



MEETING MINUTES

Meeting Name:	Recreation Committee Meeting	
Meeting Location:	M/B Council Chambers	
Date / Time:	Feb 10, 2016	7:00pm – 9:15pm
Minutes Prepared By:	Geoff Patterson	

1. Purpose

Budget related

2. Attendance

Name	Present	Name	Present
Ryan Marcellus	regret	Matt Arseneau	y
Jason Marshall	y	Geoff Patterson	y
John Robertson	y		
Teresa Bahm	regret		
Darcy Wall	Y		

3. Agenda

No.	Subject	Responsible
1	Call to Order/Welcome/Attendance	JM
2	Adoption of Agenda	JM
3	Declaration of pecuniary interest	JM
4	Delegations – nil	
5	adopt previous minutes	JM
6	Follow up business from minutes	All
7	Correspondence- pre meeting report/Phoenix Ctr/Dan Leblanc request	All
8	<i>Visioning Exercise</i>	All
9	New/Other business – ie event parking/facility request/Lending Hub/Trails group	All
10	Next meeting/Adjournment	All

4. Action Items:

No	Actions, Decisions and Important Issues	Responsible	Status	Closure Date
1	The meeting was called to order at 7:05pm by Committee Chair Jason Marshall and attendance was taken.	JM	Open	
2.	Committee member Matt Arseneau moved that the agenda be adopted and Committee member John Robertson seconded. CARRIED.	JM	closed	16/2/10
3	The Chair invited members to declare items of pecuniary interest and no declarations of pecuniary interest were made by the group.	JM	closed	16/2/10
4.	Committee heard no delegations on this evening	GP	closed	
5	Recreation Director Patterson circulated recreation Committee meeting minutes from Jan 016 which were approved, moved by Committee member Matt Arseneau, seconded by committee member Darcy Wall. Carried.	GP	closed	16/2/10
6	No Business arising from past minutes was discussed at this time.	GP	closed	16/2/10
7	<p><i>Correspondence-Related</i> – Committee reviewed the Recreation Director’s pre-meeting notes which advised the group on the status of various facilities and programs.</p> <p>Discussion circulated amongst the group about the rejuvenated “trails focus group” and the attendees wondered what went on at the public meeting regarding trail usage held the previous night at the Glasgow fire station. The Rec Director explained the focus of the meeting as it didn’t directly pertain to the trails focus group as it dealt more with motorized use of trails by snowmobilers. However, a motion was forwarded by Committee which read, moved by Jason Marshall seconded by Matt Arseneau that Council approve the appointment of Chantal Duguay-Hyatt, Darcy Wall, Joanne Logan and Holly Forrest to the Recreation trails focus group in order to improve the Township trails system relating to non-motorized use for the term of Council through November 30, 2018.</p> <p>The next piece of correspondence on the agenda which was to be looked at was a note from Dan Leblanc regarding his booking of the Braeside Cup event at the RA Centre. Mr. Leblanc has requested through Mr. Patterson permission to sell alcohol during the Braeside Cup event which is to be held on February 20th and it was to take a similar style to the 2015 event which included a special occasion permit at the Braeside RA Centre Hall. He has forwarded the liability insurance certificate required to Mr. Patterson and has ensured us there is a partnership between he and the Optimist Club to provide proper servers and security to take care of the pertinent details relating to the municipal alcohol policy.</p> <p>Moved by John Robertson seconded by Jason Marshall that Council approve the request from Dan Leblanc to host a Braeside Cup event requiring a Special Occasion Permit to serve alcohol on Saturday February 20th at the Braeside RA Centre, providing Mr. Leblanc has satisfied all parameters relating to the Township alcohol policy. Further that Mr. Leblanc pays regular rates for ice rental but wishes to have Hall rental fees waived for the charitable event as per last year.</p> <p>Relating to correspondence from the Phoenix House regarding their designation as lead agency for Child and Youth mental Health in Renfrew County, the group wished to accept this letter as information and directed Mr. Patterson to attain more information so he or one of the Committee members could be kept up to speed on any developments relating to this matter.</p>	GP	closed	16/2/10

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8	<p>Committee looked at developing a mission/vision statement during this month's visioning exercise and the group spoke at length of making sure the correct words are chosen which includes all areas of recreation within the Township, prior to taking any of our results to Council.</p> <p>Visioning discussion continued until the entire group was satisfied with how the concept was wordsmithed and there was debate about developing a vision statement versus a mission statement. It was noted that all of the Rec Committee's work should fall under the parameters of the mission and vision statements but that Council should be approving the groups' adaptations of these statements in the near future so the Committee can ensure they continue to head down the right path.</p> <p>(McNab/Braeside Recreation Department aims to enrich lives through quality Parks and programs by encouraging healthy and active lifestyles for residents or visitors of all ages and abilities for today and future generations)</p> <p>The group spoke of aligning the above information into a google doc and that all committee could provide input to this all-encompassing motherhood statement regarding Township recreation which will have to be tweaked and altered until all parties involved are satisfied with the result. This exercise will be further developed electronically before presentation to Council in subsequent months as it was fairly time consuming just to get to this point during the evening's agenda.</p>	GP	closed	16/1/13
9	<p>Other business included the Rec Director dealing with a facility use request from a Braeside resident. Mr. Patterson explained that he had been contacted by a man who had lost his practice area due to a recent sale of a nearby church and he wondered if he could access the RA Centre for a similar fee as to what he pays now. Committee thought that this initiative was very feasible and would bring in some additional revenue.</p> <p>Moved by Matt Arseneau seconded by John Robertson that Council approve a special arrangement for a Braeside resident to utilize the Braeside RA Centre daily, for the purposes of practicing music from 8:30-9:30am for the fee of \$100 per month. Carried.</p> <p>Discussion turned to options of acquiring the Herbfest brand and being able to execute a summer event at Waba Cottage Museum this year. One of the main challenges discussed was parking and Chair Marshall reported on the homework he had done on this topic since last meeting. The Chair ensured the group after discussing with key WL residents and landowners, he is confident the parking challenges can be overcome relating to the potential of hosting this event. The group confirmed that they thought the event would be an asset to the Township providing we could recruit enough volunteers to pull it off. Moved by Darcy Wall seconded by Matt Arseneau that Council approve a \$500 expenditure to DE George of Herbest relating to transfer of ownership of the special event to Waba Cottage Museum during July 2016. Further that \$4500 will be paid to Herbfest owner following successful execution of event. Carried.</p> <p>Chair Marshall also spoke of a meeting that he and the Rec Director had with the MacLarens who are making some changes to the Scottish Festival at the Museum this year. The reductions in spending at the Scottish festival could easily allow for the additional \$500 costs of the Herbfest to be covered initially. Marshall also mentioned that he felt more at ease with what the MacLarens had on their plate for their event this year as the day's itinerary seemed less overwhelming than it had in the past and that was a very encouraging sign for him and the fact that Jim Austin is now on board to help out with logistics is also a very positive move.</p>	GP	Open	

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	<p>Committee was informed by Rec Director Patterson that earlier in the day, he sat in on a County wide teleconference and outlined the Healthy Kids initiative and explained how the Township is eligible to access some funding to put towards a "Lending Hub" of active lifestyle equipment and resources. After meeting with recreation reps from eastern portions of the county, some specific needs were identified in terms of equipment that would be eligible. Since our Township has a lot of water based resources, it was agreed that we could utilize paddleboards to be part of our equipment inventory. Since the demand for snowshoes is prevalent year after year, they were also added to the ask list for the County to allocate funding for this purpose. Other ideas included a storage container to store some of the materials as that is always a challenge at McNab/Braeside recreational areas as well as a means of transporting the gear to different areas. Ongoing meetings are still scheduled but rough drafts are due to the county before the end of the month to ensure the Township can put our hands on significant resources to improve our equipment inventory which will be available to residents at low or no cost. This is an ongoing project, as part of a County-wide lending hub which the working group is trying to establish.</p>	GP	open	
	<p>New business included Chair Marshall re-introducing the McNab/Braeside Wall of Fame concept which could be initiated in the current Council Chambers, be moved to a potential new site should there be a new Municipal building built, or even eventually moved to a new rec Building which would probably be more suitable for recognizing individuals with Township ties that have had outstanding achievement in their respective field. The group then brainstormed names of individuals that would be worthy of this honor. <i>Chair Marshall will prepare a more thorough presentation of this concept which will be presented at a future Council meeting.</i></p>	GP	open	
10	<p>Committee member Darcy Wall moved to adjourn the meeting at 9:15 pm and Committee member Matt Arseneau seconded. All were in favor. The next meeting is scheduled for March 9, 2016 starting at the chambers at 7pm. <i>No further action necessary.</i></p>	GP	Closed	16/2/10