

CORPORATION OF THE TOWNSHIP OF McNAB/BRAESIDE
REGULAR COUNCIL MEETING
February 17, 2015

The Council of the Corporation of the Township of McNab/Braeside met at 7:00 p.m.

Staff in attendance: Lindsey Parkes, CAO/Clerk
Angela Young, Deputy Clerk
Geoff Patterson, Recreation Director
Angela Lochtie, Treasurer

Media in attendance: John Carter, Metroland Newspapers
Peter Dewolf, MyFm

1. CALL TO ORDER AND ROLL CALL

All members of Council were in attendance this evening.

2. DISCLOSURES OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

Councillor Lang declared a pecuniary interest on any items related to financial compensation for the Greer Group. No other disclosures of pecuniary interest were declared at this time.

3. ADOPTION OF AGENDA

Mayor Peckett requested that two items be added to the agenda as follows:

- Motions - Fire Department - Boot Request
- Closed Session - 239.2(f) Solicitor Client Privilege

The agenda dated February 17, 2015 was accepted as amended and circulated.

4. DELEGATIONS AND PRESENTATIONS

Nil.

5. MATTERS ARISING OUT OF THE DELEGATIONS HEARD

Nil.

6. ADOPTION OF PREVIOUS COUNCIL MINUTES

Moved by Deputy Mayor Armsden, seconded by Councillor Lang, **THAT** the minutes of the January

26, 2015 Special Meeting be adopted as submitted and circulated.

CARRIED.

Moved by Deputy Mayor Armsden, seconded by Councillor Lang, **THAT** the minutes of the January 27, 2015 Special Meeting be adopted as submitted and circulated.

CARRIED.

Moved by Deputy Mayor Armsden, seconded by Councillor Lang, **THAT** the minutes of the February 2, 2015 Special Meeting be adopted as submitted and circulated.

CARRIED.

Moved by Deputy Mayor Armsden, seconded by Councillor Lang, **THAT** the minutes of the February 3, 2015 Regular Meeting be adopted as submitted and circulated.

CARRIED.

Moved by Deputy Mayor Armsden, seconded by Councillor Lang, **THAT** the minutes of the February 9, 2015 Special Meeting be adopted as submitted and circulated.

CARRIED.

7. REPORTS OF COMMITTEES OF COUNCIL & OTHER BOARDS, COMMITTEES AND COMMISSIONS

a) Public Works Department

Moved by Councillor MacKenzie, seconded by Councillor Brum, **THAT** the Public Works Department Report dated February 12, 2015 be accepted as information as submitted and circulated.

CARRIED.

b) Waste Management

Moved by Deputy Mayor Armsden, seconded by Councillor Brum, **THAT** the Waste Management Report dated February 12, 2015 be accepted as information as submitted and circulated.

CARRIED.

c) Parks and Recreation Department

Moved by Councillor Brum, seconded by Councillor Lang, **THAT** the Parks and Recreation Department Report dated February 12, 2015 be accepted as information as submitted and circulated.

CARRIED.

Moved by Councillor Brum, seconded by Councillor Lang, **THAT** Council approve the placement of Coca-Cola vending machines at our Burnstown Beach, McNab Centre Park and Braeside RA Centre recreation areas for the purposes of adding a revenue stream to the Recreation Department to help offset various costs.

CARRIED.

Moved by Councillor Brum, seconded by Councillor Lang, **THAT** Council approve the request and letter as submitted by the Scottish Festival and further re-brand "McNab Days" to "McNab/Braeside Heritage Days" which would be a more umbrella style term, which would obviously include the Scottish Festival and the Riverdrive event under its' jurisdiction.

TABLED.

Councillor Lang submitted her recommendations to the Recreation Director regarding the McNab Days re-branding request. Council directed that this matter be further discussed with the Recreation Committee and information be brought back to Council.

Moved by Councillor Brum, seconded by Councillor Lang, **THAT** Council accept the proposal from Dan's Delicious Dogs to provide canteen service at Dochart Park for the 2015 season for the sum of \$500.00 plus the appropriate McNab/Braeside food vendor licensing fee.

CARRIED.

Moved by Councillor Lang, seconded by Deputy Mayor Armsden, **THAT** Council endorse the application as submitted by Mr. Dan Leblanc for a Special Occasion permit for the Braeside Cup to be held at the Braeside RA Centre on February 21, 2015.

CARRIED.

Moved by Councillor Brum, seconded by Deputy Mayor Armsden, **THAT** the correspondence from Boyd MacLaren regarding the funding for the Scottish Festival be accepted as information as submitted and circulated.

CARRIED.

Council directed that the Recreation Director clarify if the funds as requested are in addition to the reserve funds for McNab Days events. This matter to be brought back to Council once clarification is received.

Recreation Director Geoff Patterson vacated the Council Chambers at this time.

d) **Clerks Department**

Moved by Councillor Brum, seconded by Councillor MacKenzie, **THAT** the Clerks Department

Report dated February 12, 2015 be accepted as information as submitted and circulated.

CARRIED.

Moved by Councillor Brum, seconded by Councillor MacKenzie, **THAT** Council directs the CAO/Clerk to bring forward a by-law to the March 3, 2015 Regular Meeting of Council to join the OMERS pension program commencing April 4, 2015.

CARRIED.

e) Treasury Department

Moved by Deputy Mayor Armsden, seconded by Councillor MacKenzie, **THAT** the Treasury Department Report dated February 12, 2015 be accepted as information as submitted and circulated.

CARRIED.

Moved by Deputy Mayor Armsden, seconded by Councillor MacKenzie, **THAT** the Council of the Township of McNab/Braeside hereby approves the following as outlined in the attached schedules:

**Township of McNab/Braeside
Reserve Funds (Development Charges)
2014 Year End Report**

Account Description	Opening Balance Jan 1 2014	Transfer/ Close Old DC Funds per 2009 report	Updated Balance	Increase	Decrease	Closing Balance Dec 31 2014
Municipal Development (prior)	287,231.51	-287,231.51	0.00			0.00
Administrative (prior)	34,853.57	-34,853.57	0.00			0.00
Recreation	37,014.96		37,014.96	14,156.53		51,171.49
Fire	75,839.29		75,839.29	17,021.70	75,839.29	17,021.70
Roads	83,181.32		83,181.32	27,145.49	78,181.32	32,145.49
Development Charge Study	7,027.22	34,853.57	41,880.79	1,551.22	13,013.83	30,418.18
Jed Creek/Campbell Drive	2,594.00		2,594.00	1,056.94		3,650.94
Total	527,741.87	-287,231.51	240,510.36	60,931.88	167,034.44	134,407.80

New Non-DC Reserve: Solid Waste **287,231.51**

<u>2014 Budgeted Capital Projects</u>	<u>Budget</u>	<u>Actual</u>	
Duncan Drive	78,181.32	78,181.32	
2 Bays / Lunch Room to Road Building	5,000.00	0.00	<i>This project did not move forward</i>
Mini-Pumper	75,839.29	75,839.29	
Dochart Park - Lights	27,300.00	0.00	<i>This project did not move forward</i>
Study	15,000.00	13,013.83	
Study Amendment Dochart Creek	<u>3,000.00</u>	<u>0.00</u>	<i>Carried forward to 2015</i>
	204,320.61	167,034.44	

<u>History of Lot Development Fees</u>	<u>2014</u>	<u>2013</u>	<u>2012</u>	<u>2011</u>
Lot Development Fees and Interest	60,931.88	57,193.36	41,701.92	66,037.88

<u>Allocation of Lot Development Fee (Residential)</u>	<u>Bylaw 2009-25 % of Lot Devel. Fee</u>	<u>Bylaw 2014-47 % of Lot Devel. Fee</u>
Roads	49.80%	38.00%
Fire	30.70%	24.40%
Recreation	17.20%	34.60%
Jed Creek.Campbell Drainage System		\$ 311.00
Development Charges Study	2.30%	3.00%
	100.00%	100.00%

1. The creation of a new operating Reserve for Emergency Management to be used for the future purchase of emergency management equipment and supplies. 2. The transfer to and from Reserves and Reserve Funds for the year 2014 as estimated in the 2014 Budget and amended by the 2014 surplus and the 2014 projects carried forward from the 2014 Budget to the 2015 Budget.

3. The renaming of the **Accumulated Depreciation/Amortization Reserves** to **the Capital Asset Replacement Reserves** and associated transfer of specific capital project reserves to the appropriate asset replacement reserve as applicable; **AND FURTHER THAT** Council hereby declares and approves that monies collected annually through depreciation/amortization expense be transferred by the Treasurer to their respective Capital Asset Replacement Reserve to be used for the future replacement of Township assets; **AND FURTHER THAT** Council hereby declares and approves that monies collected for Reserve – Waste Management Closure be designated for the closure and post-closure care of the landfill located at 573 Calabogie Road, Arnprior, Ontario and the annual closing balance in this reserve be considered the funded portion of the Township's Landfill Closure and Post-Closure costs liability; **AND FURTHER THAT** Council hereby approves that all changes noted above are hereby effective commencing in the 2014 fiscal year.

CARRIED.

Treasurer Angela Lochtie vacated the Council chambers at this time.

8. INFORMATION ITEMS

a) Correspondence Items Circulated

Moved by Deputy Mayor Armsden, seconded by Councillor Brum, **THAT** the correspondence items #1- #8 (January 31st - February 12th, 2015 inclusive) which were distributed separately be accepted as information as circulated.

CARRIED.

Item# 4 Ottawa Valley Business - February 3, 2015

Council directed that the matter of Home Occupations and Home Industries be reviewed at the next Comprehensive Zoning By-Law review.

Item #6 - County of Renfrew Public Works and Engineering - 2015 Capital Works Project

Council directed that the Road Construction Capital Works Project be posted on the Township website.

Item #7 - Renfrew County's Mental Health Coalition - Clara Hughes - Movement is Medicine

Council requested that a copy of this correspondence be given to the Recreation Director.

b) Canadian Heraldic Society

Moved by Deputy Mayor Armsden, seconded by Councillor Lang, **THAT** the correspondence from the Canadian Heraldic Society regarding the symbolism of the armorial bearings of the Township be accepted as information as circulated.

CARRIED.

9. MOTIONS

a) Requests for Support #1- #2

Several Council Members requested that item #1 on the resolution support list be endorsed by Council.

Two Council Members requested that item #2 on the resolution support list be endorsed by Council.

- Autism Ontario - World Autism Awareness Day

Moved by Councillor Brum, seconded by Councillor Lang, **THAT** Council endorse World Autism Awareness Day and the Mayor's Proclamation as follows:

I, Mayor Tom Peckett of the Township of McNab/Braeside do hereby proclaim April 2nd as World Autism Awareness Day; **WHEREAS** World Autism Awareness Day will be recognized on April 2, 2015 in Canada thanks to Liberal Senator Jim Munson's Bill S-206, An Act Respecting World Autism Awareness Day; **AND WHEREAS** autism disorder (ASD) affects more than 100,000 Ontarians. Autism spectrum disorder is now recognized as the most common neurological disorder affecting 1 in every 94 children, as well as their friends, family and community; **AND WHEREAS** ASD is a spectrum disorder, which means it not only manifests itself differently in every individual in whom it appears, but its characteristics will change over the life of each individual as well. A child with ASD will become an adult with ASD; **AND WHEREAS** Autism Ontario (formerly Autism Society Ontario) is the leading source of information and referral on autism and one of the largest collective voices representing the autism community. Since 1973, Autism Ontario has been providing support, information and opportunities for thousands of families across the province; **AND WHEREAS** Autism Ontario is dedicated to increasing public awareness about autism and the day-to-day issues faced by individuals with autism, their families, and the professionals with whom they interact. The association and its chapters share common goals of providing information and education, supporting research, and advocating for programs and services for the autism community; **AND THEREFORE** I Mayor Tom Peckett, do hereby declare April 2nd as World Autism Awareness Day.

CARRIED.

- Village of Merrickville-Wolford - Industrial Wind Turbines

Moved by Councillor Brum, seconded by Councillor Lang, **THAT** Council hereby supports the Village of Merrickville-Wolford with respect to Industrial Wind Turbines; **AND FURTHER THAT** the Township of McNab/Braeside is not a willing host for industrial wind turbines.

DEFEATED.

- Fire Safety Boots

Moved by Councillor Brum, seconded by Deputy Mayor Armsden, **THAT** Council hereby authorize the Fire Chief to purchase 43 pairs of safety boots for the firefighters at a total of \$19,360.00.

CARRIED.

10. UNFINISHED BUSINESS

- a) Draft Fee By-Law

Moved by Councillor MacKenzie, seconded by Councillor Brum, **THAT** the draft fee by-law as submitted and circulated be approved by Council; **AND FURTHER THAT** this by-law be brought forward to the next regular meeting of Council for consideration of passing.

CARRIED.

- b) Draft Fire Permit Open Air Burning By-Law

Moved by Councillor Brum, seconded by Councillor MacKenzie, **THAT** the Draft Fire Permit Open Air Burning By-Law as submitted and circulated be approved by Council; **AND FURTHER THAT** this by-law be brought forward to the next regular meeting of Council for consideration of passing.

CARRIED.

- c) Draft Special Event Permit By-Law

Moved by Councillor Lang, seconded by Deputy Mayor Armsden, **THAT** the Draft Special Event Permit By-Law as submitted and circulated be approved by Council; **AND FURTHER THAT** this by-law be brought forward to the next regular meeting of Council for consideration of passing.

CARRIED.

Council directed that copies of this by-law once passed be forwarded to Mr. Thomson and Mr. McKinty.

- d) Naming of Municipal Assets and Facilities Policy

Moved by Councillor Lang, seconded by Deputy Mayor Armsden, **THAT** Council of the Township of McNab/Braeside hereby adopt Revised SOP # 011 "**Naming of Municipal Assets and Facilities**" policy as submitted and circulated.

CARRIED.

11. **NEW BUSINESS**

- a) Town Hall Meeting Schedule/Agenda

Moved by Councillor Lang, seconded by Councillor Brum, **THAT** the correspondence as submitted be accepted as information.

CARRIED.

Mayor Peckett will review his schedule and suggest possible dates for Council's consideration at the next regular meeting.

- b) March 2015 Meeting Schedule

Moved by Deputy Mayor Armsden, seconded by Councillor Brum, **THAT** Council change the March 17, 2015 meeting to March 13, 2015 and advise the public accordingly.

CARRIED.

- c) Braeside RA Playground

Moved by Deputy Mayor Armsden, seconded by Councillor Brum, **THAT** at the request of Deputy Mayor Armsden, the playground at the Braeside RA be the first asset to be named in honour of a former resident. Sterling Toner was adored by the residents of Braeside and a constant fixture at the playground, before his untimely passing; **AND FURTHER THAT** Deputy Mayor Armsden wishes to see a municipal sign erected, naming the playground in his honour.

CARRIED.

Council directed that when the sign is being erected the Toner family be invited to attend.

12. **BY-LAWS**

- a) 2015-16 - Employment By-Law

Moved by Deputy Mayor Armsden, seconded by Councillor Brum, **THAT** By-Law No. 2015-16, Being a By-law to regulate the appointment, duties and remuneration of Township Officers and Staff of the Corporation, I now deemed read a second and third time short and it is hereby enacted and passed.

CARRIED.

- b) 2015-17 - Remuneration Council and Officers

Moved by Councillor Brum, seconded by Deputy Mayor Armsden, **THAT** By-Law No. 2015-17,

Being a By-law to establish remuneration for Council Members and Officers of the Corporation, I now deemed read a second and third time short and it is hereby enacted and passed.

CARRIED.

13. NOTICE OF MOTIONS

Nil.

14. PUBLIC QUESTIONS

Nil.

Council Recessed for 5 minutes at 8:45 p.m.

Media representatives vacated the Council Chambers at this time.

Council Reconvened with the the CAO/Clerk and Deputy Clerk present 8:50 p.m.

15. CLOSED MEETING SESSION

Moved by Councillor Brum, seconded by Deputy Mayor Armsden, **THAT** Council of the Township of McNab/Braeside move into closed session under Section 239.2 (b) to discuss personal matters about an identifiable individual, including municipal or local board employees and under Section 239.2 (f) to discuss advice that is subject to solicitor-client privilege, including communications necessary for that purpose; at 8:50 p.m.

CARRIED.

Moved by Councillor Brum, seconded by Councillor MacKenzie, **THAT** Council resume the Open Session at 10:55 p.m.

CARRIED.

Moved by Deputy Mayor Armsden, seconded by Councillor Brum, **THAT** Council of The Township of McNab/Braeside agree to extend the hours of the Council Meeting for February 17, 2015 by one (1) hour past the adjournment time of 10:00 p.m.

CARRIED.

Moved by Deputy Mayor Armsden, seconded by Councillor Lang, **THAT** Council appoints Scott Brum as alternate CEMC for the Township.

CARRIED.

Councillor Lang vacated the Council Chambers at this time.

Moved by Deputy Mayor Armsden, seconded by Councillor MacKenzie, **THAT** Council approve the

expenditure of \$5,000.00 to retain legal representation at the NEB for intervener status for the TransCanada Pipeline project.

CARRIED.

Moved by Councillor MacKenzie, seconded by Councillor Brum, **THAT** Council approve the MOU as presented at the February 17, 2015 regular meeting of Council; **AND FURTHER THAT** the CAO/Clerk be directed to send the MOU to ABN and the expression of interest to the three legal firms identified by ABN.

CARRIED.

Councillor Lang returned to the Council Chambers at this time.

16. **NOTICE OF COUNCIL MEETING DATES**

As recorded on the Agenda

17. **CONFIRMATORY BY-LAW**

a) By-Law #2015-18 - Confirm the proceedings of Council - February 17, 2015

Moved by Councillor Brum, seconded by Deputy Mayor Armsden, **THAT** By-Law No. 2015-18, Being a By-Law to confirm the proceedings of the February 17, 2015 Regular Meeting of Council of the Corporation of the Township of McNab/Braeside, I now deemed read a second and third time short and it is hereby enacted and passed.

CARRIED.

18. **ADJOURNMENT**

The meeting of Council adjourned at 11:00 p.m.

MAYOR

CAO/CLERK