

CORPORATION OF THE TOWNSHIP OF McNAB/BRAESIDE  
REGULAR COUNCIL MEETING  
April 21, 2015

The Council of the Corporation of the Township of McNab/Braeside met at 7:00 p.m.

Staff in attendance: Lindsey Parkes, CAO/Clerk  
Angela Young, Deputy Clerk  
Angela Lochtie, Treasurer  
Ryan Frew, Director of Public Works and Property Manager  
Geoff Patterson, Recreation Director

Media in attendance: Derek Dunn, Metroland Newspapers

1. **CALL TO ORDER AND ROLL CALL**

All members of Council were in attendance this evening.

2. **DISCLOSURES OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF**

No disclosures of pecuniary interest were declared at this time.

3. **ADOPTION OF AGENDA**

The agenda dated April 21, 2015 was accepted as submitted and circulated.

4. **DELEGATIONS AND PRESENTATIONS**

- Andrew Newman, CPA, CA, KPMG - Review 2014 Financial Audit

Mr. Newman reviewed the financial statement prepared by KPMG for the Township. Mr. Newman briefly reviewed the financial assets and liabilities for the Township and the equity position the Township had at year end.

Mayor Peckett thanked Mr. Newman for his presentation this evening.

Moved by Deputy Mayor Armsden, seconded by Councillor Brum, **THAT** Council of the Township of McNab/Braeside hereby approves the audited 2014 Consolidated Financial Statements of the Corporation of the Township of McNab/Braeside for the year ended December 31, 2014 as prepared by KPMG.

**CARRIED.**

- Rachel Dupuis - Farmers Market - Glasgow Station

Ms. Dupuis reviewed her proposal for a McNab market at Glasgow Downs. She reviewed the mission statement, along with her objectives for the market. Ms. Dupuis reviewed the proposed site plan along with her marketing strategy and advised Council that there are currently 4 vendors for this market with a possibility of 2 more this year if the market is at a visible site to the public.

Mr. Ryan Frew was in attendance this evening and commented in response to Council questions that with the highway twinning in that area there may be no site to set up the market stalls. Mayor Peckett inquired if Ms. Dupuis would be interested in turning her focus to the Perneel building as a venue for the market. Ms. Dupuis thought that this may be a site she would consider should the Township be willing to bring in portable toilets. Mayor Peckett thanked Ms. Dupuis for her presentation this evening and requested Ms. Dupuis contact the CAO/Clerk to review the proposal.

Moved by Councillor MacKenzie, seconded by Councillor Lang, **THAT** Staff be directed to into the aspects to moving this proposal forward.

**CARRIED.**

- Geoff Patterson - Presentation CPRA Canadian Certified Playground Inspector

Mayor Peckett congratulated Mr. Patterson on his successful completion of the re-certification exam for the Canadian Certified Playground Inspector. This re-certification is valid for the next 3 years. Mayor Peckett further stated that it is a bonus that we have a staff member that is certified to perform these inspections and thanked Mr. Patterson for taking this initiative.

## 5. **MATTERS ARISING OUT OF THE DELEGATIONS HEARD**

Nil.

## 6. **ADOPTION OF PREVIOUS COUNCIL MINUTES**

Moved by Councillor Brum, seconded by Councillor Lang, **THAT** the minutes of the April 7, 2015, Regular Meeting be adopted as submitted and circulated.

**CARRIED.**

## 7. **REPORTS OF COMMITTEES OF COUNCIL & OTHER BOARDS, COMMITTEES AND COMMISSIONS**

### a) **Mayor's Report**

Mayor Peckett summarized his meeting attendance for the months of February, March and April 2015 in his capacity as Mayor of the Township of McNab/Braeside. The list of the meeting dates was submitted to the Clerk to be included in the meeting file.

Moved by Deputy Mayor Armsden, seconded by Councillor Brum, **THAT** the Mayor's Verbal Report be accepted as information as submitted and circulated.

**CARRIED.**

b) **Clerk's Report**

Moved by Councillor MacKenzie, seconded by Councillor Brum, **THAT** the Clerk's Report dated April 16, 2015, be accepted as information as submitted and circulated.

**CARRIED.**

Moved by Councillor MacKenzie, seconded by Councillor Lang, **THAT** Council hereby authorize the application for funding under the Enabling Accessibility Fund; and further that the Township will contribute at least 35% of the total eligible project costs.

**CARRIED.**

Mayor Peckett noted that the quotes for the removal, disposal and installation of carpet at the municipal building came in over budget with some unknown costs once the removal was started and he would leave it up to Council's discretion as to if they wished to move ahead with this project. Council were in agreement to leave as is at this time.

c) **Public Works Department Report**

Moved by Councillor Lang, seconded by Councillor Brum, **THAT** the Public Works Department Report dated April 1, 2015, be accepted as information as submitted and circulated.

**CARRIED.**

Public Works Director provided some clarifications upon questioning to Council with regards to the Geotechnical Study as outlined in the report. Mr. Frew explained that each road is very site specific and construction recommendations and studies depend on the area.

d) **Parks & Recreation Report**

Moved by Councillor MacKenzie, seconded by Councillor Brum, **THAT** the Parks & Recreation Department Report dated April 16, 2015, be accepted as information as submitted and circulated.

**CARRIED.**

Moved by Deputy Mayor Armsden, seconded by Councillor Brum, **THAT** Council approve the fees for McNab Days Events as proposed by the Recreation Committee; **AND FURTHER THAT** the fees and charges by-law be amended accordingly and brought forward for passing.

**CARRIED.**

Moved by Deputy Mayor Armsden, seconded by Councillor Lang, **THAT** Council approve the establishment of a Township "Trails focus group" which will meet under the guidance of the Recreation Department and help improve/expand the existing trail system within the Township of McNab/Braeside.

**CARRIED.**

Moved by Councillor MacKenzie, seconded by Councillor Brum, **THAT** Council waive the rental fees at the Braeside RA Centre for the purposes of offering Zumba classes on a trial basis until the feasibility of having it become a permanent part of the McNab/Braeside recreation programming is determined.

**CARRIED.**

Moved by Councillor Brum, seconded by Councillor Lang, **THAT** Council approve a process which recognizes McNab/Braeside athletes that have demonstrated outstanding achievement in their area of proficiency and that this be recognized formally by Council just prior to a Regular Council meeting.

**CARRIED.**

**e) Treasury Department Report**

Moved by Councillor Brum, seconded by Deputy Mayor Armsden, **THAT** the Treasury Department Report dated April 15, 2015, be accepted as information as submitted and circulated.

**CARRIED.**

**f) Council Members Report**

Moved by Councillor MacKenzie, seconded by Councillor Brum, **THAT** the Council Members Report dated April 15, 2015, be accepted as information as submitted and circulated.

**CARRIED.**

**8. INFORMATION ITEMS**

**a) Correspondence Items Circulated**

Moved by Councillor Brum, seconded by Deputy Mayor Armsden, **THAT** the correspondence items #1- #18 (April 7<sup>th</sup>- 17<sup>th</sup>, 2015 inclusive) which were distributed separately be accepted as information as circulated.

**CARRIED.**

## Item #14 - Arnprior Agricultural Society – Request for Sponsorship

Moved by Councillor MacKenzie, seconded by Councillor Lang, **THAT** Council of the Township of McNab/Braeside approve a sponsorship in the amount of \$80.00 for the Arnprior Stampede; **AND FURTHER THAT** the 2 tickets received for the stampede be donated to the McNab Public School Fun Fair.

**CARRIED.**

- b) Ministry of Environment - 2014 Groundwater and Surface Water Monitoring Program and Annual Operations Report

Moved by Councillor MacKenzie, seconded by Councillor Brum, **THAT** the correspondence from the Ministry of the Environment and Climate Change in regards to the McNab/Braeside Waste Disposal Site be accepted as information as circulated.

**CARRIED.**

9. **MOTIONS**

- a) Requests for Support #1-#3

Moved by Deputy Mayor Armsden, seconded by Councillor Brum, **THAT** the above requests for support list be accepted as information.

**CARRIED**

There were no requests for support received from Council members.

- b) Madawaska Shores Investment (Robert Wachna) - Clay Bank Park

Moved by Deputy Mayor Armsden, seconded by Councillor Brum, **THAT** Council directs the CAO/Clerk to send out the letter as discussed and approved by Council to Robert Wachna regarding the Clay Bank Park proposal.

**CARRIED.**

- c) Township Road Allowance - Evans McNab (Pocket Properties Inc. )

Moved by Deputy Mayor Armsden, seconded by Councillor Brum, **THAT** Council of the Township of McNab/Braeside hereby grant temporary permission to Evans McNab (Pocket Properties Inc.) to use the Township unopened road allowance from Osborne Street, adjacent to

- Pt. Lot A RP49R18084 Part 2 Plan 28 (Gail Pike);
- Plan 44, Blk. A Lots 1,2,3,4
- Plan 44, Blk. P Lot 29,30, 31, 32, 39, 40, 41,& to access properties as outlined on the Sketch together with Attachment 'A'.

**PURSUANT** to an agreement defining the scope of all the acceptable work as attached as Attachment 'A' together with proof of Liability Insurance.

**CARRIED.**

d) TransCanada Pipeline - Enbridge Gas Support

Moved by Deputy Mayor Armsden, seconded by Councillor Brum, **THAT** this matter be tabled to the next regular meeting of Council.

**CARRIED.**

10. **UNFINISHED BUSINESS**

a) OMB Hearing - Miller Quarry

Moved by Councillor Brum, seconded by Councillor MacKenzie, **THAT** Council of the Township of McNab/Braeside hereby accept the above correspondence as information as circulated.

**CARRIED.**

b) Township Branding/Logo

Moved by Councillor Lang, seconded by Deputy Mayor Armsden, **THAT** this matter be deferred until the new Township website is up and operational.

**CARRIED.**

c) Terry Thomson - Property Access

Deputy Mayor Armsden requested that this matter be deferred to the May 5, 2015 regular meeting of Council in order to permit him time to go speak to Mr. Thomson and do a site visit at the property.

Moved by Councillor Brum, seconded by Councillor MacKenzie, **THAT** this matter be deferred to the May 5, 2015 regular meeting of Council.

**CARRIED.**

d) Code of Conduct - Employees/Council

Moved by Deputy Mayor Armsden, seconded by Councillor Brum, **THAT** Council approve the Code of Conduct for Employees and Council Members, and that a motion to adopt these two policies be brought forward to the May 5, 2015 regular meeting of Council.

**CARRIED.**

11. **NEW BUSINESS**

- a) M. Sullivan & Son Limited - Golf Tournament

Moved by Councillor Lang, seconded by Councillor Brum, **THAT** the correspondence as noted above be accepted as information as submitted and circulated.

**CARRIED.**

- b) Ontario Early Years - AFPRC Family Fun Run & Stroll

Moved by Councillor MacKenzie, seconded by Deputy Mayor Armsden, **THAT** Council of the Township of McNab/Braeside hereby accept the above correspondence as information as submitted and circulated.

**CARRIED.**

- c) Touch a Truck and Meet a Machine

Moved by Councillor Brum, seconded by Deputy Mayor Armsden, **THAT** Council of the Township of McNab/Braeside hereby accept the above correspondence as information as submitted and circulated.

**CARRIED.**

12. **BY-LAWS**

- a) By-Law #2015-41 - OPA No. 8 - Riopelle

Moved by Deputy Mayor Armsden, seconded by Councillor Brum, **THAT** By-Law #2015-41, being a By-Law to amend No. 8 to the Official Plan for the Township of McNab/Braeside, I now deemed read a second and third time short and it is hereby enacted and passed.

**CARRIED.**

- b) By-Law # 2015-42 - Zoning Amended - Riopelle

Moved by Deputy Mayor Armsden, seconded by Councillor Brum, **THAT** By-Law # 2015-42, being a By-Law to amend By-Law # 2010-49, being the Comprehensive Zoning By-Law of the Corporation of the Township of McNab/Braeside, I now deem read a second and third time short and it hereby enacted and passed.

**CARRIED.**

13. **NOTICE OF MOTIONS**

Nil.

14. **PUBLIC QUESTIONS**

- a) Derek Dunn - Metroland Media requested a copy of the letter being sent to Mr. Wachna. A copy of this letter will be forwarded to him once Mr. Wachna has received it.
- b) Rae-Anne Porter stated that she would like to have walking access to Terry Thomson's property from the vacant parcel owned by the Township.
- c) Terry Thomson inquired as to why this property is 66' wide if it is not a road allowance.
- d) Mike Forester requested copies of the correspondence listed on the agenda under Terry Thomson in Unfinished Business. This information was given to Mr. Forester at the meeting.

15. **CLOSED MEETING SESSION**

Nil.

16. **NOTICE OF COUNCIL MEETING DATES**

As recorded on the Agenda

17. **CONFIRMATORY BY-LAW**

- a) By-Law #2015-43- Confirm the proceedings of Council - April 21, 2015.

Moved by Deputy Mayor Armsden, seconded by Councillor Lang, **THAT** By-Law #2015-43, being a By-Law to confirm proceedings of the April 21, 2015 Regular Meeting of Council of The Corporation of the Township of McNab/Braeside, I now deem read a second and third time short and it is hereby enacted and passed.

**CARRIED.**

18. **ADJOURNMENT**

The meeting of Council adjourned at 8:35 p.m.

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MAYOR

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CAO/CLERK