



**MINUTES**  
**Special Council Meeting**  
**Thursday, December 3, 2015**  
**Council Chambers 7:00 PM**

**COUNCIL PRESENT:** All members of Council were present this evening.

**STAFF PRESENT:** Lindsey Parkes, CAO/Clerk  
Angela Young, Deputy Clerk  
Angela Lochtie, Treasurer  
David Hartwick, Fire Chief  
Geoff Patterson, Recreation Director  
Ryan Frew, Director of Public Works

**MEDIA PRESENT:** John Carter, Metroland Newspaper (7:42 p.m.)

- 1. Call to Order and Roll Call**
- 2. Disclosure of Pecuniary Interest and the General Nature Thereof**

No disclosures of pecuniary interest were declared at this time.

- 3. Adoption of the Agenda**
  - 3.1 December 3, 2015 - Meeting Agenda

**RESOLUTION - SM - 1-2015**

Moved by Deputy Mayor Armsden, seconded by Councillor Lang

***THAT the agenda dated December 3, 2015, be adopted as submitted and circulated.***

**CARRIED.**

- 4. Special Meeting Notice**
  - 4.1 Notice of Special Meeting dated November 30, 2015

The Clerk read the Notice of the Special Meeting. The Clerk advised that the Notice of the special Meeting was posted on the Township Website calendar, and on the front door and front counter of the Municipal office as well as on the door to the Council Chambers.

**5. Delegations and Presentations**

Nil.

**6. Matters Arising out of Delegations Heard**

Nil.

**7. Unfinished Business**

- 7.1 FACT-MB Inc.  
Correspondence from FACT-MB Inc. dated December 1, 2015

**RESOLUTION - SM - 2-2015**

Moved by Councillor MacKenzie, seconded by Councillor Brum

*THAT Council accept this correspondence as information as submitted and circulated.*

**CARRIED.**

**8. Items of Business**

- 8.1 2016 Budget - Decision Items

Mayor Peckett explained that the budget would be reviewed in two rounds, the first round Council will decide to cut or keep each item, the second round will go over all of the "keep" items and decide what still has to be cut. The results of each round can be seen below.

Township of McNab/Braeside

Budget 2016

**Decision Items - Round 1**

Changes to Date		Total Budget	Levy Impact	Reserve Impact	
Recreation	Loggers Memory	10,000	6,350	3,650	Added
Taxation	Power Dam Revenue (Not cut for 2016)		- 6,451		Added

10-Year Plan Roads, Vehicles and Equipment

The following capital budget is based on the 10-year roads, vehicles and equipment plan. In

past years, tax dollars have been used to contribute to capital replacement as reserves themselves are insufficient to replace the \$225.5M worth of Township assets. It is EXTREMELY IMPORTANT to retain these tax dollars for capital replacement as per the 10-year plan. If tax dollars are removed, the plan will no longer be achievable without significant tax increases in future years. For example, if the planned vehicle replacements/refurbishments are deferred to 2017 and the tax dollars are removed, then the tax levy will need to increase by an estimated 4% next year to address both 2016 and 2017 requirements. The goal with these 10-year plans is to keep funding consistent, with manageable, steady increases over time so as not to create sharp increases in the levy requirements year-to-year. For the PW, these trucks are required to maintain the current level of service provided to residents.

Dept	Item	Total Budget	Levy Impact	Reserve Impact	
10 Year Capital Plan Roads, Vehicles and Equipment	2016 Roads Plan	2,120,000	301,000	1,819,000	
	McLeod Road 150M Repair	45,000	9,000	36,000	
	Replacement PW #18 2001 Medium Duty Truck	130,000	15,000	115,000	
	Replacement PW #12 1989 Water Tanker	90,000	18,000	72,000	
	Computer Refresh/Vadim Part 2 of 3	13,695		13,695	
	Refurbish 96-16	56,000	11,200	44,800	
	Hoses & Extrication	32,000	6,400	25,600	
	Dry Hydrant Mill Ridge	10,000	2,000	8,000	deferred to 2017
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Possible Additions					
Dept	Item	Total Budget	Levy Impact	Reserve Impact	Options
Recreation	Programming - Part time to full time		-		Add? Figures to follow
	MCP - Additional M&R 2nd ice surface WLP		-		
	2nd ice surface Braeside	-	-		

Decision Items					
Dept	Item	Total Budget	Levy Impact	Reserve Impact	Options
ALL	COLA 1%	10,609	10,609		Keep
STAFFING	Cashier/Receptionist (May 2016)	45,704	45,704		Later start date
	Programs (Feb 2016)	27,464	22,101		Later start date
Carry Forward from 2015	Waste Diversion Area (CF 2015)	10,000		10,000	
	Security Fence (CF 2015)	10,000		10,000	
	Station 1 Asphalt Paving (CF 2015)	12,000		12,000	
	PW Garage Windows and Doors Replacement	20,000	6,000	14,000	
	WLP Rink Boards	60,000		60,000	
	CN Trail Repairs (CF 2015)	20,000		20,000	
Fire Dept.	Volunteer Fire Fighter Increase	10,000	10,000		Keep
	Who's Responding App	1,575	1,575		Cut
	FP2 Fire Administration Software	4,965	4,965		Cut
	Rescue Truck	30,000	18,133	11,867	Cut
	Rescue Truck Operating Expenses	3,084	3,084		Cut
	Thermal Imaging Camera	9,600	1,920	7,680	Keep
Other Protection	Arnprior & District Humane Society	3,000	3,000		Keep

Planning	Advertising	6,000	6,000		Keep - Cost recovery in fees and charges
	Fact M-B	-	-		Cut
	John Kerr/Dave Simek	-	-		Cut
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EAC	Hearing in Calgary - 2 members of Council	3,500	3,500		Reduce to one person Cut
General Gov't	VadimOPEN property tax	5,668	5,668		Cut
	Strategic Plan	10,000	5,000	5,000	Keep
	Physician Recruitment	25,000	25,000		Keep
	Increase High School Bursary	600	600		Keep
	Arnprior Braeside McNab Seniors at Home Program	1,000	1,000		Increase
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Recreation	Fall Student Help for Parks Mtce 15H/week Sep-Oct	1,550	1,550		Keep
	Chairs @ Braeside RA	3,300	3,300		Cut
	Burnstown Beach Expansion	5,000	5,000		Cut
	MCP Canada 150 Field	120,000		120,000	Keep
	Used Rec Tractor	50,000	12,290	37,710	Cut
	McNab Days	4,000	4,000		Keep
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Museum	Museum Boulders	3,000	3,000		Cut
Landfill	Landfill: Waste Oil Bldg	15,000	3,000	12,000	Garbage Levy
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	Keep Garbage Levy same as 2015 (\$680 shortfall)				Garbage Levy, same rate as 2015
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Roads	Casual Winter Mtce	7,000	7,000		Cut
	Building Condition Assessment Museum	5,000	5,000		Cut
	Feasibility Study FIT solar projects on Twp lands	50,000		50,000	Remove - for now
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Property	Station 2 Furnaces	10,000	10,000		Keep
	Museum Hill Bldg Roof	15,000	3,000	12,000	Cut
	Perneel Asphalt Roof Replacement (Steel)	10,000	2,000	8,000	Cut
	Fire Station #1 Concrete Floor Office	1,000	1,000		Cut
	Fire Station #1 Leaking Urinal	500	500		Keep
	Fire Station #2 Concrete Floor Painting	2,000	2,000		Keep
	Fire Station #2 Water Heater	2,500	2,500		Keep
	Fire Station #3 Old Braeside Office Windows	2,000	2,000		Keep
	Fire Station #3 Old Braeside Office Paint/Cleanup	1,500	1,500		Cut
	Braeside RA Chimney Repair	3,000	3,000		Reduce to \$1000
	MCP Bathroom	3,000	3,000		Keep
	Grading Materials Burnstown Beach Rowing Garage	3,000	3,000		Cut
<hr/>	Township Office Design	200,000		200,000	Keep

Braeside RA Design	120,000	120,000	Keep
Station 1 Feasibility Study 3rd Bay	10,000	10,000	Keep
Braeside Sand/Salt Shed	38,127	38,127	Keep
Other?			

With cuts made by Council, Ms. Lochtie advised that the levy was at 9.2% after the first round.

Council recessed at 9:20 p.m.

Council reconvened at 9:27 p.m. with the same persons present.

Township of McNab/Braeside

Budget 2016

**Decision Items - Round 2**

Changes to Date		Total Budget	Levy Impact	Reserve Impact	
Recreation	Loggers Memory	10,000	6,350	3,650	Added
Taxation	Power Dam Revenue (Not cut for 2016)		- 6,451		Added
Dept	Item	Total Budget	Levy Impact	Reserve Impact	
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	Refurbish 96-16	56,000	11,200	44,800	
	Hoses & Extrication	32,000	6,400	25,600	
	Dry Hydrant Mill Ridge	10,000	2,000	8,000	deferred

					to 2017
Possible Additions					
Dept	Item	Total Budget	Levy Impact	Reserve Impact	Options
Recreation	Programming - Part time to full time		-		Remove
	MCP - Additional M&R				
	2nd ice surface WLP		-		
	2nd ice surface Braeside	-	-		
Decision Items					
Dept	Item	Total Budget	Levy Impact	Reserve Impact	Options
ALL	COLA 1%	10,609	10,609		Keep
STAFFING	Cashier/Receptionist (May 2016)	45,704	16,716		Later Start Date (October)
	Programs (Feb 2016)	27,464	27,464		Later Start Date (May)
Carry Forward from 2015	Waste Diversion Area (CF 2015)	10,000		10,000	
	Security Fence (CF 2015)	10,000		10,000	
	Station 1 Asphalt Paving (CF 2015)	12,000		12,000	
	PW Garage Windows and Doors Replacement	20,000	6,000	14,000	
	WLP Rink Boards	60,000		60,000	
	CN Trail Repairs (CF 2015)	20,000		20,000	
Fire Dept.	Volunteer Fire Fighter Increase	10,000	10,000		Keep
	Who's Responding App	1,575	1,575		Cut
	FP2 Fire Administration Software	4,965	4,965		Cut
	Rescue Truck	30,000	18,133	11,867	Cut
	Rescue Truck Operating Expenses	3,084	3,084		Cut
	Thermal Imaging Camera	9,600	1,920	7,680	Keep
Other Protection	Arnprior & District Humane Society	3,000	3,000		Keep



Planning	Advertising	6,000	6,000		Keep - Amend fees and charges
	Fact M-B	-	-		Cut
	John Kerr/Dave Simek	-	-		Cut
EAC	Hearing in Calgary - 2 members of Council	3,500	3,500		Reduce to one person
General Gov't	VadimOPEN property tax	5,668	5,668		Cut
	Strategic Plan	10,000	5,000	5,000	Keep
	Physician Recruitment	25,000	25,000		Keep
	Increase High School Bursary	600	600		Keep
	Arnprior Braeside McNab Seniors at Home Program	1,000	1,000		Status Quo
Recreation	Fall Student Help for Parks Mtce 15H/week Sep-Oct	1,550	1,550		Cut
	Chairs @ Braeside RA	3,300	3,300		Cut
	Burnstown Beach Expansion	5,000	5,000		Cut
	MCP Canada 150 Field	120,000		120,000	Keep
	Used Rec Tractor	50,000	12,290	37,710	Cut
	McNab Days	4,000	4,000		Keep
Museum	Museum Boulders	3,000	3,000		Cut
Landfill	Landfill: Waste Oil Bldg	15,000	3,000	12,000	Garbage Levy
	Keep Garbage Levy same as 2015 (\$680 shortfall)				Garbage Levy - same rate as 2014
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	Building Condition Assessment Museum	5,000	5,000		Cut
	Feasibility Study FIT solar projects on Twp lands	50,000		50,000	Remove - for now
Property	Station 2 Furnaces	10,000	10,000		Take out of Reserve
	Museum Hill Bldg Roof	15,000	3,000	12,000	Cut

Perneel Asphalt Roof Replacement (Steel)	10,000	2,000	8,000	Cut
Fire Station #1 Concrete Floor Office	1,000	1,000		Cut
Fire Station #1 Leaking Urinal	500	500		Keep
Fire Station #2 Concrete Floor Painting	2,000	2,000		Cut
Fire Station #2 Water Heater	2,500		2,500	Take out of Reserve
Fire Station #3 Old Braeside Office Windows	2,000	2,000		Keep
Fire Station #3 Old Braeside Office Paint/Cleanup	1,500	1,500		Cut
Braeside RA Chimney Repair	3,000	3,000		Reduce to \$1,000
MCP Bathroom	3,000	3,000		Keep
Grading Materials Burnstown Beach Rowing Garage	3,000	3,000		Cut
Township Office Design	200,000		200,000	Keep
Braeside RA Design	120,000		120,000	Keep
Station 1 Feasibility Study 3rd Bay	10,000		10,000	Keep
Braeside Sand/Salt Shed	38,127	38,127		Keep
Other?				

With cuts made by Council, Ms. Lochtie advised that the levy was at 8.5% after the second round.

Staff was directed to bring the 2016 Budget By-Law forward to the December 15, 2015 Council Meeting for consideration of passing.

**RESOLUTION - SM - 3-2015**

Moved by Deputy Mayor Armsden, seconded by Councillor Lang

*THAT Council accept this correspondence as information as submitted and circulated.*

**CARRIED.**

**RESOLUTION - SM - 4-2015**

Moved by Deputy Mayor Armsden, seconded by Councillor Lang

*THAT Council of the Township of McNab/Braeside agree to extend the hours of the Council meeting for 40 minutes past the adjournment time of 10:00 p.m.*

**CARRIED.**

8.2 Image Advantage - PDF Publishing

**RESOLUTION - SM - 5-2015**

Moved by Councillor Brum, seconded by Deputy Mayor Armsden

*THAT Council accept this as information as submitted and circulated.*

**CARRIED.**

**9. By-Laws**

Nil.

**10. Questions/Comments**

- 10.1 Martin Wright expressed his opinion in respect to FACT-MB requesting money from the Township. He also inquired as to where the Township stood in respect to land money and suggested that fees be charged to use the outdoor rinks.
- 10.2 John Carter received clarification on levy impact.
- 10.3 Martin Wright commented that he thought Council was deferring and therefore no further ahead in comparison to previous years.
- 10.4 Councillor MacKenzie asked that it be noted in the minutes that he would like to delay the passing of the Budget By-Law in order to discuss ways to increase fees and use volunteers to reduce payouts.

**11. Closed Meeting Session**

Nil.

**12. Confirmatory By-Law**

- 12.1 By-Law #2015-109 - Confirmatory

**RESOLUTION - SM - 7-2015**

Moved by Councillor Lang, seconded by Deputy Mayor Armsden

*THAT By-Law #2015-109, being a By-Law to confirm the proceedings of the December 3, Special Meeting of Council of the Corporation of the Township of McNab/Braeside, I now deemed read a second and third time short and is hereby enacted and passed.*

**CARRIED.**

**13. Adjournment**

This meeting adjourned at 10:40 p.m.

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Mayor

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CAO/CLERK