepare for, and response to and recover from a disaster the following items are necessary. Some items were deferred to next year.

Museum

The following items were discussed:

- Decreased mileage by \$300.00
- Decreased outreach programs by \$225.00, membership fee of \$25.00 to be applied.
- Deleted audit expense
- Increased salaries to cover the hiring of a seasonal maintenance garden attendant from April to October.

It is noted that the audit expense will be covered under the administration audit services.

Planning

The following items were discussed:

- Increase printing expenses to cover additional copies for Council.
- Increase professional fees to cover extra costs associated with public meetings and increase in County rates.

Mayor Campbell inquired if Council wanted to begin to review the Comprehensive Official Plan to change the settlement areas and update recent zoning amendments to promote development in the Township. It was the consensus of Council to defer this item to 2015, because of the current workload of meetings already planned for 2013 as well as the additional costs related to a comprehensive review.

Economic Development

This is a new committee for 2013 and the following items were discussed:

- Wages for a staff person to take minutes
- Mileage of \$700.00 for a volunteer to attend Economic Development meetings at the County of Renfrew
- \$1,500.00 for one volunteer to attend conference in Kingston in September.
- \$1,000 for one focus public meeting to promote tourism. Costs may include rental, hiring speakers, coffee, etc.
- \$500.00 for supplies, photocopies, and prepare a brochure of commercial properties
- \$500.00 for advertising for said meeting

It was noted that the CAO/Clerk will need to be notified as soon as possible if the allotment for the conference is left in the budget as registration and accommodation needs to be done as early as possible for this conference.

Committee of Adjustment

The following items were discussed:

- \$ 2,300.00 for two members to attend the annual conference.

7. CLOSED SESSION

Nil

8. CONFIRMATORY BY-LAW

- a) Item: By-Law #2013-07 - Confirm the proceedings of Council - February 12, 2013

Moved by Deputy Mayor Blimkie, seconded by Councillor Styles,
THAT By-Law No. 2013-07, Being a By-Law to confirm the proceedings of the Council of the Corporation of the Township of McNab/Braeside at the Special Meeting held on February 12th, 2013 I now deemed read a second and third time short and it is hereby enacted and passed. **CARRIED.**

9. ADJOURNMENT

Moved by Deputy Mayor Blimkie, seconded by Councillor Styles,

THAT this Special Meeting of Council adjourn at 2:55 p.m.
CARRIED.

MAYOR

CAO/CLERK

(Original signed by Mayor Mary M. Campbell and CAO/Clerk Noreen C. Mellema)