

CORPORATION OF THE TOWNSHIP OF McNAB/BRAESIDE  
Joint Health and Safety Committee Meeting  
August 10, 2016 - 8:00 a.m.

**1. CALL TO ORDER AND ROLL CALL**

The Township of McNab/Braeside Joint Health and Safety Committee meeting was called to order at 8:13 a.m.

Present: Lindsey Parkes, CAO/Clerk (meeting chair)  
Dave Hartwick, Fire Chief  
Kevin Murray, Public Works Department  
Ryan Frew, Director of Public Works  
Mandy Cannon, Clerk's Department (recording secretary)

Absent: Nil.

**2. DISCLOSURES OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF**

No disclosures of pecuniary interest were declared at this time.

**3. ADOPTION OF AGENDA**

Moved by Mandy Cannon, seconded by Kevin Murray, **THAT** the agenda dated August 10, 2016, be adopted as submitted and circulated.

**CARRIED.**

**4. ADOPTION OF PREVIOUS MINUTES**

Moved by Kevin Murray, seconded by Dave Hartwick, **THAT** the minutes of the July 13, 2016 Joint Health and Safety Committee meeting be adopted as submitted and circulated.

**CARRIED.**

**5. DELEGATIONS AND PRESENTATIONS**

Nil.

**6. MATTERS ARISING OUT OF THE DELEGATIONS HEARD**

Nil.

## 7. ITEMS OF BUSINESS

- Review Identified Hazards from Previous Inspections

The Joint Health and Safety Committee reviewed hazards identified during the inspections on July 27, 2016. Mr. Hartwick will obtain quotes for the fire rated doors required for the Municipal Office Building and bring forward to a future Health and Safety Committee Meeting. Mr. Frew advised that he would investigate and apply for the Hydro One Program for the lights in the Public Works garage and Mr. Frew will continue to investigate venting options for the pressure washer.

- Inspection Schedule

The Joint Health and Safety Committee discussed the Inspection Schedule and decided that Ms. Parkes & Ms. Cannon will do the inspections required in September.

- October Meeting Date

As the Council Chambers will not be available on the 2<sup>nd</sup> Wednesday in October. The October meeting will take place on October 5, 2016 at 8:00 a.m. instead.

- Jim Austin – Museum Report

The Joint Health and Safety Committee discussed the report from Jim Austin. Mr. Hartwick will attend the museum to investigate the comments regarding the fire extinguishers. Ms. Parkes and Ms. Cannon will investigate the other comments during the September inspection.

- Mould Report – Need Suggestions for Contractor

Ms. Parkes asked the Joint Health and Safety Committee for recommendations on who to contact to for a quote for the replacement of the drywall and tearing out of the carpet in the affected areas. Ms. Cannon will contact the suggested companies for quotes.

- MCP Canteen

Ms. Parkes asked the Joint Health and Safety Committee if there was an internal department that would be able to look at the lifted roof, missing trusses and water damage at the McNab Centre Park canteen. The Public Works department (Kevin) advised that they could look at the roof and washroom and provide instructions to the Recreation Department on what is required.

8. **NEXT MEETING**

The Next Joint Health and Safety Committee Meeting will be on September 7, 2016 at 8:00 a.m.

9. **ADJOURNMENT**

This Joint Health and Safety Committee meeting adjourned at 8:50 a.m.