

CORPORATION OF THE TOWNSHIP OF McNAB/BRAESIDE
REGULAR COUNCIL MEETING
December 17, 2013

The Council of the Corporation of the Township of McNab/Braeside met at 7:00 p.m.

Staff in attendance: Noreen C. Mellema, CAO/Clerk
Angie Lochtie, Treasurer
Ryan Frew, Director of Public Works and Property Manager
Geoff Patterson, Recreation Director

Media in attendance: Peter DeWolf, MyFm Radio
Sherry Haaima, Metroland Newspapers

1. **CALL TO ORDER AND ROLL CALL**

All members of Council were in attendance this evening.

2. **DISCLOSURES OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF**

No disclosures of pecuniary interest were declared at this time.

3. **ADOPTION OF AGENDA**

Moved by Councillor Campbell, seconded by Councillor McIlquham, **THAT** the agenda dated December 17, 2013 be adopted as submitted and circulated. **CARRIED.**

4. **DELEGATIONS AND PRESENTATIONS**

Nil.

5. **MATTERS ARISING OUT OF THE DELEGATIONS HEARD**

Nil.

6. **ADOPTION OF PREVIOUS COUNCIL MINUTES**

Moved by Deputy Mayor Blimkie, seconded by Councillor Campbell, **THAT** the minutes of the December 3, 2013 Regular Meeting be adopted as submitted and circulated. **CARRIED.**

Moved by Councillor Styles, seconded by Councillor McIlquham,

THAT the minutes of the December 10, 2013 Special Meeting be adopted as submitted and circulated. **CARRIED.**

7. **REPORTS OF COMMITTEES OF COUNCIL & OTHER BOARDS, COMMITTEES AND COMMISSIONS**

a) **Mayor's Report**

Nil

b) **Clerk's Department Report**

Moved by Councillor Campbell, seconded by Councillor Styles, **THAT** the Clerk's Department Report dated December 9, 2013 be accepted as information as submitted and circulated. **CARRIED.**

c) **Public Works and Property Department Report**

Moved by Deputy Mayor Blimkie, seconded by Councillor McIlquham, **THAT** the Public Works and Property Department Report dated December 12, 2013 be accepted as information as submitted and circulated. **CARRIED.**

Moved by Councillor McIlquham, seconded by Councillor Campbell, **THAT** Council of the Township of McNab/Braeside hereby grant the sale of the surplus vehicles and equipment to the highest bidder. **CARRIED.**

d) **Waste Management Department Report**

Moved by Councillor McIlquham, seconded by Councillor Styles, **THAT** the Waste Management Department Report dated December 12, 2013 be accepted as information as submitted and circulated. **CARRIED.**

Moved by Councillor McIlquham, seconded by Councillor Campbell, **THAT** Council of the Township of McNab/Braeside hereby approves the 2014 Budget submitted by Golder Associates for the 2014 Groundwater and Surface Water Monitoring Program annual report at the landfill site at a cost of \$ 22,450.00 (excluding HST) as submitted; **AND FURTHER THAT** the CAO/Clerk be authorized to sign the Agreement for Consulting Services on behalf of the Township. **CARRIED.**

Moved by Councillor Styles, seconded by Deputy Mayor Blimkie, **THAT** Council of the Township of McNab/Braeside hereby approves the extension of the *Operations Management Services Agreement* for a 4-year term commencing March 31, 2014 as outlined in the proposal received by Stantec Consulting Ltd., **AND FURTHER THAT** the CAO/Clerk be authorized to sign the Professional Services Agreement on behalf of the Township. **CARRIED.**

e) **Parks & Recreation Report**

Moved by Councillor Styles, seconded by Deputy Mayor Blimkie, **THAT** the Parks & Recreation Department Revised Report dated December 13, 2013 be accepted as information as submitted and circulated. **CARRIED.**

Councillor Styles recommended that item #4 on the revised report be resolved at the staff level.

Deputy Mayor Blimkie inquired as to the status of the White Lake and Braeside Rinks. Recreation Director Geoff Patterson advised that the Treasurer and Director of Public Works had opened the Tenders that were received on December 10, 2013 and advised that 2 tenders for the 10 week duration were received for the Braeside Rink and no tenders were received for the White Lake Rink. The tendered amounts were as follows:
\$4,800.00 - Dan LeBlanc and \$6,500.00 - Gary Tripp

Deputy Mayor Blimkie advised that she would like to discuss an issue relating to the tenders in closed session.

f) **Fire Department Report**

Moved by Councillor Campbell, seconded by Councillor Styles, **THAT** the Fire Department Report dated December 13, 2013 be accepted as information as submitted and circulated. **CARRIED.**

Moved by Councillor McIlquham, seconded by Deputy Mayor Blimkie, **THAT** the current title of the Fire Prevention Officer Position currently held by Karen Barsoski be changed to Public Education Officer to avoid confusion. **CARRIED.**

Moved by Councillor Styles, seconded by Deputy Mayor Blimkie, **THAT** the position of training officer be filled for 2014. **CARRIED.**

Moved by Councillor Styles, seconded by Deputy Mayor Blimkie, **THAT** Council authorize 2 Officers of the Fire Department to attend the “Northeastern Fire Education Conference” in North Bay, Ontario. **CARRIED.**

g) **Treasury Department Report**

Moved by Deputy Mayor Blimkie, seconded by Councillor McIlquham, **THAT** the Treasury Department Report dated December 13, 2013 be accepted as information as submitted and circulated. **CARRIED.**

Deputy Mayor Blimkie inquired if an explanation could be put in future tax bills with the corrected information relating to the incorrect Financial information printed in the local paper.

h) **Accessibility Advisory Committee**

Moved by Councillor Styles, seconded by Councillor Campbell, **THAT** the Accessibility Advisory Committee Report dated December 12, 2013 be accepted as information as submitted and circulated. **CARRIED.**

i) **Library & Recreation Agreements**

Moved by Deputy Mayor Blimkie, seconded by Councillor Campbell, **THAT** the Library & Recreation Agreements Report dated December 9, 2013 be accepted as information as submitted and circulated. **CARRIED.**

j) **CEMC Report**

Moved by Deputy Mayor Blimkie, seconded by Councillor Styles, **THAT** the CEMC Report dated December 13, 2013 be accepted as information as submitted and circulated. **CARRIED.**

k) **Animal Control Report**

Moved by Councillor Campbell, seconded by Councillor Styles, **THAT** the Animal Control Report dated December 13, 2013 be accepted as information as submitted and circulated. **CARRIED.**

l) **Renfrew County Veterinary Services Committee**

Moved by Councillor Campbell, seconded by Councillor Styles, **THAT** the minutes of the September 24, 2013 Annual meeting and the Financial Statement for September 1st, 2012 to August 31st, 2013 for the Renfrew County Veterinary Services Committee be accepted as submitted and circulated. **CARRIED.**

m) **Arnprior & McNab/Braeside Archives Board**

Moved by Deputy Mayor Blimkie, seconded by Councillor McIlquham, **THAT** the Arnprior & McNab/Braeside Archives Board Report dated December 9, 2013 be accepted as information as submitted and circulated. **CARRIED.**

8. **INFORMATION ITEMS**

a) Item: Correspondence Items Circulated

Moved by Councillor Styles, seconded by Councillor McIlquham, **THAT** the correspondence items #1- #21 (November 28 - December 12, 2013 inclusive) which were distributed separately be accepted as information as circulated. **CARRIED.**

Item #20 - Ministry of Citizenship and Immigration - Ontario Medal for Young Volunteers

A copy of this correspondence to be given to the Recreation Director for review into the criteria for this medal. Council were all in favour that should Miss Cook fulfil the requirements that her name be submitted.

9. **MOTIONS**

a) Item: Wind Turbine Projects

Moved by Councillor Styles, seconded by Councillor Campbell, **THAT WHEREAS** the Premier of Ontario has conveyed the Government's desire to limit Industrial Wind Turbine Projects to communities that are willing hosts; **AND WHEREAS** the Council of the Township of McNab/Braeside applauds the position taken by the Premier and the government; **AND WHEREAS** Council of the Township of McNab/Braeside has taken a position on the issue of Industrial Wind Turbines; **NOW THEREFORE BE IT RESOLVED THAT** based on the Council position, the Province of Ontario and specifically the Ministry of the Environment be now advised that the Township of McNab/Braeside is *Not a Willing Host*

of Industrial Wind Turbines; AND FURTHER THAT this resolution be circulated to Premier Kathleen Wynn, the Minister of Environment, the Minister of Energy, the Minister of Rural Affairs and all Renfrew County municipalities for their support and endorsement. **CARRIED.**

- b) Item: Celebrate Canada Program Application

Moved by Councillor McIlquham, seconded by Councillor Styles, **THAT** the Council of the Township of McNab/Braeside authorize the application for funding under the 2014 Celebrate Canada program. **CARRIED.**

- c) Item: Canada Summer Jobs Program Application

Moved by Councillor Campbell, seconded by Councillor Styles, **THAT** the Council of the Township of McNab/Braeside authorize the application for funding under the Canada Summer Jobs 2014 program. **CARRIED.**

- d) Item: Building Permit Fee Re-imbusement

Moved by Deputy Mayor Blimkie, seconded by Councillor McIlquham, **THAT** Council of the Township of McNab/Braeside hereby agree to refund Mr. Greg Stewart the fees paid for Building Permit #13-063 in the amount of \$340.00 as recommended by the Planning Advisory Committee. **CARRIED.**

- e) Item: Building By-Law Amendment

Moved by Councillor McIlquham, seconded by Councillor Styles, **THAT** Council of the Township of McNab/Braeside approve that the Township's Building By-Law be amended to delete Section 11 (c); **AND FURTHER THAT** the fee exemption for Senior Citizens be removed and the corresponding fee schedules be amended as required. **CARRIED.**

- f) Item: Request for Support #1

Moved by Councillor Campbell, seconded by Councillor McIlquham, **THAT** the above requests for support list be accepted as information. **CARRIED.**

Councillor McIlquham requested that item #1 on the resolution support list be endorsed by Council.

- Prescott Russell - Peat Moss Extraction

Moved by Councillor McIlquham, seconded by Deputy Mayor Blimkie, **THAT WHEREAS** the Aggregate Resources Act controls and regulates aggregate operations on Crown and private lands; **AND WHEREAS** the Act provides that every licensee or holder of an aggregate permit shall pay an annual fee to local municipalities; **AND WHEREAS** peat-moss extractors are not subjected to annual fees; **AND WHEREAS** in the Act, the word “earth” does not include topsoil and peat moss; **AND WHEREAS** municipalities must ensure the protection of the road network as heavy trucks carrying peat moss contribute to the deterioration of roads and infrastructures; **BE IT RESOLVED** that Council of the Township of McNab/Braeside supports the petition to the Ministry of Natural Resources by the United Counties of Prescott and Russell to amend the Aggregate Resources Act to ensure that peat moss extractors are subject to the same criteria as other aggregate extractors. **CARRIED.**

10. UNFINISHED BUSINESS

- a) Item: Library Credit Financial Impact

Moved by Deputy Mayor Blimkie, seconded by Councillor Styles, **THAT** Council of the Township of McNab/Braeside accept the Library Reimbursement Financial Impact Report dated December 11, 2013 as information as submitted and circulated. **CARRIED.**

- b) Item: Nick Smith Center Program Credit Financial Impact

Moved by Councillor McIlquham, seconded by Councillor Campbell, **THAT** Council of the Township of McNab/Braeside accept the Recreation Reimbursement Financial Impact Report dated December 12, 2013 as information as submitted and circulated. **CARRIED.**

Councillor Styles brought forward a motion that was seconded by Councillor McIlquham to pay the Town of Arnprior the same amount as paid in 2013; **AND FURTHER** to increase 2 or 3% for 2015 until such a time as an agreement can be established for recreation services.

Council discussed this motion, however, it was determined that this motion could not be voted on by Council as there was already a motion passed by Council that they not enter into

agreements with the Town of Arnprior nor the Town of Renfrew for recreation and library services. **MOTION WITHDRAWN.**

Moved by Councillor Styles, seconded by Councillor McIlquham, **THAT** Council of the Township of McNab/Braeside rescind the motion that was passed by Council to not enter into agreements with the Town of Arnprior and the Town of Renfrew for recreation and library services. **MOTION DEFEATED.**

Deputy Mayor Blimkie stated that the Township could put donation jars at local businesses to help offset the cost of recreation in the Township. The matter was referred to the Recreation Committee for discussion.

- c) Item: Station #2 Roof

Moved by Deputy Mayor Blimkie, seconded by Councillor Styles, **THAT** Council of the Township of McNab/Braeside accept the correspondence as noted above as information as submitted and circulated. **CARRIED.**

This matter will be reviewed by the Director of Public Works, Mr. Ryan Frew to assess and provide a recommendation to Council with regards to a metal roof versus 25 year shingles for future consideration.

11. **NEW BUSINESS**

- a) Item: Asset Management Plan

Moved by Councillor Styles, seconded by Councillor McIlquham, **THAT** Council of the Township of McNab/Braeside accept the Asset Management Plan as prepared and submitted by KPMG; **AND FURTHER THAT** the Township Council is prepared to utilize the Plan to guide future investment decisions; **AND FURTHER THAT** the Plan be viewed as a “living” document that requires continuous updates and improvements. **CARRIED.**

12. **BY-LAWS**

- a) Item: By-Law #2013-63 - Building By-Law

Moved by Deputy Mayor Blimkie, seconded by Councillor McIlquham, **THAT** By-Law No. 2013-63, Being a By-Law respecting Construction, Demolition and Change of Use Permits and

Inspections, I now deemed read a second and third time short and it is hereby enacted and passed. **CARRIED.**

- b) Item: By-Law #2013-64 - Closed Meeting Investigation Procedures

Moved by Aldene Styles, seconded by Councillor Campbell, **THAT** By-Law No. 2013-64, Being a By-Law to appoint a Closed Meeting Investigator and for closed meeting investigation procedures for the Corporation of the Township of McNab/Braeside, I now deemed read a second and third time short and it is hereby enacted and passed. **CARRIED.**

- c) Item: By-Law #2013-65 Alternative Voting Method

Moved by Deputy Mayor Blimkie, seconded by Councillor McIlquham, **THAT** By-Law No. 2013-65, Being a By-Law to authorize the use of internet and telephone voting as an alternative voting method, I now deemed read a second and third time short and it is hereby enacted and passed. **CARRIED.**

13. NOTICE OF MOTIONS

Nil.

14. PUBLIC QUESTIONS

- a) Item: Peter Dewolf - MyFM

Mr. Dewolf stated that he is making a formal objection to the rink tenders being moved into closed session.

- b) Item: Christine Freemark

Mrs. Freemark stated that the recreation/library petition was created to enable taxpayers to give their views to a question that was not on the Township survey, being - "Does your household support recreation being paid from the tax base?"

15. CLOSED MEETING SESSION

Moved by Deputy Mayor Blimkie, seconded by Councillor McIlquham, **THAT** Council of the Township of McNab/Braeside move into closed session under Section 239.2 (b) personal matters about an identifiable individual, including municipal or local board employees and under Section (e) to discuss litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board and under Section

(f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose at 8:55 p.m. **CARRIED.**

Moved by Deputy Mayor Blimkie, seconded by Councillor Styles, **THAT** Council resume the Open Session at 10:00 p.m. **CARRIED.**

Moved by Deputy Mayor Blimkie, seconded by Councillor Campbell, **THAT** Council of the Township of McNab/Braeside agree to extend the hours of the Council meeting for December 17, 2013 past the adjournment time of 10:00 p.m. **CARRIED.**

Moved by Councillor Styles, seconded by Deputy Mayor Blimkie, **THAT** Council of the Township of McNab/Braeside accept with regret the resignation of Fire Chief Ken Walton. **CARRIED.**

Moved by Deputy Mayor Blimkie, seconded by Councillor McIlquham, **THAT** Council of the Township of McNab/Braeside appoint Deputy Fire Chief David Hartwick as Acting Fire Chief until such a time as the position has been reviewed. **CARRIED.**

Moved by Councillor McIlquham, seconded by Councillor Styles, **THAT** Council of the Township of McNab/Braeside accept the lowest tender for the Braeside Rink maintenance from Mr. Dan Leblanc. **CARRIED.**

16. **NOTICE OF COUNCIL MEETING DATES**

As recorded on the Agenda

17. **CONFIRMATORY BY-LAW**

a) Item: By-Law #2013-66 - Confirmatory By-Law - December 17, 2013

Moved by Councillor McIlquham, seconded by Councillor Campbell, **THAT** By-Law No. 2013-66, Being a By-Law to confirm the proceedings of the Council of the Corporation of the Township of McNab/Braeside at the Regular Meeting held on December 17, 2013, I now deemed read a second and third time short and it is hereby enacted and passed. **CARRIED.**

18. **ADJOURNMENT**

Moved by Deputy Mayor Blimkie, seconded by Councillor McIlquham, **THAT** this meeting of Council adjourn at 10:10 p.m.
CARRIED.

MAYOR

CAO/CLERK

(Original signed by Mayor Mary M. Campbell and CAO/Clerk Noreen C. Mellema)