



MEETING MINUTES

Meeting Name:	Economic Development Committee Meeting	
Meeting Location:	M/B Council Chambers	
Date / Time:	APRIL 10 2016	7:00 pm
Minutes Prepared By:	Lori Hoddinott	

1. Purpose

Monthly meeting of the committee

2. Attendance

Name	Present	Name	Present
Lori Hoddinott (Chair)	Present	Wendo Blondeau	Absent
Peter Murray	Present		
Roger Robertson	Present		
Jan Selles	Regrets		
Andris Kalnins	Present		

3. Agenda

No.	Subject	Responsible
1	Call to Order/Welcome/Attendance	LH
2	Adoption of Agenda	LH
3	Declaration of pecuniary interest	LH
4	Delegations	LH
5	Adopt previous minutes	LH

6	Follow up business from minutes 6.1 Report recommendations results from council 6.2 Survey sample questions review 6.3 Fat Bikes 6.4 Pop Up Events 6.5 Clay Bank 6.6 Herbfest	All
7	Correspondence: Ontario Highlands Tourism invitation	All
8	New/Other business 8.1 OMAFRA – Kent Fitzhugh update 8.2 ENVISIONING EXERCISE	All
9	Public Questions/Comments	All
10	Closed Session	All
11	Next meeting/Adjournment	

4. Action Items:

No	Actions, Decisions and Important Issues	Responsible	Status	Closure Date
1	The meeting was called to order at 7:05pm by Chair Lori Hoddinott and attendance was taken.	LH	Closed	2016-04-10
2.	AGENDA: Committee member Roger Robertson moved that the agenda be adopted and Committee member Andris Kalnins seconded. Correspondence from Ontario Highlands Tourism added to the agenda. CARRIED	LH	Closed	2016-04-10
3.	PECUNIARY INTEREST: The Chair invited members to declare items of pecuniary interest and no declarations of pecuniary interest were made by the group.	LH	Closed	2016-04-10
4.	DELEGATIONS: None	LH	Closed	2016-04-10
5	PREVIOUS MINUTES: Chair circulated Economic Development Committee meeting minutes from March 2 2016 which were approved, moved by committee member Andris Kalnins and seconded by Roger Robertson. Carried.	LH	Closed	2016-04-10

6	<p>BUSINESS ARISING FROM PREVIOUS MINUTES:</p> <p>6.1 Report recommendations results from council Roger Robertson moved Peter Murray seconded. Review of report recommendations results. Carried.</p> <p>6.2 Survey sample questions review Roger Robertson moved Andris Kalnins seconded. Survey questions reviewed and approved. EDC Chair will make herself available to Township staff to assist with data uploading to Survey Monkey if requested.</p> <p>RECOMMENDATIONS to be submitted to council:</p> <p>1) THAT the survey submitted be approved by council for publication</p> <p>2) AND FURTHER THAT council directs staff to facilitate the uploading of the survey to SurveyMonkey under the township account, to run from June 1st 2016 to July 31st 2016</p> <p>3) AND FURTHER THAT a note be included in the June tax mail out newsletter inviting constituents' to participate in the survey</p> <p>4) AND FURTHER THAT a notice of the survey be made in the June Township Times publication</p> <p>5) AND FURTHER THAT printed copies of the survey be available at the township office</p> <p>6) AND FURTHER THAT any costs associated with the survey be deducted from the Economic Development Committee's 2016 budget</p> <p>Carried.</p> <p>6.3 Fat Bikes Roger Robertson moved Peter Murray seconded. Discussion pertaining to Fat Bikes. Member Andris Kalnins attended Fat Bikes show April 10 2016. While industry is rapidly expanding, found to be in its beginning stages with organized events for the public. Opportune time to establish McNab/Braeside as a Fat Bike destination. Members to attend appointments with Fat Bike manufacturers to explore interest in hosting pop up events in the Township to the Fat Bike enthusiasts. Carried.</p> <p>6.4 Pop Up Events Peter Murray moved Andris Kalnins seconded. Members to attend appointments with Fat Bike manufacturers to explore interest in hosting pop up events in the Township to the Fat Bike enthusiasts. Carried.</p> <p>.</p>	LH	Closed	2016-04-10
			Closed	2016-04-10
			Open	
			Open	

4. Action Items:				
No	Actions, Decisions and Important Issues	Responsible	Status	Closure Date
	<p>6.5 Clay Bank</p> <p>Andris Kalnins moved Roger Robertson seconded.</p> <p>Discussion pertaining to Trails development at park. EDC members Lori Hoddinott and/or Andris Kalnins to attend Trails Committee meeting to keep co-ordinated between the two groups.</p> <p>Carried.</p>		Open	
7	<p>CORRESPONDENCE:</p> <p>Roger Robertson moved Andris Kalnins seconded.</p> <p>Letter from Ontario Highlands Tourism Association pertaining to tourism marketing talk. Andris Kalnins and Lori Hoddinott to attend April 19 2016, 9 am in Perth. Carried.</p>		Closed	2016-04-10
8	<p>NEW BUSINESS:</p> <p>8.1 OMAFRA</p> <p>Peter Murray moved Andris Kalnins seconded.</p> <p>Update of EDC's progress to be sent to Kent Fitzhugh, OMAFRA</p> <p>Carried.</p> <p>8.2 ENVISIONING EXERCISE</p> <p>Discussion pertaining to member's skill set pertaining to the committee. Members felt committee is lacking in input from the Agricultural/Business community.</p> <p>Roger Robertson moved Peter Murray seconded.</p> <p>RECOMMENDATION to be submitted to council:</p> <p>7) THAT Council approve the Economic Development Committee to be expanded to seven seats to allow a future nomination of a member from the agricultural/business community.</p> <p>Carried</p>	LH	Closed	2016-04-10
9	PUBLIC INPUT: Nil	LH	Closed	2016-04-10
10	CLOSED SESSION Nil	LH	Closed	2016-04-10
11	<p>NEXT MEETING/ADJOURNMENT: Committee member Peter Murray moved to adjourn the meeting at 9:05pm pm and Committee member Andris Kalnins seconded. All were in favor. The next meeting is scheduled for May 4 2016 starting at the chambers at 7pm. <i>No further action necessary.</i></p>	LH	Closed	2016-04-10