

CORPORATION OF THE TOWNSHIP OF McNAB/BRAESIDE  
Joint Health and Safety Committee Meeting  
July 13, 2016 - 8:00 a.m.

**1. CALL TO ORDER AND ROLL CALL**

The Township of McNab/Braeside Joint Health and Safety Committee meeting was called to order at 8:15 a.m.

Present: Lindsey Parkes, CAO/Clerk (meeting chair)  
Dave Hartwick, Fire Chief  
Kevin Murray, Public Works Department  
Ryan Frew, Director of Public Works  
Mandy Cannon, Clerk's Department (recording secretary)

Absent: Nil.

**2. DISCLOSURES OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF**

No disclosures of pecuniary interest were declared at this time.

**3. ADOPTION OF AGENDA**

Moved by Kevin Murray, seconded by Dave Hartwick, **THAT** the agenda dated July 13, 2016, be adopted as submitted and circulated.

**CARRIED.**

**4. ADOPTION OF PREVIOUS MINUTES**

Moved by Kevin Murray, seconded by Dave Hartwick, **THAT** the minutes of the May 18, 2016 Joint Health and Safety Committee meeting be adopted as amended.

**CARRIED.**

**5. DELEGATIONS AND PRESENTATIONS**

Nil.

**6. MATTERS ARISING OUT OF THE DELEGATIONS HEARD**

Nil.

**7. ITEMS OF BUSINESS**

- Review Identified Hazards from Previous Inspections

The Joint Health and Safety Committee reviewed hazards identified during the inspections on June 1, 2016 and June 22, 2016. A detailed list of these hazards and the action required for each one is attached to these minutes.

- Review & Discuss Investigation of Mould Growth Report

The Joint Health and Safety Committee reviewed the Mould Growth Report that was completed and submitted by Pinchin Ltd. Ms. Parkes will begin the process of obtaining quotes from three different companies for the removal of carpet and removal/installation of dry wall in the designated areas.

- Discuss Meeting Times

The Joint Health and Safety Committee discussed if the previously discussed meeting time of 8:00 a.m. was working out or if a new start time would be preferred. The Committee agreed to continue meeting at 8:00 a.m.

- Discuss WHMIS 2015 Training

The Joint Health and Safety Committee discussed WHMIS 2015 and the various training options. Chief Hartwick is looking into an option and will advise as to whether his instructor agrees to train Township of McNab/Braeside staff.

**8. NEXT MEETING**

The Next Joint Health and Safety Committee Meeting will be on August 10, 2016 at 8:00 a.m.

**9. ADJOURNMENT**

This Joint Health and Safety Committee meeting adjourned at 9:25 a.m.