

CORPORATION OF THE TOWNSHIP OF McNAB/BRAESIDE
SPECIAL COUNCIL MEETING
February 4, 2013

The Council of the Corporation of the Township of McNab/Braeside met at 9:00 a.m.

Staff in attendance: Noreen C. Mellema, CAO/Clerk
Connie Graham, Treasurer/Deputy-Clerk
Ryan Frew, Director of Public Works and Property Manager
Brian Box, Road Superintendent
Geoff Patterson, Recreation Director
David Hartwick, Deputy Fire Chief

Media in attendance: Sherry Haaima, Metroland Newspapers

1. **CALL TO ORDER AND ROLL CALL**

All members of Council were in attendance this morning with the exception of Councillor McIlquham.

2. **DISCLOSURES OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF**

No disclosures of pecuniary interest were declared at this time.

3. **ADOPTION OF AGENDA**

Moved by Deputy Mayor Blimkie, seconded by Councillor Campbell, **THAT** the agenda dated February 4, 2013 be adopted as submitted and circulated. **CARRIED.**

4. **NOTICE OF MEETING**

a) Item: Notice dated January 28, 2013

The Clerk read the notice of the Special Meeting. The notice was posted on the Township website calendar. The Clerk further advised that the notice of the Special Meeting was published in the January 31st, 2013 editions of the Arnprior and Renfrew Newspapers.

5. **DELEGATIONS AND PRESENTATIONS**

- Nil.

6. **ITEMS OF BUSINESS**

Public Works & Property Department**Public Works (Roads)**

Ryan Frew, Director of Public Works and Property Manager and Roads Superintendent Brian Box were in attendance to review and present the 2013 Proposed Roads Budget to Council. Both Mr. Frew and Mr. Box began a line-by-line review of the roads operational & capital budgets. The following items were discussed:

1. Ditching budget remains the same as 2012 for the work yet to be completed on the Cunningham Municipal Drain.
2. Gravel resurfacing for Braeloch Road approx. 3.2 km.
3. Increase in Courses & Training for Grader Equipment Training for staff.
4. Fraser Road construction will be removed and reconsidered next year.
5. Campbell Drive culvert replacement is noted as first priority.
6. Campbell Drive and Carmichael Side Road resurfacing will be pending, if funding is approved from the MIII application. It was decided to include both roads in one tender to save paving costs.
7. Purchase of Tandem Plow Truck to replace 1995 Ford.
8. Purchase of ½ ton truck for the Public Works Director was approved.
9. Reduce vehicle maintenance by \$ 20,000.00 for all trucks.

Mayor Campbell inquired if driveways on McLachlan Road would be included in the 2013 budget. Mr. Box replied that if the driveways have settled, this item would be included in the culvert maintenance budget line. This item will be referred to the next Public Works meeting for discussion.

Mayor Campbell inquired about the hill on Flat Rapids and the gravel section to access Jahn's Bay Road. This item will be referred to the next Public Works meeting for consideration to pave the hill.

Mayor Campbell inquired about the use of guard rails at the intersection of McLeod Road and Burnstown Road and also the intersection of McLachlan Road and Creek Side Road. Mr. Frew explained that a site visit was completed and the use of guard rails is not required.

Mayor Campbell inquired about the sidewalk maintenance on Division Street. Mr. Frew advised that the County of Renfrew is planning to resurface the street, and is not prepared to do reconstruction. This item was referred to the next Public Works Committee for further discussion and recommendation.

Mayor Campbell inquired about the winter maintenance on sidewalks on River Road. Mr. Frew explained that the County of Renfrew plows the snow past the edge of the road, however the utility poles are between the road shoulder and the sidewalk. This item was referred to the next Public Works Committee for review.

Mr. Box advised that the engineering work for Duncan Drive in the amount of \$60,000.00 will be

funded from the reserve fund. The 2013 gas tax funding will be allocated to the reconstruction of Creek Side Road at the estimated cost of \$400,000.00. Mr. Frew explained that this is a connecting Township road that residents access to travel through to Renfrew and Stewartville.

There will be \$5,000.00 allocated from Lot Development Reserve to cover the cost of receiving quotes and technical drawings to upgrade the lunch room and the addition of two bays to the road garage.

It was noted that extra road signs purchased in 2012 were assigned to the 911 budget line.

Moved by Deputy Mayor Blimkie, seconded by Councillor Styles, **THAT** the cost of the said signs be allocated to the Safety Devices (signs) of the roads budget. **CARRIED.**

Public Works (Waste Management)

Waste Coordinator presented the budgets for Garbage Collection, Recycling and Disposal to Council. The Garbage and Recycling Collection budget lines were increased to cover the additional households and the increased cost per pickup for both contracts.

Deputy Mayor Blimkie advised that the stores that sell the garbage tags have not had an increase in remuneration.

Moved by Deputy Mayor Blimkie, seconded by Councillor Campbell, **THAT** the stores receive .15 cents per tag. **MOTION DEFEATED.**

Mayor Campbell inquired if the Committee reviewed the introduction of a large pickup or free day at curbside. Waste Coordinator explained that once the third stage of the relocation has been completed, which is the installation of the fencing and signs, the Committee will review introducing new programs at the landfill site.

Recreation

Geoff Patterson, Recreation Director was in attendance to discuss the 2013 Budget items as follows:

1. Other programs were discussed and it was decided to setup individual budget lines for revenues and expenses for each program.
2. Parking passes that would include Burnstown Beach, Red Pine Bay and Clay Bank Park .
3. Increase budget line in the amount of \$1,000.00 for Clay Bank Park to include a portable toilet.
4. Increase budget line in the amount of \$600.00 for the purchase of signs for the CN Recreational Trail.
5. Delete the purchase of a new tractor/mower and approve the costs for maintenance on the old tractor.
6. Delete the budget line for McNab Days for revenue and expenses, the Township will provide

in kind support for the pickup and removal of garbage and recycling only.

7. Approve the amount of \$5,000.00 for conducting a Township survey for the Recreation and Library Service agreements with the Town of Arnprior.

Mayor Campbell inquired if the students at the Burnstown Beach tracked the number of users. This information would be useful when applying for grants. This item was referred to the Recreation Committee to review.

Mayor Campbell inquired if the entrance to McNab Centre Park would be paved to control the dust. This item was referred to the Public Works Committee for review.

Deputy Mayor Blimkie advised that Mr. Cunningham completed the plumbing at the White Lake Rink and has donated his time. A thank you letter to be sent.

Deputy Mayor Blimkie submitted a cheque from the Canadian Royal Legion in the amount of \$200.00 for the Braeside Winter Carnival. The Treasurer will mail a thank you letter and receipt.

Mr. Patterson advised that he will submit an application to the Farm Credit Rural Initiatives for the Wellington outdoor rink.

Mr. Patterson advised that an additional part-time student would be needed this year to cover all the parks.

Councillor Campbell inquired if the Recreation Committee considered contracting out the grass cutting of McNab Centre and Dochart Parks. Recreation Director to obtain costs on such for future consideration.

Mr. Frew presented the three options for the completion of the Red Pine Bay Boat Launch. After a brief discussion the following resolution was passed.

Moved by Deputy Mayor Blimkie, seconded by Councillor Styles,
THAT the Township proceed with the completion of the Red Pine Bay Boat Launch, Category 3 permit to take water, recognizing that the Township has taken every effort to secure the \$50,000.00 in funding for the additional work in the amount of \$58,005.00, however failing receiving funding approve the budget in the amount of \$108,005.00. **CARRIED.**

Mayor Campbell advised that there is no cancellation clause in the Arnprior Recreation agreement, however, the Renfrew Recreation agreement may have this clause. Mayor Campbell further advised that the Township of Horton has opted out of the said agreements. Mayor Campbell also advised that the Township of Horton invoiced their own residents when the agreements were in place.

It was decided that the 2014 agreements would be discussed early in the year to provide sufficient time to give notice to the residents. Also the survey results would be part of Council's decision to continue with both the Recreation and Library agreements for both Towns.

Deputy Mayor Blimkie advised that the survey would have three simple questions, and would be mailed out to each property owner.

Moved by Deputy Mayor Blimkie, seconded by Councillor Campbell, **THAT** the Township submits the survey to each property owner per roll number to inquire the usage and/or support for recreation and library agreements for both Arnprior and Renfrew.
CARRIED.

Fire Department

Deputy Fire Chief Dave Hartwick was in attendance to review the 2013 fire budget. The following items were discussed:

1. The budget line for small tools was referred to the Fire Committee to review a business plan of all small tools currently purchased as well as future purchases.
2. Courses and Training were reduced by \$2,100.00 to allow for one person to take the Leadership Course this year and the second person next year.
3. Transfer to Reserves was reduced to \$20,000.00 for new vehicles.
4. Station # 3 purchase of a furnace was added to the capital budget.
5. Purchase of the Fire Tower was added to the capital budget, funding from reserves.

It was noted that the purchase and maintenance of extrication equipment will be reviewed at the Fire Committee meeting.

No capital purchases of new fire vehicles are budgeted for 2013.

There is a need to build up the reserves for the replacement of the fleet and SCBA's. The fire presentation listed three options, as follows;

1. Purchase new trucks complete with warranties and life cycles of 25 to 30 years of service.
2. Purchase demonstrator trucks that meet our specifications with the same warranties and life cycle.
3. Purchase used trucks, no warranties, may need frequent repairs, and varied life cycles.

Policing

The Treasurer informed Council that the policing estimate for 2013 is \$ 443,553.00 and the Ontario Municipal Partnership Funding is \$ 438,700.00, this amount has been reduced by \$ 44,600.00.

Councillor McIlquham advised that the Township will proceed with the Rent a Cop project this year,

\$300.00 was added to the budget.

Cemetery

The Treasurer advised that several trees must be removed this year, estimated cost for removal \$2,000.00.

Street Lights

The Treasurer advised that the 2013 budget can be reduced by \$6,000.00 based on 2012 actual.

Next Meeting

The next meeting is scheduled for Tuesday, February 12th starting at Noon to 3:00 p.m.

7. CLOSED SESSION

Nil

8. CONFIRMATORY BY-LAW

- a) Item: By-Law #2013-04 - Confirm the proceedings of Council - February 4, 2013

Moved by Councillor Campbell, seconded by Councillor Styles,
THAT By-Law No. 2013-04, Being a By-Law to confirm the proceedings of the Council of the Corporation of the Township of McNab/Braeside at the Special Meeting held on February 4th, 2013 I now deemed read a second and third time short and it is hereby enacted and passed. **CARRIED.**

9. ADJOURNMENT

Moved by Deputy Mayor Blimkie , seconded by Councillor Styles,
THAT this Special Meeting of Council adjourn at 5:00 p.m.
CARRIED.

MAYOR

CAO/CLERK

(Original signed by Mayor Mary M. Campbell and CAO/Clerk Noreen C. Mellema)